

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, JAN 8, 2018 at 5:45 PM

The City Council met in regular session at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Cody Hoefert, Tami Murray, Scott Schneidermann, and Steve Wells. Absent: Ed Reck. Also present: Deputy Clerk Linda Trei; Development Director Micah Freese; Utility Manager Jim Hoye; Jessica Jensen of NCP; Scott Van Aartsen of KIWA; Shannon Monson from Planning and Zoning Commission; Melani Atha and Wally Pelds, PE representing Casey's General Stores; Cal Cleveringa, Realtor; Todd Meinerts; Scott Stuerman; Kayla Vanden Hoek; Renae McCarty; Trevor Enger; Fayette Butler; Ron and Rita Rice; Chase Vande Stouwe; Katie Olson; John Van Veldhuizen; and City Administrator Jordan Kordahl.

Moved by Wells, seconded by Hoefert and passed 4-0, to allow for 80 percent compliance and to grant a TIF Rebate to Simply Said amounting to 72 percent of eligible property tax revenues (80% compliance x 90% original agreement = 72%), effective for current fiscal year.

Moved by Murray, seconded by Schneidermann and passed 4-0, to remove the clause "including value of lot" from the Residential Demolition Program guidelines so that the maximum value of \$30k apply to existing structure only, excluding lot.

Moved by Wells, seconded by Murray and passed 4-0, to approve Payment #2-Final in the amount of \$10,272.45 to Vander Pol Excavating, LLC for the Greene Street Paving project.

Mayoral appointments are as follows: (a) Standing Committees (with Chairman list first): Public Works – Wells and Reck; Public Safety – Reck and Hoefert; Parks & Recreation – Murray and Schneidermann; Buildings & Grounds – Hoefert and Murray; Finance & Administration – Schneidermann and Wells; (b) Other: Mayor Pro Tem – Ed Reck; Poundmasters – Bret Huisman, Brad Baker, Bryan Hoogendoorn, Cal Mans and Jeff Schleusner.

Moved by Wells, seconded by Schneidermann and passed 4-0, to approve: (a) Appointments by the Mayor, as follows: Sewer Inspector – County Board of Health; Zoning Enforcement – Bret Huisman; Building Official – Bret Huisman; NW IA Solid Waste Agency Delegate – (vacant) and Alternate – Cody Hoefert; Cemetery Sexton – Dave Fields; Economic Development Consortium – Cody Hoefert, Delegate; Betterment Council Representative – (vacant); Municipal Housing Agency – Micah Freese, Liaison; Chamber of Commerce – Micah Freese; (b) Appointments by the Council, as follows: Administrator-Clerk-Treasurer – Jordan Kordahl; Deputy Clerk – Linda Trei; City Attorney – Jen Wippert; City Engineer – DGR Engineering.

Pursuant to Notice published in the Lyon County Reporter on December 27, 2017, a public hearing was held at this time to consider a request for vacation of certain real estate. The Clerk advised the Mayor and the Council that no written comments had been filed. The Mayor then called for oral comments to the proposal. No objections were presented. In response to a comment from Trevor Enger concerning reduced access to his garage at 105 N Union that would result from closing off the alley, Wally Pelds said that Casey's (the developer) would be willing to make modifications necessary, including allowing access to the alley, to accommodate the

needs and requests of neighbors. There being no objections, oral or written, the Mayor declared the time for receiving oral and written comments be closed.

Hoefert introduced Resolution No. 2018-01, RESOLUTION FOR VACATION OF ALLEY, and moved its adoption. Motion seconded by Wells and passed 4-0 on roll call.

Hoefert introduced and moved to waive the 1st reading of Ordinance No. 692, entitled, AN ORDINANCE AMENDING THE MUNICIPAL CODE OF ROCK RAPIDS, BY AMENDING TITLE IV, CHAPTER 2, ARTICLE 15, SECTION 15.06 BY ADDING SECTION 15.06 (4) VACATING A PORTION OF AN ALLEY. Motion seconded by Wells and passed 4-0 roll call.

Moved by Hoefert, seconded by Wells and passed 4-0 on roll call, to waive the 2nd reading of said Ordinance No. 692.

Moved by Hoefert, seconded by Wells and passed 4-0 on roll call, that said Ordinance No. 692 be adopted.

Pursuant to Notice published in the Lyon County Reporter on December 27, 2017, a public hearing was held at this time to consider a request that the following described real estate be rezoned from “R-2” Multiple Family Residential to “C-3” Highway Commercial:

Lots Three (3), Four (4), Five (5) and Six (6) in Block Eight (8) of Original Town Addition to the City of Rock Rapids, Lyon County, Iowa.

The Clerk advised that no written comments had been filed. The Mayor then called for oral comments to the proposal. No objections were presented. There being no objections, oral or written, the Mayor declared the time for receiving oral and written comments be closed.

Murray introduced and moved to waive the 1st reading of Ordinance No. 693, entitled, AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP UNDER ARTICLE III, SECTION 3.2 OF THE CITY OF ROCK RAPIDS 2014 ZONING ORDINANCE BY RE-ZONING CERTAIN REAL ESTATE, LOCATED IN ORIGINAL TOWN ADDITION TO THE CITY OF ROCK RAPIDS, LYON COUNTY, IOWA, AS MORE PARTICULARLY DESCRIBED ON THE ATTACHED EXHIBIT "A", FROM AN “R-2” MULTIPLE FAMILY RESIDENTIAL DISTRICT TO A “C-3” HIGHWAY COMMERCIAL DISTRICT. Motion seconded by Schneidermann and passed 4-0 on roll call.

Moved by Murray, seconded by Schneidermann and passed 4-0 on roll call, to waive the 2nd reading of said Ordinance No. 693.

Moved by Murray, seconded by Schneidermann and passed 4-0 on roll call, that said Ordinance No. 693 be adopted.

Wells introduced Resolution No. 2018-02, RESOLUTION PROPOSING TO DISPOSE OF REAL ESTATE AT PRIVATE SALE, and moved its adoption. Motion seconded by Hoefert and passed 4-0 on roll call.

Moved by Schneidermann, seconded by Hoefert and passed 4-0, to approve an application from Donita Stubbe for cost sharing through the Residential Demolition Program at 506 S 3rd Avenue.

The Council acknowledged receipt of notice from Iowa Economic Development Authority, dated December 19, 2017, that IEDA has determined that the City of Rock Rapids meets the minimum qualifications and shall be designated a distressed workforce housing community under the Workforce Housing Tax Incentive program, for a period of one year from the date of the notice.

Moved by Wells, seconded by Murray and passed 4-0, to approve the consent agenda:

- a) Minutes of Monday, Dec 11, 2017 Regular Meeting.
- b) Claims: General \$92,385.92; Special \$36,713.74; Capital \$7,347.20; Total \$136,446.86.
- c) Licenses for Liquor Locker (wine) and Sporty's (renewal).
- d) Re-appointments of Bruce Eckenrod and Rhonda Menning to Tree Board and Judy Gustafson to Cemetery Association for terms of three years ending January 31, 2021.

Moved by Murray, seconded by Wells and passed 4-0 on roll call vote, to enter into Closed Session at 6:35 PM pursuant to Chapter 20.17(3), Code of Iowa (Collective Bargaining).

Moved by Murray, seconded by Hoefert and passed 4-0, to return to Open Session at 7:11 PM.

Moved by Hoefert and passed 4-0 to adjourn at 7:25 PM.

Receipts for the month of December, 2017 totaled \$432,892.69.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, JAN 22, 2018 at 5:45 PM

The City Council met in regular session at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Cody Hoefert, Tami Murray, Ed Reck, Scott Schneidermann and Steve Wells. Absent: None. Also present: Deputy Clerk Linda Trei; Development Director Micah Freese; Utility Manager Jim Hoye; Jared Sergeant representing Casey's General Stores; Carmen Austin of De Noble, Austin & Company PC; and City Administrator Jordan Kordahl.

Pursuant to Notice published in the Lyon County Reporter on January 17, 2018, a public hearing was held at this time to consider a proposal to dispose of certain real estate at private sale to Casey's General Stores, Inc of Ankeny, Iowa for the cash sum of \$1,000.00. The Clerk advised the Mayor and the Council of having received one written comment, from Trevor and Fayette Enger, 105 North Union Street, concerning alley access, highway access, fences, site plans, and utility connections, but that no objections, nor any other written comments, had been filed. The Mayor then called for oral comments to the proposal. No comments were presented. There being no objections, oral or written, the Mayor declared the time for receiving oral and written comments be closed.

Wells introduced Resolution No. 2018-03, RESOLUTION TO DISPOSE OF REAL ESTATE AT PRIVATE SALE, and moved its adoption. Motion seconded by Murray and passed 5-0 on roll call.

Wells introduced Resolution No. 2018-04, RESOLUTION TO APPROVE TAX ABATEMENT APPLICATIONS, and moved adoption. Motion seconded by Hoefert and passed 5-0 on roll call.

Moved by Murray, seconded by Reck and passed 5-0, to receive and file the Independent Auditor's Reports as of and for the year ended June 30, 2017.

Moved by Murray, seconded by Wells and passed 5-0, to approve the consent agenda:

- a) Minutes of Monday, Jan 8, 2018 Regular Meeting.
- b) Claims: General \$33,296.59; Special \$9,290.07; Capital \$5,466.00; Total \$48,052.66.

Moved by Reck, seconded by Wells and passed 5-0 on roll call vote, to enter into Closed Session at 6:24 PM pursuant to Chapter 20.17(3), Code of Iowa (Collective Bargaining).

Moved by Schneidermann, seconded by Wells and passed 5-0 on roll call vote, to return to Open Session at 6:50 PM.

Moved by Reck and passed 5-0 to adjourn at 8:00 PM.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, FEB 12, 2018 at 5:45 PM

The City Council met in regular session at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Cody Hoefert, Tami Murray, Ed Reck, Scott Schneidermann and Steve Wells. Absent: None. Also present: Deputy Clerk Linda Trei, Development Director Micah Freese, Public Works Director Bret Huisman, Utility Manager Jim Hoye, Attorney Harvey Wiltsey, and City Administrator Jordan Kordahl.

