

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, JAN 14, 2019 at 5:45 PM

The City Council met in regular session at the Forster Community Center with Mayor Jason Chase presiding. Present were Members Cody Hoefert, Scott Schneidermann and Steve Wells. Absent were Tami Murray and Ed Reck. Also present were Deputy Clerk Linda Trei, Utility Manager Jim Hoye, Development Director Micah Freese, Kalani Steinmetz of NCP, Stan Hinsch, Mike Pulscher, and City Administrator Jordan Kordahl.

Moved by Schneidermann, seconded by Wells and passed 3-0, to acknowledge receipt of a letter, dated Dec 7, 2018, from Iowa Department of Homeland Security and Emergency Management (HSEMD) giving official notification that HSEMD and the Federal Emergency Management Agency (FEMA) have closed the project identified as Grant Agreement No. DR-4187-0002-01 (Property Acquisition #3) and that review of the project documents concluded that no corrective actions were necessary to proceed with formal close-out and reclassification to an inactive status.

Wells introduced Resolution No. 2019-01, RESOLUTION TO APPROVE TAX ABATEMENT APPLICATIONS, and moved its adoption. Motion seconded by Schneidermann and passed 3-0 on roll call.

Moved by Schneidermann, seconded by Wells and passed 3-0, to approve a Memorandum of Understanding with Lyon County concerning ownership transfer of certain cement culverts from Lyon County to the City of Rock Rapids at no charge to either party.

Moved by Wells, seconded by Hoefert and passed 3-0, to approve the consent agenda:

- a) Minutes of the Monday, Dec 10, 2018 regular meeting.
- b) Claims: General \$125,479.19; Special \$43,951.05; Capital \$24,121.22; Total \$193,551.46.
- c) License renewals for Dollar General and Fiesta Brava.
- d) Application by Sno-Lyons for Lineal Snowmobile Trail.

Moved by Wells and passed 3-0 to adjourn at 6:40 PM.

Receipts for the month of December, 2018 totaled \$205,702.46.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, JAN 28, 2019 at 5:45 PM

The City Council met in regular session at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Cody Hoefert, Tami Murray, Ed Reck, Scott Schneidermann and Steve Wells. Absent: None. Also present: Development Director Micah Freese; Public Works Director Bret Huisman; Utility Manager Jim Hoye; Kalani Steinmetz of NCP; Scott Van Aartsen of KIWA; Brad Baker; Cal Mans; Mark Hubbard, representing PPME, Local 2003, IUPAT; and City Administrator Jordan Kordahl.

Moved by Hoefert, seconded by Murray and passed 5-0, to approve renewal of ag land leases as follows: (a) Lease of 24.3 acres, more or less, to Tom Lupkes at \$2,900 per year for three years; (b) Lease of seven tillable acres, more or less, to Tyler Pedersen at \$1.00 per year for one year.

Moved by Murray, seconded by Wells and passed 5-0, to approve Single Family Residential Lot Grant Applications, of which the cost is shared equally with RRDC, as follows: (a) Greg and Sherri DeJong, 1006 North Boone Street, \$5,000; (b) Jordan and Kellie Menning, 1007 Davis Court, \$4,000.

Moved by Wells, seconded by Reck and passed 5-0, to approve the consent agenda:

- a) Minutes of the Monday, Jan 14, 2019 regular meeting.
- b) Claims: General \$48,832.78; Special \$20,694.46; Capital \$5,393.52; Total \$74,920.76.
- c) License renewals for Liquor Locker.
- d) Re-appointment of Wayne Grooters and Deb Mowry to Tree Board and Tom Menage to Cemetery Association for terms of three years ending Jan 31, 2022.

Moved by Murray and passed 5-0 to adjourn at 6:03 PM.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

SPECIAL MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, JAN 28, 2019 at 6:15 PM

The City Council met in special session at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Cody Hoefert, Tami Murray, Ed Reck, Scott Schneidermann and Steve Wells. Absent: None. Also present: Development Director Micah Freese, Utility Manager Jim Hoye, and City Administrator Jordan Kordahl.

At this time the Council conducted a periodic goal-setting session, consisting of review and identification of short-term, intermediate-term and long-term goals and objectives.

Cody Hoefert left the meeting at 6:30 PM.

Meeting adjourned at 8:00 PM.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, FEB 11, 2019 at 5:45 PM

The City Council met in regular session at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Cody Hoefert, Tami Murray, Ed Reck and Steve Wells. Absent: Scott Schneidermann. Also present: Deputy Clerk Linda Trei, EDD Micah Freese; Utility Manager Jim Hoye; Kalani Steinmetz of NCP; City Administrator Jordan Kordahl.

Wells introduced Resolution No. 2019-02, RESOLUTION TO AWARD CONTRACT FOR THE NORTH UNION BRIDGE REPLACEMENT PROJECT, and moved its adoption. Motion seconded by Murray and passed 4-0 on roll call.

Moved by Wells, seconded by Reck and passed 4-0, to approve the consent agenda:

- a) Minutes of the Monday, Jan 28, 2019 regular and special meetings.
- b) Claims: General \$47,305.54; Special \$16,706.33; Capital \$270.00; Total \$64,281.87.
- c) License renewals for Sunshine and Sporty's.

Moved by Reck and passed 4-0 to adjourn at 5:55 PM.

Receipts for the month of January, 2019 totaled \$371,941.83.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, FEB 25, 2019 at 5:45 PM

The City Council met in regular session at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Cody Hoefert, Tami Murray, Ed Reck, Scott Schneidermann and Steve Wells. Absent: None. Also present: Deputy Clerk Linda Trei, Development Director Micah Freese, Public Works Director Bret Huisman, Kalani Steinmetz of NCP, Scott Van Aartsen of KIWA, and City Administrator Jordan Kordahl.

Moved by Murray, seconded by Schneidermann and passed 5-0, to approve Supplemental Agreement No. 3 – Phase III Limited Construction Phase Services, to be provided by Calhoun-Burns & Associates, Inc, for the North Union Street Bridge over Moon Creek project, identified as IDOT Project No. BRM-6542(603)--8N-60, CB&A No. 2014144, at a cost of not to exceed \$15,000 without further authorization.

Murray introduced Resolution No. 2019-03, RESOLUTION FIXING DATE FOR A MEETING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$2,150,000 GENERAL OBLIGATION CAPITAL LOAN NOTES OF THE CITY OF ROCK RAPIDS, STATE OF IOWA (FOR ESSENTIAL CORPORATE PURPOSES), AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF, and moved its adoption. Motion seconded by Wells and passed 5-0 on roll call.

Moved by Schneidermann, seconded by Reck and passed 5-0, to approve a Letter of Engagement with D.A. Davidson & Co to serve as managing underwriter of the proposed offering and issuance of approximately \$2.15 Million Series 2019 General Obligation Capital Loan Notes.

Moved by Wells, seconded by Murray and passed 5-0, to receive and file the Independent Auditor's Reports from De Noble, Austin & Co, PC as of and for year ended June 30, 2018.

Moved by Reck, seconded by Wells and passed 5-0, to approve the consent agenda:

- a) Minutes of the Monday, Feb 11, 2019 regular meeting.
- b) Claims: General \$26,426.69; Special \$27,173.93; Capital \$140.00; Total \$53,740.62.
- c) License for Details.

Moved by Reck, seconded by Wells and passed 5-0 on roll call vote, to enter into Closed Session at 6:24 PM pursuant to Chapter 21.5(1)(j), Code of Iowa.

Moved by Hoefert, seconded by Reck and passed 5-0, to return to Open Session at 7:32 PM.

Moved by Schneidermann and passed 5-0 to adjourn at 7:38 PM.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, MARCH 11, 2019 at 5:45 PM

The City Council met in regular session at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Tami Murray, Ed Reck, Scott Schneidermann and Steve Wells. Absent: Cody Hoefert. Also present: Deputy Clerk Linda Trei; Development Director Micah Freese; Public Works Director Bret Huisman; Utility Manager Jim Hoye; Teresa Hoogendoorn, Kasi Koehler and Brian Seivert representing ICAP and HP Agency; Kalani Steinmetz of NCP; Scott Van Aartsen of KIWA; and City Administrator Jordan Kordahl.

Pursuant to Notice published in the Lyon County Reporter on March 6, 2019, a public hearing was held at this time on the proposed plans and specifications, form of contract and estimate of costs for the construction of the North Union Street Bridge Replacement over Moon Creek project, identified as IDOT Project No. BRM-6542(603)--8N-60, CB&A No. 2014144, and work incidental thereto. The Clerk advised the Mayor and the Council that no written comments had been filed. The Mayor then called for oral comments to the proposal. No objections were presented. There being no objections, oral or written, the Mayor declared the time for receiving oral and written comments be closed.

Reck introduced Resolution No. 2019-04, RESOLUTION APPROVING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COST FOR THE NORTH UNION BRIDGE REPLACEMENT PROJECT, and moved its adoption. Motion seconded by Murray and passed 4-0 on roll call.

Wells introduced Resolution No. 2019-05, RESOLUTION TO RATIFY AWARD OF CONTRACT FOR THE NORTH UNION BRIDGE REPLACEMENT PROJECT, and moved its adoption. Motion seconded by Reck and passed 4-0 on roll call.