Moved by Murray, seconded by Wells and passed 5-0, to approve the consent agenda:

- a) Minutes of Monday, Jan 22, 2018 Regular Meeting.
- b) Claims: General \$75,325.82; Special \$47,550.22; Total \$122,876.04.
- c) License renewal for Dollar General, Sunshine and Liquor Locker.

Moved by Wells, seconded by Hoefert and passed 5-0 on roll call vote, to enter into Closed Session at 5:53 PM pursuant to Chapter 20.17(3), Code of Iowa (Collective Bargaining).

Moved by Reck, seconded by Murray and passed 5-0 on roll call vote, to return to Open Session at 5:58 PM.

Moved by Murray, seconded by Wells and passed 5-0, to approve the terms for the FY-2019 Collective Bargaining agreement, as follows: (a) Effective July 1, 2018, the straight time payrate for Maintenance I shall be \$20.99 per hour; (b) Effective January 1, 2019, the employee shall be responsible for all group health insurance deductibles.

Moved by Schneidermann and passed 5-0 to adjourn at 5:59 PM.

Receipts for the month of January, 2018 totaled \$141,842.95.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, FEB 26, 2018 at 5:45 PM

The City Council met in regular session at the Forster Community Center with Mayor Pro Tem Ed Reck presiding. Present: Members Cody Hoefert, Scott Schneidermann and Steve Wells. Absent: Mayor Jason Chase and Member Tami Murray. Also present: Deputy Clerk Linda Trei, Public Works Director Bret Huisman, Utility Manager Jim Hoye, Scott Van Aartsen of KIWA, and City Administrator Jordan Kordahl.

Moved by Wells, seconded by Schneidermann and passed 3-0, to approve purchase of two JD 1570 mowers from Rock County Implement, Luverne, MN at price of \$36,400 net of trade-in of two Toro 3280-D mowers (alternate quote: \$40,996 from Agri-Vision Equipment, Doon, IA).

Pursuant to Notice published in the Lyon County Reporter on Feb 7, 2018, a public hearing was held at this time on the proposed plans and specifications, form of contract and estimate of cost for the construction of 2018 Airport Pavement Rehabilitation and work incidental thereto. The Clerk advised the Mayor and the Council that no written comments had been filed. The Mayor then called for oral comments to the proposal. No objections were presented. There being no objections, oral or written, the Mayor declared the time for receiving oral and written comments be closed.

Hoefert introduced Resolution No. 2018-05, RESOLUTION APPROVING PLANS AND SPECIFICATIONS FOR AIRPORT PAVEMENT REHABILITATION PROJECT, and moved its adoption. Motion seconded by Schneidermann and passed 3-0 on roll call.

Pursuant to Notice published in the Lyon County Reporter on Feb 7, 2018, the Council at this time received the report of the Feb 22, 2018 bid letting on the construction of 2018 Airport Pavement Rehabilitation and work incidental thereto, as follows:

<u>Name and Address of Bidder</u>	<u>Base Bid</u>	<u>Alternate</u>	<u>Total</u>
Double H Paving Inc, Tea, SD	\$277,769.00	\$4,816.00	\$282,585.00
Duininck Inc, Prinsburg, MN	\$277,274.00	\$5,600.00	\$282,874.00
Knife River Midwest, Sioux City, IA	\$240,885.52	\$5,538.40	\$246,423.92

Moved by Wells, seconded by Hoefert and passed 3-0, to award the contract in the amount of \$246,423.92 to Knife River Midwest, LLC of Sioux City, IA subject to receipt of all contract documents in proper form.

Wells introduced Resolution No. 2018-06, RESOLUTION RATIFYING, CONFIRMING AND APPROVING PUBLICATION OF NOTICE OF PUBLIC HEARING ON THE MATTER OF A CHANGE OF USE OF A NOT TO EXCEED \$90,000 PORTION OF THE GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2016, and moved its adoption. Motion seconded by Schneidermann and passed 3-0 on roll call.

The Mayor announced that this was the time and place for the public hearing and meeting on the matter of authorizing an alternative use of a not to exceed \$90,000 portion of the note proceeds of the Series 2016 General Obligation Capital Loan Notes, in order to provide funds to pay costs of reconstruction and improvement of an existing airport, an essential corporate purpose, and that notice of the proposed action by the Council to institute proceedings for the alternative purpose had been published pursuant to the provisions of Section 384.25 of the Code of Iowa.

The Mayor then asked the Clerk whether any written objections had been filed by any city resident or property owner to the proposal. The Clerk advised the Mayor and the Council that no written objections had been filed. The Mayor then called for oral objections to the proposal and none were made. Whereupon, the Mayor declared the time for receiving oral and written objections to be closed.

Schneidermann introduced Resolution No. 2018-07, RESOLUTION INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION FOR THE CHANGE IN USE OF A NOT TO EXCEED \$90,000 PORTION OF GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2016, and moved its adoption. Motion seconded by Wells and passed 3-0 on roll call.

Moved by Hoefert, seconded by Wells and passed 3-0, to approve the Disaster Recovery Plan.

Moved by Hoefert, seconded by Schneidermann and passed 3-0, to approve the consent agenda:

- a) Minutes of Monday, Feb 12, 2018 Regular Meeting.
- b) Claims: General \$106,572.63; Special \$24,939.93; Debt \$1,000.00; Capital \$13,511.50; Total \$146,024.06.
- c) License renewal for Homeology.

Moved by Wells and passed 3-0 to adjourn at 6:20 PM.

Ed Reck, Mayor Pro Tem

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, MARCH 12, 2018 at 5:45 PM

The City Council met in regular session at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Cody Hoefert, Tami Murray, Ed Reck, Scott Schneidermann and Steve Wells. Absent: None. Also present: Deputy Clerk Linda Trei, Development Director Micah Freese, and City Administrator Jordan Kordahl.

Moved by Murray, seconded by Wells and passed 5-0, to approve the construction contract documents, including the Construction Agreement, the Construction Performance Bond and the Construction Payment Bond, the Certificate of Insurance, and the Bid Form, which have been provided by Knife River Midwest LLC and reviewed by DGR Engineering, for the 2018 Airport Pavement Rehabilitation Project, identified as FY 2017 State AIP Contract No. 19542 and Project No. 9I180RRQ100.

Hoefert introduced Resolution No. 2018-08, RESOLUTION ADOPTING BUDGET AND TAX LEVY FOR THE FISCAL YEAR ENDING JUNE 30, 2019, and moved its adoption. Motion seconded by Schneidermann and passed 5-0 on roll call.

Moved by Hoefert, seconded by Reck and passed 4-0-1 (Schneidermann abstaining) to approve the Investment Policy.

Schneidermann introduced and moved to waive the 1st reading of Ordinance No. 694, entitled, AN ORDINANCE AMENDING THE MUNICIPAL CODE OF ROCK RAPIDS, IOWA BY REPEALING TITLE IV, CHAPTER 2, ARTICLE 18, SECTION 18.01 AND ADOPTING A NEW TITLE IV, CHAPTER 2, ARTICLE 18, SECTION 18.01 IN LIEU THEREOF, CONCERNING SNOW REMOVAL. Motion seconded by Wells and passed 5-0 on roll call.

Moved by Schneidermann, seconded by Wells and passed 5-0 on roll call, to waive the 2nd reading of said Ordinance No. 694.

Moved by Schneidermann, seconded by Wells and passed 5-0 on roll call, that said Ordinance No. 694 be adopted.

Moved by Wells, seconded by Reck and passed 5-0, to approve the consent agenda:

- a) Minutes of Monday, Feb 26, 2018 Regular Meeting.
- b) Claims: General \$44,228.96; Special \$16,417.94; Total \$60,646.90.

Moved by Murray and passed 5-0 to adjourn at 5:55 PM.
Receipts for the month of February, 2018 totaled \$173,036.74.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, MARCH 26, 2018 at 5:15 PM

The City Council met in regular session at Forster Community Center w/ Mayor Jason Chase presiding. Present: Members Cody Hoefert, Tami Murray, Ed Reck and Steve Wells. Absent: Scott Schneidermann. Also present: PWD Bret Huisman and City Admin Jordan Kordahl.

Moved by Murray, seconded by Wells and passed 4-0, to approve a proposal by Eric Borman Construction for new ceiling tiles in the rental building located at 324 First Avenue.

Moved by Reck, seconded by Hoefert and passed 4-0, to approve purchase of one John Deere 3046R Compact Utility Tractor from Agri-Vision Equipment of Doon, IA at base price of \$34,819 plus \$2,000 for six-year service agreement for total price is \$36,819 (alternate quote: \$34,920 from Rock County Implement of Luverne, MN).

Council Member Cody Hoefert left the meeting at 5:25 PM.

Moved by Wells, seconded by Murray and passed 3-0, to receive and file the 2017 Bridge Inspection and Rating from Calhoun-Burns for the following bridges: FHWA No. 009980 located at North Union Street; FHWA No. 502520 located at North 2nd Avenue.

Moved by Reck, seconded by Murray and passed 3-0, to approve a Residential Demolition Program application for Tanner Vogl at 510 South Greene Street.

Moved by Murray, seconded by Wells and passed 3-0, to approve a Storefront Incentive application for Fiesta Brava, LLC at 114 South Story Street.

Moved by Wells, seconded by Reck and passed 3-0, to approve the consent agenda:

- a) Minutes of Monday, March 12, 2018 Regular Meeting.
- b) Claims: General \$30,863.59; Special \$22,004.46; Total \$52,868.05.
- c) Licenses for VFW, County Fair Association / Rapid Speedway, and Fiesta Brava.
- d) Re-appointment of Dave Sieperda to the Planning and Zoning Commission for term of three years ending April 1, 2021.
- e) Emergency Services Agreement with County Fair Association regarding firefighting services for the 2018 racing season.

Moved by Wells and passed 3-0 to adjourn at 5:32 PM.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
WEDNESDAY, APRIL 11, 2018 at 12:00 PM

The City Council met in regular session at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Cody Hoefert, Ed Reck and Steve Wells. Absent: Tami Murray and Scott Schneidermann. Also present: Development Director Micah Freese, Public Works Director Bret Huisman, Utility Manager Jim Hoye, and City Admin Jordan Kordahl.