The Mayor announced that this was the time and place for the public hearing and meeting on the matter of the authorization of a Loan Agreement and the issuance of not to exceed \$2,150,000 General Obligation Capital Loan Notes, in order to provide funds to pay the costs of opening, widening, extending, grading, and draining of the right-of-way of streets, highways, avenues, alleys and public grounds, and market places, and the removal and replacement of dead or diseased trees thereon; the construction, reconstruction, and repairing of any street improvements, bridges, grade crossing separations and approaches; the acquisition, installation, and repair of sidewalks, culverts, retaining walls, storm sewers, sanitary sewers, water service lines, street lighting, and traffic control devices; and the acquisition of any real estate needed for any of the foregoing purposes, for essential corporate purposes, and that notice of the proposed action by the Council to institute proceedings for the authorization of the Loan Agreement and the issuance of the Notes had been published as provided by Sections 384.24A and 384.25 of the Code of Iowa.

The Mayor then asked the Clerk whether any written objections had been filed by any resident or property owner of the City to the issuance of the Notes. The Clerk advised the Mayor and the Council that no written objections had been filed. The Mayor then called for oral objections to

the issuance of the Notes and none were made. Whereupon, the Mayor declared the time for receiving oral and written objections to be closed.

Whereupon, the Mayor declared the hearing on the authorization of entering into a Loan Agreement and the issuance of the Notes to be closed.

The Council then considered the proposed action and the extent of objections thereto.

Whereupon, Murray introduced Resolution No. 2019-06, RESOLUTION INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION FOR THE ISSUANCE OF NOT TO EXCEED \$2,150,000 GENERAL OBLIGATION CAPITAL LOAN NOTES, and moved its adoption. Motion seconded by Reck and passed 4-0 on roll call.

Murray introduced Resolution No. 2019-07, RESOLUTION AUTHORIZING THE ISSUANCE OF \$2,150,000 GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2019, AND LEVYING A TAX FOR THE PAYMENT THEREOF, and moved its adoption. Motion seconded by Wells and passed 4-0 on roll call.

Pursuant to Notice published in the Lyon County Reporter on Feb 27, 2019, a public hearing was held at this time concerning the Annual City Budget and Property Tax Levy for the fiscal year ending June 30, 2020, as set forth in the Notice of Public Hearing Budget Estimate. The Clerk advised the Mayor and the Council that no written comments had been filed. The Mayor then called for oral comments. No objections were presented. There being no objections, oral or written, the Mayor declared the time for receiving oral and written comments be closed.

Schneidermann introduced Resolution No. 2019-08, RESOLUTION ADOPTING BUDGET AND TAX LEVY FOR THE FISCAL YEAR ENDING JUNE 30, 2020, and moved its adoption. Motion seconded by Wells and passed 4-0 on roll call.

Pursuant to Notice published in the Lyon County Reporter on March 6, 2019, a public hearing was held at this time concerning a proposal to approve a contribution in the amount of \$175,000 from the General Fund to Rock Rapids Development Corp for the purchase and acquisition of real property for economic development purposes, pursuant to Chapter 15A, Code of Iowa. The Clerk advised the Mayor and the Council that no written comments had been filed. The Mayor then called for oral comments to the proposal. Scott Van Aartsen voiced his objection due to the fact that the parcel of real property to be purchased and acquired was not identified in the public notice. No other objections were presented. There being no further comments, oral or written, the Mayor declared the time for receiving oral and written comments be closed.

Wells introduced Resolution No. 2019-09, RESOLUTION APPROVING CONTRIBUTION OF PUBLIC FUNDS TO AID ECONOMIC DEVELOPMENT, and moved its adoption. Motion seconded by Schneidermann and passed 3-0-1 (Murray abstaining) on roll call.

Moved by Wells, seconded by Murray and passed 4-0, to approve the consent agenda:

- a) Minutes of the Monday, Feb 25, 2019 regular meeting.
- b) Claims: General \$44,126.80; Special \$23,437.02; Debt \$1,000.00; Total \$68,563.82.

Receipts for the month of February, 2019 totaled \$141,113.49.

Moved by Wells and passed 4-0 to adjourn at 6:18 PM.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, MARCH 25, 2019 at 5:45 PM

The City Council met in regular session at the Forster Community Center with Mayor Pro Tem Ed Reck presiding. Present: Members Cody Hoefert, Tami Murray, Scott Schneidermann and Steve Wells. Absent: Mayor Jason Chase. Also present: Development Director Micah Freese; Public Works Director Bret Huisman; Utility Manager Jim Hoye; Teresa Hoogendoorn and