Moved by Hoefert, seconded by Wells and passed 3-0 on roll call, to approve the Engagement Agreement concerning the services that will be rendered by Ahlers and Cooney, P.C. in connection with the Story Street Paving and Utility Improvements Special Assessment Project.

Wells introduced Resolution No. 2018-09, PRELIMINARY RESOLUTION FOR THE CONSTRUCTION OF STREET PAVING, UTILITY AND RELATED PUBLIC IMPROVEMENTS IN THE CITY OF ROCK RAPIDS, STATE OF IOWA, and moved its adoption. Motion seconded by Reck and passed 3-0 on roll call.

Wells introduced Resolution No. 2018-10, RESOLUTION FIXING VALUES OF LOTS, and moved its adoption. Motion seconded by Reck and passed 3-0 on roll call.

Wells introduced Resolution No. 2018-11, RESOLUTION ADOPTING PRELIMINARY PLAT AND SCHEDULE, ESTIMATE OF COST AND PROPOSED PLANS AND SPECIFICATIONS FOR THE CONSTRUCTION OF THE SOUTH STORY STREET PAVING & UTILITY IMPROVEMENTS, and moved its adoption. Motion seconded by Reck and passed 3-0 on roll call.

Wells introduced Resolution No. 2018-12, RESOLUTION OF NECESSITY (PROPOSED), and moved its adoption. Motion seconded by Reck and passed 3-0 on roll call.

Moved by Wells, seconded by Hoefert and passed 3-0, to approve the consent agenda:

- a) License renewal for Union Jack's;
- b) Appointment of Rollie Vander Lee to the Planning and Zoning Commission for term of three years ending April 1, 2021.
- c) Contribution of \$500 from General Fund to MPCH Golf Benefit.

Moved by Hoefert and passed 3-0 to adjourn at 12:07 PM.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, APRIL 30, 2018 at 5:45 PM

The City Council met in regular session at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Cody Hoefert, Tami Murray, Scott Schneidermann and Steve Wells. Absent: Ed Reck. Also present: Deputy Clerk Linda Trei, City Engineer Gary Kurth, Utility Manager Jim Hoye, Jessica Jensen of NCP, and City Administrator Jordan Kordahl.

Moved by Wells, seconded by Murray and passed 4-0, to approve “Supplemental Agreement No. 2 – Phase II Final Design Services” with Calhoun-Burns and Associates, Inc for the North Union Street Bridge over Moon Creek project, identified as IDOT Project No. BRM-6542(603)—8N-60, CB&A No. 2014144.

Member Ed Reck arrived at 6:00 PM.

Pursuant to notice published in the Lyon County Reporter on April 18 and April 25, 2018, and mailed to all owners of property within the proposed assessment district, concerning a Public Hearing on the matter of the proposed construction of the South Story Street Paving & Utility Improvements, Mayor Jason Chase called the public hearing to order and announced its purpose, as follows: “Iowa law states, a public hearing must be held whenever a municipality wishes to install improvements by special assessment; therefore, the purpose of this meeting is to hear statements, either for or against the proposed improvements, from the property owners being assessed. Other business relating to the City affairs should not be discussed at this public hearing.”

The Mayor then introduced City Engineer Gary Kurth to explain how assessments are computed and to answer questions on individual assessments. Following the explanation, the Engineer turned the meeting back to the Mayor to receive questions or comments.

The Mayor then called for objections to the adoption of the proposed Resolution of Necessity for the construction of the South Story Street Paving & Utility Improvements in the City, pursuant to notice of the time and place of hearing duly published and mailed, and pursuant to prior action of the Council; and announced to those present at the Council meeting that both written and oral objections would be received and considered by the Council at this time. It is hereby noted that no written or oral objections were received or heard either prior to or during the public hearing.

Moved by Hoefert, seconded by Wells and passed 5-0, that the time for the public hearing and receiving of objections be closed.

Following the public hearing, the Council found and determined that no remonstrance, pursuant to the provisions of Section 384.51 of the Code of Iowa, was filed with the Council, pertaining to the proposed improvement as set out in the Resolution of Necessity as originally proposed.

Wells introduced Resolution No. 2018-13, RESOLUTION WITH RESPECT TO THE ADOPTION OF THE RESOLUTION OF NECESSITY PROPOSED FOR THE SOUTH

STORY STREET PAVING & UTILITY IMPROVEMENTS, and moved its adoption. Motion seconded by Reck and passed 5-0 on roll call.

Schneidermann introduced Resolution No. 2018-14, RESOLUTION DIRECTING PREPARATION OF DETAILED PLANS AND SPECIFICATIONS, FORM OF CONTRACT AND NOTICE TO BIDDERS ON THE SOUTH STORY STREET PAVING & UTILITY IMPROVEMENTS, and moved adoption. Motion seconded by Murray and passed 5-0 roll call.

Hoefert introduced Resolution No. 2018-15, RESOLUTION ORDERING BIDS, APPROVING PLANS, SPECIFICATIONS AND FORM OF CONTRACT AND NOTICE TO BIDDERS, FIXING AMOUNT OF BID SECURITY, AND ORDERING CLERK TO POST NOTICE AND FIXING A DATE FOR RECEIVING SAME, AND FOR A PUBLIC HEARING ON PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COSTS, and moved its adoption. Motion seconded by Wells and passed 5-0 on roll call.

Wells introduced Resolution No. 2018-16, RESOLUTION TO AUTHORIZE APPLICATION FOR THE PURPOSE OF RECEIVING BENEFITS FROM LYON COUNTY RIVERBOAT FOUNDATION, and moved its adoption. Motion seconded by Schneidermann and passed 4-0-1 (Reck abstaining) on roll call.

Schneidermann introduced and moved to waive the 1st reading of Ordinance No. 695, entitled, AN ORDINANCE AMENDING THE MUNICIPAL CODE OF ROCK RAPIDS, IOWA BY AMENDING TITLE IV, CHAPTER 1, ARTICLE 2, SECTION 2.09 BY REPEALING SECTION 2.09 AND ADDING A NEW SECTION IN SECTION 2.09 RELATING TO ENGINE OR COMPRESSION BRAKES OR JAKEBRAKING. Motion seconded by Wells and passed 5-0 on roll call.

Moved by Schneidermann, seconded by Wells and passed 5-0 on roll call, to waive the 2nd reading of said Ordinance No. 695.

Moved by Schneidermann, seconded by Wells and passed 5-0 on roll call, that said Ordinance No. 695 be adopted.

Moved by Reck, seconded by Hoefert and passed 5-0, to approve a residential demolition program application for Brandy Gano and Tanner Vogl at 512 South Greene Street.

Moved by Murray, seconded by Wells and passed 5-0, to approve the consent agenda:

- a) Minutes of the Monday, March 26 and the Wednesday, April 11, 2018 regular meetings.
- b) Claims: General \$121,902.30; Special \$83,657.54; Capital \$12,321.00; Total \$217,880.84.
- c) License renewal for Rock Rapids Firefighters Association.

Moved by Hoefert and passed 5-0 to adjourn at 6:25 PM.

Receipts for the month of March, 2018 totaled \$186,244.33.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, MAY 14, 2018 at 5:45 PM

The City Council met in regular session at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Cody Hoefert, Tami Murray, Ed Reck, Scott Schneidermann and Steve Wells. Absent: None. Also present: Deputy Clerk Linda Trei, Jessica Jensen of NCP, Scott Van Aartsen of KIWA, Chris and Amanda Huisman, Donna Inderwisch, Harvey and Nettie Roskam, Matt Schar, and City Administrator Jordan Kordahl.

Moved by Reck, seconded by Schneidermann and passed 5-0, to approve renewal of the 28E Law Enforcement Contract for services to be furnished by Lyon County for an initial term of 12 months commencing of July 1, 2018, automatically renewable for additional periods of one year, at an annual contract sum of \$258,520 for FY 2018/2019, payable on a monthly pro-rated basis.

Murray introduced and moved to waive the 1st reading of Ordinance No. 696, entitled, AN ORDINANCE AMENDING THE MUNICIPAL CODE OF ROCK RAPIDS, IOWA BY AMENDING TITLE III, CHAPTER 4, ARTICLE 4, SECTION 4.03(3)(E) BY REPEALING SECTION 4.03(3)(E) AND ADDING A NEW SECTION IN SECTION 4.03(3)(E) RELATING TO FIREWORKS. Motion seconded by Reck and passed 5-0 on roll call.

Moved by Murray, seconded by Reck and passed 5-0 on roll call, to waive the 2nd reading of said Ordinance No. 696.

Moved by Murray, seconded by Reck and passed 5-0 on roll call, that said Ordinance No. 696 be adopted.

Moved by Wells, seconded by Murray and passed 5-0, to approve the consent agenda:

- a) Minutes of the Monday, April 30, 2018 regular meeting.
- b) Claims: General \$50,682.43; Special \$20,039.62; Capital \$1,847.82; Total \$72,569.87.
- c) License renewals for Casey's and Todd's.
- d) Re-Appointment of Julie De Ruyter as City representative to Northwest Iowa Regional Housing Authority for a three-year term ending December 31, 2020.

Moved by Wells and passed 5-0 to adjourn at 6:35 PM.

Receipts for the month of April, 2018 totaled \$710,298.75.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
TUESDAY, MAY 29, 2018 at 5:45 PM

The City Council met in regular session at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Tami Murray, Ed Reck, Scott Schneidermann and Steve Wells. Absent: Cody Hoefert. Also present: City Attorney Jen Wippert, Deputy Clerk Linda Trei, Development Director Micah Freese, Utility Manager Jim Hoye, Jessica Jensen of New Century Press, and City Administrator Jordan Kordahl.

This being the time and place fixed for a public hearing on the matter of the adoption of plans, specifications, form of contract, and estimated cost for the construction of the South Story Street Paving & Utility Improvements, the Mayor called for any oral objections to the making of such improvements, or to the adoption of the plans, specifications, form of contract or estimate of cost. No oral objections were offered and the Clerk reported that no written objections thereto had been filed. Moved by Murray, seconded by Wells and passed 4-0, that the hearing be closed.

Schneidermann introduced Resolution No. 2018-17, RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COST FOR THE SOUTH STORY STREET PAVING & UTILITY IMPROVEMENTS, and moved its adoption. Motion seconded by Wells and passed 4-0 on roll call.

Whereupon, there was received and filed the City Administrator or his designee's report of the bids received on May 24, 2018, at 11:00 o'clock AM, and opened pursuant to resolution of the Council and notice duly posted for construction of the South Story Street Paving & Utility Improvements, in accordance with the plans and specifications now adopted, as attached following:

Report of Opening of Construction Bids

A public meeting was held at 11:00 o'clock AM on Thursday, May 24, 2018 at the City Council Chambers, City Hall, 310 South 3rd Avenue, Rock Rapids, Iowa, presided over by the City Administrator of the City of Rock Rapids, State of Iowa. Present were City Engineer Gary Kurth and City Administrator Jordan Kordahl.

The City Administrator thereupon announced that a purpose of this meeting was to receive, open and tabulate bids for the construction of the South Story Street Paving & Utility Improvements, in accordance with the plans and specifications heretofore filed with the Clerk of the City. The following bids were thereupon received, opened, inspected and tabulated, to wit:

<u>Name and Address of Bidder</u>	<u>Amount of Bid</u>
Hulstein Excavating, Edgerton, MN	\$641,782.50
Rens Concrete, Sioux Center, IA	\$729,752.50
Vander Pol Excavating, Orange City, IA	\$629,296.40

Whereupon the City Administrator declared that all bids have been received and that the City Council will consider and act on the bids at its meeting as provided in the notice of bids heretofore posted.

Jordan Kordahl, City Administrator

(End of Report)

The Council considered the bids received and opened pursuant to resolution of the Council and notice duly posted for construction of the South Story Street Paving & Utility Improvements, in accordance with the plans and specifications therefor.

Wells introduced Resolution No. 2018-18, RESOLUTION MAKING AWARD OF CONTRACT, and moved its adoption. Motion seconded by Murray and passed 4-0 on roll call.

Moved by Wells, seconded by Schneidermann and passed 4-0, to contract with Calhoun-Burns and Associates, Inc for the 2018 Bridge Inspection Program, as follows: (a) Routine visual inspection of four bridges, including FHWA #009980 at North Union Street, FHWA #009990 at North Boone Street, FHWA #010000 at East Street, and FHWA #502520 at North 2nd Avenue, for a price of \$1,300 lump sum; (b) Updated load rating computations and reports as necessary for three bridges, including FHWA #009980 at North Union Street, FHWA #010000 at East Street, and FHWA #502520 at North 2nd Avenue, for a price at per hourly billing rates.

Moved by Murray, seconded by Wells and passed 4-0, to approve the consent agenda:

- a) Minutes of the Monday, May 14, 2018 regular meeting.
- b) Claims: General \$50,819.92; Special \$91,455.62; Debt \$499,815.00; Capital \$6,129.50; Total \$648,220.04.
- c) Payment of \$10,000 from General Fund to Scott Smith Construction for completion of two Storefront Incentive Program projects for at 121 North Story Street.

Moved by Reck, seconded by Wells and passed 4-0 on roll call vote, to enter into Closed Session at 6:01 PM pursuant to Chapter 21.5(c), Code of Iowa.

Moved by Reck, seconded by Wells and passed 4-0, to return to Open Session at 6:32 PM.

Moved by Reck and passed 4-0 to adjourn at 6:43 PM.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, JUNE 11, 2018 at 5:45 PM

The City Council met in regular session at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Cody Hoefert, Tami Murray, Ed Reck, Scott Schneidermann and Steve Wells. Absent: None. Also present: Deputy Clerk Linda Trei, Development Director Micah Freese, Utility Manager Jim Hoye, and City Administrator Jordan Kordahl.

Murray introduced and moved to waive the 1st reading of Ordinance No. 697, entitled, AN ORDINANCE AMENDING THE MUNICIPAL CODE OF ROCK RAPIDS, IOWA BY AMENDING TITLE III, CHAPTER 4, ARTICLE 4, SECTION 4.03(3)(E) BY REPEALING SECTION 4.03(3)(E) AND ADDING A NEW SECTION IN SECTION 4.03(3)(E) RELATING TO FIREWORKS. Motion seconded by Wells and passed 5-0 on roll call.

Moved by Murray, seconded by Wells and passed 5-0 on roll call, to waive the 2nd reading of said Ordinance No. 697.

Moved by Murray, seconded by Wells and passed 5-0 on roll call, that said Ordinance No. 697 be adopted.

Moved by Schneidermann, seconded by Wells and passed 5-0, to approve closing of certain designated streets at certain designated times during June 14-16 for the annual Heritage Days events, subject to clearance with Law Enforcement.

Moved by Reck, seconded by Hoefert and passed 5-0, to approve a Residential Demolition Program application for Kurt and Jenn Hoberg at 702 South Carroll Street.

Moved by Murray, seconded by Reck and passed 5-0, to approve an Affordable Housing grant for Kyler Huisman at 907 South 2nd Avenue.

Moved by Murray, seconded by Wells and passed 5-0, to approve the consent agenda:

- a) Minutes of the Tuesday, May 29, 2018 regular meeting.
- b) Claims: General \$147,478.66; Special \$14,518.76; Capital \$10,221.53; Total \$172,218.95.
- c) Outdoor license for Sporty's.
- d) Cigarette permits for Casey's, Chase Companies, Dollar General, Junction 9-75, Todd's.

Moved by Reck and passed 5-0 to adjourn at 6:25 PM.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, JUNE 25, 2018 at 5:45 PM

The City Council met in regular session at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Cody Hoefert, Tami Murray, Ed Reck, Scott Schneidermann and Steve Wells. Absent: None. Also present: PWD Bret Huisman, EDD Micah Freese, Utility Manager Jim Hoye, Scott Van Aartsen of KIWA, and City Administrator Jordan Kordahl.

Moved by Murray, seconded by Wells and passed 5-0, to approve the Construction Contract Documents provided by Vander Pol Excavating, LLC for the Story Street Paving & Utility Improvements Project (DGR File #367195).

Moved by Reck, seconded by Wells and passed 5-0, to initiate rezoning requests, as follows: (a) Hawkins 3rd Addition and Sunset Court Addition from "A-1" Agriculture to "R-1" Single Family Residential; (b) Hawkins 4th Addition and SW Detention Basin from "A-1" Agriculture to "C-3" Highway Commercial; (c) Hawkins 5th Addition (proposed) from "A-1" Agriculture to "R-2" Multiple Family Residential.

Moved by Murray, seconded by Hoefert and passed 5-0, to contract with Pearson Bros of Hanover, MN for seal coat at price of \$1.65 per square yard.

Moved by Wells, seconded by Murray and passed 5-0, to approve a Memorandum of Agreement with Elderbridge Agency on Aging of Mason City, IA for a monthly \$161.50 stipend payment for the fiscal year ending June 30, 2019 for use of the Forster Community Center for the Elderbridge Nutrition Program (Dinner Date).

Hoefert introduced Resolution No. 2018-19, RESOLUTION NAMING DEPOSITORIES, and moved its adoption. Motion seconded by Wells and passed 4-0-1 (Schneidermann abstaining) on roll call.

Murray introduced Resolution No. 2018-20, RESOLUTION AUTHORIZING INTERFUND TRANSFERS, and moved its adoption. Motion seconded by Wells and passed 5-0 on roll call.

Wells introduced Resolution No. 2018-21, RESOLUTION AUTHORIZING RESERVE TRANSFERS, and moved its adoption. Motion seconded by Schneidermann and passed 5-0 on roll call.

Moved by Murray, seconded by Wells and passed 5-0, to approve the consent agenda:

- a) Minutes of the Monday, June 11, 2018 regular meeting.
- b) Claims: General \$56,515.34; Special \$21,237.85; Capital \$8,638.03; Total \$86,391.22.

Moved by Reck and passed 5-0 to adjourn at 6:20 PM

Receipts for the month of May, 2018 totaled \$264,728.61.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

SPECIAL MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, JUNE 25, 2018 at 6:25 PM

The City Council met in special session at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Cody Hoefert, Tami Murray, Ed Reck, Scott Schneidermann and Steve Wells. Absent: None. Also present: City Administrator Jordan Kordahl.

The Mayor and Council received and placed on file a letter, dated June 22, 2019, from Jordan Kordahl giving notice of his plans to retire from his appointment as City Administrator for the City of Rock Rapids, effective June 30, 2019.

Member Ed Reck left the meeting at 6:50 PM.

Murray introduced Resolution No. 2018-22, RESOLUTION SETTING SALARIES & WAGES, and moved its adoption. Motion seconded by Schneidermann and passed 4-0 on roll call.

Moved by Wells and passed 4-0 to adjourn at 7:00 PM.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, JULY 9, 2018 at 5:45 PM

The City Council met in regular session at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Cody Hoefert, Tami Murray, Ed Reck, Scott Schneidermann and Steve Wells. Absent: None. Also present: EDD Micah Freese, Utility Manager Jim Hoye, Cassie Downard, Michelle Sprock, and City Administrator Jordan Kordahl.

Wells introduced Resolution No. 2018-23, RESOLUTION APPROVING CONTRACT AND BOND FOR THE SOUTH STORY STREET PAVING & UTILITY IMPROVEMENTS, and moved its adoption. Motion seconded by Murray and passed 5-0 on roll call.

Moved by Hoefert, seconded by Schneidermann and passed 5-0, to approve renewal of the contract with Regional Transit Authority, Inc / Rides for transportation services for the year ending June 30, 2019 at a contract cost of \$1,000 per month less passenger revenue collected.

Moved by Murray, seconded by Hoefert and passed 5-0, to approve sale and removal from 309 North Story St of the former Kids Club building (excluding land) at price of \$15,000 to Justice for All subject to the following: (a) JFA to furnish all necessary excavation, backfill & regrading; (b) Building to remain within the city limits of Rock Rapids. (Alternate bid from Scott Smith: \$10,000 plus excavation (excluding backfill), with building to remain within Lyon County.)

Moved by Hoefert, seconded by Reck and passed 5-0, to approve the map identifying streets to be seal coated during the current year, as prepared and recommended by PWD Bret Huisman.

Reck introduced and moved to waive the 1st reading of Ordinance No. 698, entitled, AN ORDINANCE AMENDING THE MUNICIPAL CODE OF ROCK RAPIDS, IOWA BY AMENDING TITLE IV, CHAPTER 1, ARTICLE 6, BY ADDING A NEW SECTION 6.03(16) CONCERNING STOP INTERSECTIONS. Motion seconded by Wells & passed 5-0 on roll call.

Moved by Reck, seconded by Wells and passed 5-0 on roll call, to waive the 2nd reading of said Ordinance No. 698.

Moved by Reck, seconded by Wells and passed 5-0 on roll call, that said Ordinance No. 698 be adopted.

Moved by Schneidermann, seconded by Murray and passed 5-0, to approve the consent agenda:

- a) Minutes of the Monday, June 25, 2018 regular and special meetings.
- b) Claims: General \$64,417.79; Special \$22,255.69; Capital \$2,147.12; Total \$88,820.60.
- c) License renewal for Country Boutique.
- d) Single Family Residential Lot Grant Application in the amount of \$5,000 (to be shared at \$2,500 from RRDC) for Brian and Hillary Osterday at 1006 Davis Street.

Moved by Murray and passed 5-0 to adjourn at 6:50 PM.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, JULY 23, 2018 at 5:45 PM

The City Council met in regular session at the Forster Community Center with Mayor Pro Tem Ed Reck presiding. Present: Members Cody Hoefert, Tami Murray, Scott Schneidermann and Steve Wells. Absent: Mayor Jason Chase. Also present: Deputy Clerk Linda Trei, Public Works Director Bret Huisman, Utility Manager Jim Hoye, Scott Van Aartsen of KIWA, and City Administrator Jordan Kordahl.

Moved by Hoefert, seconded by Wells and passed 4-0, to approve purchase of new Rosenbauer Maverick pumper / tanker apparatus and related equipment mounted on 2019 Freightliner chassis at price of \$296,973 from Heiman Fire Equipment, to replace 1991 Ford Tanker #2, as recommended by the Public Safety Committee.

Murray introduced Resolution No. 2018-24, RESOLUTION CONCERNING COMPLIANCE WITH THE REQUIREMENTS OF TITLE VI AND RELATED NON-DISCRIMINATION LAWS AND REGULATIONS, and moved its adoption. Motion seconded by Schneidermann and passed 4-0 on roll call.

Moved by Hoefert, seconded by Murray and passed 4-0, to approve Payment #1 in the amount of \$259,403.70 from Capital Projects to Knife River Midwest LLC for the 2018 Airport Pavement Rehabilitation Project, pending review by DGR Engineering concerning the tie-downs.

Hoefert introduced Resolution No. 2018-25, RESOLUTION TO ADOPT COMMUNITYWIDE STRATEGIC PLAN 2018-2028, and moved its adoption. Motion seconded by Schneidermann and passed 4-0 on roll call.

Moved by Hoefert, seconded by Wells and passed 4-0, to approve the consent agenda:

- a) Minutes of the Monday, July 9, 2018 regular meeting.
- b) Claims: General \$96,425.69; Special \$8,639.04; Capital \$284,143.70; Total \$389,208.43.
- c) License renewal for Corral Lanes.
- d) Release of Real Estate Mortgage, dated Dec 20, 2012, in the amount of \$10,432.57 (principal \$10,391.44 plus interest \$41.13) to Vonnie and Alan Baker d/b/a Lillian's.

Moved by Murray and passed 4-0 to adjourn at 6:20 PM.

Receipts for the month of June, 2018 totaled \$582,343.62.

Ed Reck, Mayor Pro Tem

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, AUGUST 13, 2018 at 5:45 PM

The City Council met in regular session at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Cody Hoefert, Tami Murray, Ed Reck, and Steve Wells. Absent: Scott Schneidermann. Also present: Deputy Clerk Linda Trei, Development Director Micah Freese, Utility Manager Jim Hoye, Scott Van Aartsen of KIWA, Jason Engleman and Jackie Wells representing Central Lyon School, Gary Broesder, Amanda Huisman, and City Administrator Jordan Kordahl.

Moved by Murray, seconded by Wells and passed 3-0-1 (Reck voting No), to share with Central Lyon School in preliminary development costs of a new softball field complex, subject to the following terms: (a) City to be allowed \$45,000 as payment in kind for one half of the value of the 6+ acres of City-owned land needed for the project; (b) City assumes no obligation for any further development costs; (c) In the event the City proceeds with construction of a 2nd field, the City would be responsible for all associated development costs; (d) Split funding of maintenance and minor projects would continue as per current 28E Agreement.

Moved by Hoefert, seconded by Wells and passed 4-0, to approve Claim for Reimbursement #2-Final in the amount of \$213,043 for the 2018 Airport Pavement Rehabilitation Project.

Moved by Murray, seconded by Wells and passed 4-0, to receive and file IDOT Permit Number 60A-2018-003 for Project Number FN-9-1(5)—21-60 to enter state highway right-of-way for the Story Street Paving & Utility Improvements Project.

Moved by Wells, seconded by Reck and passed 4-0, to grant, to Sean and Janile Bestgen, an access easement for driveway purposes over and across the real estate described as “Parcel A in Lot One (1), Holy Name Church Addition to the City of Rock Rapids, Iowa as shown by the Plat of Survey recorded in Plat Book “18”, at Page 41, in the Office of the Lyon County Recorder” subject to the condition that, “upon the construction of a road on the Easement Area, this Easement shall be extinguished”, along with certain other terms and conditions.

Moved by Murray, seconded by Wells and passed 4-0, to approve the consent agenda:

- a) Minutes of the Monday, July 23, 2018 regular meeting.
- b) Claims: General \$130,252.41; Special \$38,653.44; Capital \$36,828.65; Total \$205,734.50.
- c) Auditor Engagement Letter with De Noble, Austin & Company PC for services to be provided for the fiscal year ending June 30, 2018;
- d) Appointment of Steve Wells to Lyon County Economic Development Consortium for a two-year term.

Moved by Wells and passed 4-0 to adjourn at 6:12 PM.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, AUGUST 27, 2018 at 5:45 PM

The City Council met in regular session at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Cody Hoefert, Tami Murray, Ed Reck, Scott Schneidermann and Steve Wells. Absent: None. Also present: Deputy Clerk Linda Trei, Development Director Micah Freese, Public Works Director Bret Huisman, Utility Manager Jim Hoye, Scott Van Aartsen of KIWA, and City Administrator Jordan Kordahl.

Moved by Hoefert, seconded by Wells and passed 5-0, to approve Payment #2-Final in the amount of \$13,652.82 to Knife River Midwest, LLC from Capital Projects for the 2018 Airport Pavement Rehabilitation Project.

Reck introduced and moved to waive the 1st reading of Ordinance No. 699, entitled, AN ORDINANCE ESTABLISHING STREET GRADES ON CERTAIN STREETS AND AVENUES IN THE CITY OF ROCK RAPIDS. Motion seconded by Murray & passed 5-0.

Moved by Reck, seconded by Murray and passed 5-0, to waive the 2nd reading of said Ordinance No. 699.

Moved by Reck, seconded by Murray and passed 5-0, that said Ordinance No. 699 be adopted.

Moved by Murray, seconded by Schneidermann and passed 5-0, to approve the consent agenda:

- a) Minutes of the Monday, August 13, 2018 regular meeting.
- b) Claims: General \$81,059.87; Special \$19,448.78; Capital \$18,722.17; Total \$119,230.82.

Moved by Reck and passed 5-0 to adjourn at 6:02 PM.

Receipts for the month of July, 2018 totaled \$133,218.55.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, SEPT 10, 2018 at 5:45 PM

The City Council met in regular session at the Forster Community Center with Mayor Jason Chase presiding. Present were Members Cody Hoefert, Ed Reck and Steve Wells. Absent were Tami Murray and Scott Schneidermann. Also present: Deputy Clerk Linda Trei, Development Director Micah Freese and City Administrator Jordan Kordahl.

Moved by Wells, seconded by Reck and passed 3-0, to receive and file the Final Report from IDOT resulting from the Title VI Sub-Recipient Site review processes conducted Aug 7, 2018.

Moved by Wells, seconded by Hoefert and passed 3-0, to approve the Amendment to the 28E Agreement between the City of Rock Rapids and Central Lyon Community School District dated Sept 10, 2018, amending the Agreement dated April 15, 1997 concerning the baseball-softball complex for an additional 25 years from the date of this Agreement.

Pursuant to Notice published in the Lyon County Reporter on August 22, 2018, a public hearing was held at this time to consider the Preliminary Plat of Hawkins 5th Addition to the City of Rock Rapids, Iowa. The Clerk advised that no written comments had been filed. The Mayor then called for oral comments and none were presented. The Mayor then declared the time for receiving oral and written comments to be closed.

Wells introduced Resolution No. 2018-26, RESOLUTION GIVING CONDITIONAL APPROVAL OF PRELIMINARY PLAT OF HAWKINS 5TH ADDITION, CITY OF ROCK RAPIDS, IOWA, and moved its adoption. Motion seconded by Reck and passed 3-0 on roll call.

Pursuant to Notice published in the Lyon County Reporter on August 22, 2018, a public hearing was held at this time to consider a request that the following described real estate be re-zoned from "A-1" Agriculture to "C-3" Highway Commercial:

Parcel C in the Southeast Quarter (SE 1/4) of Section Five (5) Township Ninety-nine (99) North Range Forty-five (45) West of the 5th P.M., Lyon County, Iowa, as shown by Plat recorded in Plat Book "14" at Page 49, EXCEPT the North 5 acres thereof. (10.4 acres)

The Clerk advised that no written comments had been filed. The Mayor then called for oral comments to the proposal. No objections were presented. There being no objections, oral or written, the Mayor declared the time for receiving oral and written comments be closed.

Reck introduced and moved to waive the 1st reading of Ordinance No. 700, entitled, AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP UNDER ARTICLE III, SECTION 3.2 OF THE CITY OF ROCK RAPIDS 2014 ZONING ORDINANCE BY RE-ZONING CERTAIN REAL ESTATE, LOCATED IN PARCEL C IN THE SE 1/4 OF 5-99-45, LYON COUNTY, IOWA, AS MORE PARTICULARLY DESCRIBED ON THE ATTACHED EXHIBIT "A", FROM AN "A-1" AGRICULTURE DISTRICT TO A "C-3" HIGHWAY COMMERCIAL DISTRICT. Motion seconded by Wells & passed 3-0 on roll call.

Moved by Reck, seconded by Wells and passed 3-0 on roll call, to waive the 2nd reading of said Ordinance No. 700.

Moved by Reck, seconded by Wells and passed 3-0 on roll call, that said Ordinance No. 700 be adopted.

Pursuant to Notice published in the Lyon County Reporter on August 22, 2018, a public hearing was held at this time to consider a request that the following described real estate be re-zoned from "A-1" Agriculture to "R-1" Single Family Residential:

That part of Parcel D in the Southeast Quarter (SE1/4) of Section Five (5), Township 99 North, Range 45 West of the 5th P.M., Lyon County, Iowa, (the Plat of Survey of said Parcel D being recorded in Plat Book 14, Page 49, Lyon County Recorder's Office), described as follows:

Commencing at the South Quarter Corner of said Section 5; thence North 03°07'08" East along the west line of said SE1/4 and along the west line of Hawkins Second Addition to the City of Rock Rapids, Iowa (The Subdivision Plat of said Hawkins Second Addition being recorded in Plat Book 17, Page 55 Lyon County Recorder's Office), for a distance of 904.23 feet to the Northwest Corner of said Hawkins Second Addition and to the Point of Beginning; thence continuing North 03°07'08" East along the west line of said SE1/4 for a distance of 579.90 feet; thence South 87°29'58" East for a distance of 469.80 feet; thence South 31°05'50" East for a distance of 421.15 feet; thence South 61°52'03" East for a distance of 66.00 feet to the beginning of a non-tangent curve, concave southeasterly, having a radius of 367.00 feet; thence northeasterly along arc of said curve to the right for an arc distance of 56.22 feet, (said curve subtended by a chord which bears North 32°31'16" East with a chord length of 56.17 feet) to the beginning of a non-tangent curve, concave northeasterly, having a radius of 207.00 feet; thence southeasterly along arc of said curve to the left for an arc distance of 102.53 feet (said curve subtended by a chord which bears South 65°48'12" East with a chord length of 101.48 feet); thence South 02°30'02" West for a distance of 151.77 feet; thence North 87°29'58" West for a distance of 38.31 feet; thence South 03°07'09" West for a distance of 243.96 feet; thence South 86°52'52" East for a distance of 29.98 feet; thence South 03°07'08" West for a distance of 440.00 feet; thence North 86°52'52" West for a distance of 30.00'; thence South 03°38'26" West for a distance of 171.09 feet to the south line of said Parcel D; thence North 86°21'44" West along the south line of said Parcel D and along the present existing north right-of-way line of 160th Street for a distance of 334.46 feet to the Southeast Corner of said Hawkins Second Addition thence North 03°07'08" East along the east line of said Hawkins Second Addition for a distance of 844.23 feet to the Northeast Corner of said Hawkins Second Addition; thence North 86°21'34" West along the north line of said Hawkins Second Addition for a distance of 516.0 feet to the Point of Beginning, containing 16.31 acres.

The Clerk advised that no written comments had been filed. The Mayor then called for oral comments to the proposal. No objections were presented. There being no objections, oral or written, the Mayor declared the time for receiving oral and written comments be closed.

Hoefert introduced and moved to waive the 1st reading of Ordinance No. 701, entitled, AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP UNDER ARTICLE III, SECTION 3.2 OF THE CITY OF ROCK RAPIDS 2014 ZONING ORDINANCE BY RE-ZONING CERTAIN REAL ESTATE, LOCATED IN HAWKINS 3RD ADDITION TO THE CITY OF ROCK RAPIDS, LYON COUNTY, IOWA, AS MORE PARTICULARLY DESCRIBED ON THE ATTACHED EXHIBIT "A", FROM AN "A-1" AGRICULTURE DISTRICT TO AN "R-1" SINGLE FAMILY RESIDENTIAL DISTRICT. Motion seconded by Wells & passed 3-0 on roll call.

Moved by Hoefert, seconded by Wells and passed 3-0 on roll call, to waive the 2nd reading of said Ordinance No. 701.

Moved by Hoefert, seconded by Wells and passed 3-0 on roll call, that said Ordinance No. 701 be adopted.

Pursuant to Notice published in the Lyon County Reporter on August 22, 2018, a public hearing was held at this time to consider a request that the following described real estate be re-zoned from "A-1" Agriculture to "C-3" Highway Commercial:

That Part of Parcel D in the Southeast Quarter (SE1/4) of Section Five (5), Township 99 North, Range 45 West of the 5th P.M., Lyon County, Iowa (the Plat of Survey of said Parcel D is recorded in Plat Book 14, Page 49 in the Lyon County Recorder's Office), containing 24.49 acres.

The Clerk advised that no written comments had been filed. The Mayor then called for oral comments to the proposal. No objections were presented. There being no objections, oral or written, the Mayor declared the time for receiving oral and written comments be closed.

Wells introduced and moved to waive the 1st reading of Ordinance No. 702, entitled, AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP UNDER ARTICLE III, SECTION 3.2 OF THE CITY OF ROCK RAPIDS 2014 ZONING ORDINANCE BY RE-ZONING CERTAIN REAL ESTATE, LOCATED IN HAWKINS 4TH ADDITION TO THE CITY OF ROCK RAPIDS, LYON COUNTY, IOWA, AS MORE PARTICULARLY DESCRIBED ON THE ATTACHED EXHIBIT "A", FROM AN "A-1" AGRICULTURE DISTRICT TO A "C-3" HIGHWAY COMMERCIAL DISTRICT. Motion seconded by Hoefert & passed 3-0 on roll call.

Moved by Wells, seconded by Hoefert and passed 3-0 on roll call, to waive the 2nd reading of said Ordinance No. 702.

Moved by Wells, seconded by Hoefert and passed 3-0 on roll call, that said Ordinance No. 702 be adopted.

Pursuant to Notice published in the Lyon County Reporter on August 22, 2018, a public hearing was held at this time to consider a request that the following described real estate be re-zoned from "A-1" Agriculture to "R-2" Multiple Family Residential:

DESCRIPTION - LOT 3 IN PARCEL D IN THE SE1/4 SECTION 5-99-45

That part of Parcel D in the Southeast Quarter (SE1/4) of Section Five (5), Township 99 North, Range 45 West of the 5th P.M., Lyon County, Iowa (the Plat of Survey of said Parcel D is recorded in Plat Book 14, Page 49), described as follows:

Commencing at the Southeast Corner of said Section 5; thence North 86°21'34" West for a distance of 435.11 feet; thence North 02°19'54" East for a distance of 960.55 feet to the Southwest Corner of Block 2 of Forster First Addition (said Forster First Addition is recorded in Plat Book 16, Page 27) and to the Point of Beginning; thence continuing North 02°19'54" East on the west line of said Block 2 for a distance of 628.26 feet to the Southwest Corner of Wubbena's Second Addition (said Wubbena's Second Addition is recorded in Plat Book 8, Page 84); thence continuing North 02°19'54" East on the west line of said Wubbena's Second Addition for a distance of 468.65 feet to an angle point of Hawkins First Addition (said Hawkins First Addition is recorded in Plat Book 16, Page 111); thence North 87°40'06" West on the perimeter of said Hawkins First Addition for a distance of 92.79 feet; thence South 65°31'27" West on said perimeter for a distance of 198.37 feet; thence South 57°14'45" West on said perimeter for a distance of 124.32 feet; thence North 47°54'41" West on said perimeter for a distance of 366.00 feet to the west corner of said Hawkins First Addition; thence South 42°05'19" West for a distance of 396.52 feet to the beginning of a tangent curve, concave Northwest, having a radius of 217.00 feet; thence Southwesterly on the arc of said curve to the right for an arc distance of 190.93 feet (said curve subtended by a chord which bears South 67°17'40" West with a chord distance of 184.83 feet) to a tangent line; thence North 87°29'58" West for a distance of 662.25 feet; thence South 02°30'02" West for a distance of 216.00 feet to an angle point of Hawkins Third Addition (said Hawkins Third Addition is recorded in Plat Book 17, Page 96); thence South 31°05'50" East on the perimeter of said Hawkins Third Addition for a distance of 421.15 feet; thence South 61°52'03" East on said perimeter for a distance of 66.00 feet to the beginning of a non-tangent curve, concave Southeast having a radius of 367.00 feet; thence Northeasterly on said perimeter and on the arc of said curve to the right for an arc distance of 56.22 feet (said curve subtended by a chord which bears North 32°31'16" East with a chord distance of 56.17 feet) to the beginning of a non-tangent curve, concave Northeast having a radius of 207.00 feet; thence Southeasterly on said perimeter and on the arc of said curve to the left for an arc distance of 102.53 feet (said curve subtended by a chord which bears South 65°48'12" East with a chord distance of 101.48 feet) to the beginning of a non-tangent line; thence South 02°30'02" West on said perimeter for a distance of 151.77 feet; thence North 87°29'58" West on said perimeter for a distance of 38.31 feet; thence South 03°07'09" West on said perimeter for a distance of 243.96 feet; thence South 86°52'52" East on said perimeter for a distance of 29.98 feet; thence South 03°07'08" West for a distance of 440.00 feet; thence North 86°52'52" West on said perimeter for a distance of 30.00 feet; thence South

03°29'43" West on said perimeter for a distance of 237.08' to the Southeast Corner of said Hawkins Third Addition and to the south line of said Parcel D; thence South 86°21'34" East on said south line for a distance of 397.57 feet to the Southwest Corner of Hawkins Fourth Addition (said Hawkins Fourth Addition is recorded in Plat Book 19, Page 38); thence North 03°07'08" East on the west line of said Hawkins Fourth Addition for a distance of 1,158.48 feet to the Northwest Corner of said Hawkins Fourth Addition and to the beginning of a non-tangent curve, concave North having a radius of 745.00 feet; thence Easterly on the north line of said Hawkins Fourth Addition and on the arc of said curve to the left for an arc distance of 42.41 feet (said curve subtended by a chord which bears North 81°41'34" East with a chord distance of 42.40 feet) to the beginning of a tangent line; thence North 80°03'43" East on said north line for a distance of 69.69 feet to the beginning of a tangent curve, concave South, having a radius of 635.00 feet; thence Easterly on said north line and on the arc of said curve to the right for an arc distance of 650.27 feet (said curve subtended by a chord which bears South 70°36'05" East with a chord distance of 622.22 feet) to the beginning of a tangent line; thence South 41°15'53" East on said north line for a distance of 30.98 feet to the beginning of a tangent curve, concave Northeast, having a radius of 315.00 feet; thence Southeasterly on said north line and on the arc of said curve to the left for an arc distance of 255.12 feet (said curve subtended by a chord which bears South 64°28'00" East with a chord distance of 248.20 feet) to the beginning of a tangent line; thence South 87°40'06" East on said north line for a distance of 8.53 feet to the Point of Beginning, containing 36.76 acres.

SUBJECT TO EASEMENTS, IF ANY, OF RECORD OR APPARENT.

The Clerk advised that no written comments had been filed. The Mayor then called for oral comments to the proposal. No objections were presented. There being no objections, oral or written, the Mayor declared the time for receiving oral and written comments be closed.

Moved by Wells, seconded by Reck and passed 3-0, that consideration of the request for the rezoning of proposed Hawkins 5th Addition be tabled pending more information concerning platting and long-range plans.

Pursuant to Notice published in the Lyon County Reporter on August 22, 2018, a public hearing was held at this time to consider a request that the following described real estate be re-zoned from "A-1" Agriculture to "R-1" Single Family Residential:

That Part of Lot 1 in the Northeast Quarter (NE 1/4) of Section Five (5), Township 99 North, Range 45 West of the 5th P.M., Lyon County, Iowa, described as follows:

Commencing at the East Quarter Corner of said Section 5; thence North 87°36'29" West on the south line of said NE1/4 for a distance of 589.00 feet to the southeast corner of said Lot 1 in the Ne1/4 (the Plot of Survey of said Lot 1 in the Ne1/4 is recorded in Plat Book 4, page 68 in the Lyon County Recorder's Office) and to the Point of Beginning; thence continuing North 87°36'29" West on said south line and on the south line of said Lot 1 in the NE1/4 for a distance of 336.00 feet; thence North 03°18'56" East for a distance of 425.99 feet to the north line of said Lot 1 in the NE1/4; thence South

87'34'59" East on said north line for a distance of 336.00 feet to the northeast corner of said Lot 1 in the NE1/4; thence South 03'18'56" West on the east line of said Lot 1 in the NE1/4 for a distance of 425.85 feet to the Point of Beginning, containing 3.28 acres (143,091 square feet).

The Clerk advised that no written comments had been filed. The Mayor then called for oral comments to the proposal. No objections were presented. There being no objections, oral or written, the Mayor declared the time for receiving oral and written comments be closed.

Hoefert introduced and moved to waive the 1st reading of Ordinance No. 703, entitled, AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP UNDER ARTICLE III, SECTION 3.2 OF THE CITY OF ROCK RAPIDS 2014 ZONING ORDINANCE BY RE-ZONING CERTAIN REAL ESTATE, LOCATED IN SUNSET COURT ADDITION TO THE CITY OF ROCK RAPIDS, LYON COUNTY, IOWA, AS MORE PARTICULARLY DESCRIBED ON THE ATTACHED EXHIBIT "A", FROM AN "A-1" AGRICULTURE DISTRICT TO AN "R-1" SINGLE FAMILY RESIDENTIAL DISTRICT. Motion seconded by Wells and passed 3-0 on roll call.

Moved by Hoefert, seconded by Wells and passed 3-0 on roll call, to waive the 2nd reading of said Ordinance No. 703.

Moved by Hoefert, seconded by Wells and passed 3-0 on roll call, that said Ordinance No. 703 be adopted.

Pursuant to Notice published in the Lyon County Reporter on August 22, 2018, a public hearing had been scheduled for this time to consider a request that the following described real estate be re-zoned from "C-1" Downtown Commercial to "R-1" Single Family Residential:

Lots One (1), Two (2), Three (3) and Four (4) in Block Three (3) of Original Town Addition to the City of Rock Rapids, Lyon County, Iowa.

Moved by Wells, seconded by Reck and passed 3-0, to cancel the public hearing concerning the request that certain real estate be re-zoned from "C-1" Downtown Commercial to "R-1" Single Family Residential due to lack of recommendation from the Planning and Zoning Commission.

Hoefert introduced Resolution No. 2018-27, RESOLUTION TO AUTHORIZE APPLICATIONS FOR THE PURPOSE OF RECEIVING BENEFITS FROM LYON COUNTY RIVERBOAT FOUNDATION, and moved its adoption. Motion seconded by Wells and passed 3-0 on roll call.

Reck introduced Resolution No. 2018-28, RESOLUTION APPROVING STREET FINANCE REPORT, and moved its adoption. Motion seconded by Wells and passed 3-0 on roll call.

Moved by Hoefert, seconded by Wells and passed 3-0, to approve the consent agenda:

- a) Minutes of the Monday, August 27, 2018 regular meeting.

- b) Claims: General \$67,890.01; Special \$5,047.43; Capital \$19,206.37; Total \$92,143.81.
- c) Residential Demolition Program Application for Craig Korthals at 911 South 3rd Ave.

Moved by Wells and passed 3-0 to adjourn at 6:37 PM.

Receipts for the month of August, 2018 totaled \$183,825.02.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, SEPT 24, 2018 at 5:45 PM

The City Council met in regular session at the Forster Community Center with Mayor Jason Chase presiding. Present were Members Cody Hoefert, Ed Reck and Steve Wells. Absent were Tami Murray and Scott Schneidermann. Also present: Deputy Clerk Linda Trei, Development Director Micah Freese, Public Work Director Bret Huisman, Utility Manager Jim Hoye, Scott Van Aartsen of KIWA, and City Administrator Jordan Kordahl.

Moved by Hoefert, seconded by Wells and passed 3-0, to approve participation in the Northwest Iowa Safety Group for safety training to be conducted by IA Association of Municipal Utilities.

Moved by Reck, seconded by Wells and passed 3-0, to approve payrate adjustment for Angie Jager to \$20.47 / hour retroactive to July 1, 2018 pursuant to Resolution No. 2018-22 and as recommended by the Finance / Administration Committee.

Moved by Wells, seconded by Reck and passed 3-0, to approve a draft of a lease agreement with Merrill Pioneer Community Hospital for an outdoor sign at the intersection of Highway 75 and South 13th Avenue.

Moved by Hoefert, seconded by Wells and passed 3-0, to authorize a loan from the Revolving Loan Fund to Becky Bontje and Carol Henry d/b/a Tangles in the amount of \$42,000 payable over 10 years at 3% percent fixed as recommended by the Revolving Loan Fund Committee.

Tami Murray arrived at 6:00 PM.

Moved by Reck, seconded by Wells and passed 4-0, to approve the consent agenda:

- a) Minutes of the Monday, September 10, 2018 regular meeting.
- b) Claims: General \$45,447.47; Special \$17,200.10; Capital \$82,583.60; Total \$145,231.17.
- c) Affordable Housing Grant for Shiloh Drake / Tyler Bruns and 301 South 6th Avenue.

Moved by Murray and passed 4-0 to adjourn at 6:05 PM.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, OCT 8, 2018 at 5:45 PM

The City Council met in regular session at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Cody Hoefert, Tami Murray, Ed Reck, Scott Schneidermann and Steve Wells. Absent: None. Also present: Deputy Clerk Linda Trei, Development Director Micah Freese, Utility Manager Jim Hoye, Kalani Steinmetz of NCP, Scott Van Aartsen of KIWA, Carl DeJongh, Jenn Hoberg, Kurt Hoberg, Lori Ohlemann, Scott Ohlemann, Scott Smith and City Administrator Jordan Kordahl.

Moved by Hoefert, seconded by Murray and passed 5-0, to approve payment #1 in the amount of \$186,593.21 from Capital Projects to Vander Pol Excavating for the Story Street Paving Project.

Pursuant to Notice published in the Lyon County Reporter on Sept 19, 2018, a public hearing was held at this time to consider a petition from Frontier Bank, as Owner, that the following described real estate be re-zoned from "C-1" Downtown Commercial to "R-1" Single Family Residential: Lots One (1), Two (2), Three (3) and Four (4) in Block Three (3) of Original Town Addition to the City of Rock Rapids, Lyon County, Iowa. It was noted that the purpose of the rezoning petition is to allow for Justice for All to relocate the former Kids Club building from its present location on to the subject site and repurpose the same into a residential duplex.

At this time the Council received a memo from Joe Vander Zee, representing JFA, requesting that this matter be taken off the agenda, after which Scott Schneidermann, representing Frontier Bank, announced that the application is hereby withdrawn. Moved by Wells, seconded by Hoefert and passed 4-0-1 (Schneidermann abstaining), to close the public hearing and cancel proceedings concerning the petition from Frontier Bank due to withdrawn application.

Moved by Wells, seconded by Reck and passed 5-0, to approve a Golf Cart Registration form, pursuant to Title IV, Chapter 2, Article 13, Section 13.11 of the City Code of Ordinances.

Moved by Murray, seconded by Reck and passed 5-0, to approve the consent agenda:

- a) Minutes of the Monday, Sept 24, 2018 regular meeting.
- b) Claims: General \$64,765.81; Special \$8,742.91; Capital \$829.00; Total \$74,337.72.
- c) Residential Demolition Program application for RRDC at 1103 First Avenue.

Moved by Murray and passed 5-0 to adjourn at 6:23 PM.

Receipts for the month of September, 2018 totaled \$525,907.93.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, OCT 22, 2018 at 5:45 PM

The City Council met in regular session at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Cody Hoefert, Tami Murray, Ed Reck, Scott Schneidermann and Steve Wells. Absent: None. Also present: Deputy Clerk Linda Trei, Development Director Micah Freese, Pub Works Director Bret Huisman, Utility Manager Jim Hoye, Kalani Steinmetz of NCP, Scott Van Aartsen of KIWA, Richard Reitsma and City Administrator Jordan Kordahl.

Moved by Wells, seconded by Hoefert and passed 5-0, to approve a Storefront Incentive application for Chrome Enterprises (Rock Rapids Car Wash) at 709 South 2nd Avenue.

Reck introduced Resolution No. 2018-29, RESOLUTION FOR VACATION OF UTILITIES EASEMENT, and moved its adoption. Motion seconded by Schneidermann and passed 5-0 on roll call.

Moved by Murray, seconded by Wells and passed 5-0, to amend Storefront Incentive Program guideline #5 to read: "Properties that have received funding will not be eligible for additional funds from this program for a period of ten years, unless otherwise authorized by the City."

Moved by Hoefert, seconded by Murray and passed 4-0-1 (Schneidermann abstaining), to authorize a loan from the Revolving Loan Fund to Erica Stuerman d/b/a Details in the amount of \$50,000 payable over 10 years at 3% percent fixed rate.

Moved by Wells, seconded by Murray and passed 5-0, to approve the consent agenda:

- a) Minutes of the Monday, Oct 8, 2018 regular meeting.
- b) Claims: General \$36,752.62; Special \$17,096.49; Capital \$6,558.83; Total \$60,407.94.
- c) License renewal for PNP.
- d) Appointments of Jennifer Hamlin, Katie Popkes and Amy Schulte to Municipal Housing Agency for terms of two years ending Sept 24, 2020.

Moved by Wells, seconded by Reck and passed 5-0 on roll call vote, to enter into Closed Session at 6:16 PM pursuant to Chapter 20.17(3), Code of Iowa (Collective Bargaining).

Moved by Murray, seconded by Hoefert and passed 5-0, to return to Open Session at 6:21 PM.

Moved by Schneidermann and passed 5-0 to adjourn at 6:21 PM.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
 ROCK RAPIDS, IOWA
 TUESDAY, NOV 13, 2018 at 5:45 PM

The City Council met in regular session at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Tami Murray, Ed Reck, Scott Schneidermann and Steve Wells. Absent: Cody Hoefert. Also present: Development Director Micah Freese, Utility Manager Jim Hoye, Kalani Steinmetz of NCP, Scott Van Aartsen of KIWA, Richard Reitsma, Margaret Murphy, and City Administrator Jordan Kordahl.

Moved by Murray, seconded by Reck and passed 4-0, to approve the Final Plans for the North Union Street Bridge Replacement over Moon Creek project, identified as IDOT Project No. BRM-6542(603)—8N-60, CB&A No. 2014144.

Moved by Wells, seconded by Schneidermann and passed 4-0, to approve purchase of permanent water easements and temporary construction easements for the North Union Street Bridge Replacement over Moon Creek project, as follows:

Easement Calculations for North Union Bridge Project					
Property	Frontage Feet		Amount		
	Permanent	Temporary	Permanent	Temporary	Total
Dennis Altman	74		\$ 296.00		\$ 296.00
Michael Elbert	185		\$ 740.00		\$ 740.00
Robert Telford	387	107.3	\$ 1,548.00	\$ 53.65	\$ 1,601.65
Brian Hinsch		138		\$ 69.00	\$ 69.00
K3D3 Farms		49.81		\$ 24.90	\$ 24.90
TOTALS			\$ 2,584.00	\$ 147.55	\$ 2,731.55

Murray introduced Resolution No. 2018-30, RESOLUTION APPROVING PURCHASE AGREEMENT, and moved its adoption. Motion seconded by Wells and passed 4-0 on roll call.

Pursuant to Notice published in the Lyon County Reporter on Nov 7, 2018, a public hearing was held at this time to consider a request for vacation of the North Twenty-Five Feet (N. 25') of the Right-of-Way Easement given August 12, 2013 and recorded in Book "2013", at Page 2339 in the Office of the Lyon County Recorder over and across the following described real estate:

Parcel A in the Southwest Quarter (SW¹/₄) of Section Twenty-Nine (29), Township One Hundred (100) North, of Range Forty-Five (45), West of the 5th P.M., as shown by Plat of record in Plat Book "11", at Page 78 in the Office of the Recorder of Lyon County, Iowa.

The Clerk advised the Mayor and the Council that no written comments had been filed. The Mayor then called for oral comments to the proposal. No objections were presented. There being

no objections, oral or written, the Mayor declared the time for receiving oral and written comments be closed.

Reck introduced Resolution No. 2018-31, RESOLUTION NO. 2018-31, RESOLUTION APPROVING VACATION OF EASEMENT, and moved its adoption. Motion seconded by Schneidermann and passed 4-0 on roll call.

Wells introduced Resolution No. 2018-32, RESOLUTION TO ACKNOWLEDGE GRANT FUNDING FROM LYON COUNTY RIVERBOAT FOUNDATION, and moved its adoption. Motion seconded by Murray and passed 4-0 on roll call.

Reck introduced Resolution No. 2018-33, RESOLUTION AUTHORIZING TRANSFER OF NON-COMPETITIVE RIVERBOAT FUNDS, and moved its adoption. Motion seconded by Schneidermann and passed 4-0 on roll call.

Moved by Reck, seconded by Murray and passed 4-0, to approve the FY 2018 Annual Financial Report.

Moved by Wells, seconded by Reck and passed 4-0, to approve the FY 2018 Annual Urban Renewal Report.

Wells introduced Resolution No. 2018-34, RESOLUTION TO APPROVE TIF CERTIFICATIONS, and moved adoption. Motion seconded by Reck and passed 4-0 on roll call.

Moved by Murray, seconded by Reck and passed 4-0, to approve the Collective Bargaining Agreement for the three-year term beginning July 1, 2019 and ending June 30, 2022 with the following straight time payrates for Maintenance I: July 1, 2019 at \$21.51 per hour; July 1, 2020 at \$22.05 per hour; July 1, 2021 at \$22.60 per hour.

Moved by Schneidermann, seconded by Reck and passed 4-0, to approve the consent agenda:

- a) Minutes of the Monday, Oct 22, 2018 regular meeting.
- b) Claims: General \$49,905.05; Special \$52,788.83; Capital \$7,415.56; Total \$110,109.44.
- c) Affordable Housing Grant for Lora Van Veldhuizen at 204 South East Street.

Moved by Wells and passed 4-0 to adjourn at 6:15 PM.

Receipts for the month of October, 2018 totaled \$1,012,287.57.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, NOV 26, 2018 at 5:45 PM

The City Council met in regular session at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Cody Hoefert, Tami Murray, Ed Reck, Scott Schneidermann and Steve Wells. Absent: None. Also present: Deputy Clerk Linda Trei, EDD Micah Freese, PWD Bret Huisman, City Engineer Gary Kurth, Kalani Steinmetz of NCP, Scott Van Aartsen of KIWA, Lloyd Hoefert, and City Administrator Jordan Kordahl.

Moved by Reck, seconded by Murray and passed 5-0, to approve purchase of 307.64 frontage feet of temporary construction easement for the North Union Street Bridge Replacement over Moon Creek project from James Trei at a price of \$153.82.

Hoefert introduced Resolution No. 2018-35, A RESOLUTION AGREEING TO BECOME A MEMBER OF THE NORTHWEST IOWA SAFETY GROUP AND IAMU AGREEMENT FOR THE CITY OF ROCK RAPIDS, IOWA, and moved its adoption. Motion seconded by Schneidermann and passed 5-0 on roll call.

Moved by Wells, seconded by Reck and passed 5-0, to approve Home Rule Proclamation.

Hoefert introduced Resolution No. 2018-36, RESOLUTION CONCERNING ANNUAL GIFT TO EMPLOYEES, and moved adoption. Motion seconded by Murray and passed 5-0 roll call.

Moved by Schneidermann, seconded by Wells and passed 4-0-1 (Hoefert abstaining), to approve the consent agenda:

- a) Minutes of the Tuesday, Nov 13, 2018 regular meeting.
- b) Claims: General \$31,392.59; Special \$92,065.49; Debt \$46,080.00; Capital \$15,848.15; Total \$185,386.23.
- c) Appointment of Brian Osterday to Planning and Zoning Commission for the remainder of a three-year term ending April 1, 2020.

Moved by Wells and passed 5-0 to adjourn at 6:00 PM.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, DEC 10, 2018 at 5:45 PM

The City Council met in regular session at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Cody Hoefert, Tami Murray, Ed Reck and Scott Schneidermann. Absent: Steve Wells. Also present: Deputy Clerk Linda Trei, EDD Micah Freese, PWD Bret Huisman, Utility Manager Jim Hoye, Kalani Steinmetz of NCP, Scott Van Aartsen of KIWA, Stan Hinsch, and City Administrator Jordan Kordahl.

Moved by Murray, seconded by Hoefert and passed 4-0, to approve payment #2 in the amount of \$319,328.91 from Capital Projects to Vander Pol Excavating for the Story Street Paving Project.

Murray introduced Resolution No. 2018-37, RESOLUTION TO ACKNOWLEDGE CANCELLATION OF COMMUNITY DISASTER LOAN, and moved its adoption. Motion seconded by Reck and passed 4-0 on roll call.

By consensus, the 2nd regular City Council meeting in December was cancelled. Next regular meeting will be held at 5:45 PM on Monday, Jan 14, 2019 at the Forster Community Center.

Moved by Hoefert, seconded by Schneidermann and passed 4-0, to approve the consent agenda:

- a) Minutes of the Monday, Nov 26, 2018 regular meeting.
- b) Claims: General \$49,836.16; Special \$72,808.33; Capital \$17,312.00; Total \$139,956.49.

Moved by Schneidermann and passed 4-0 to adjourn at 6:04 PM.

Receipts for the month of November, 2018 totaled \$170,787.54.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk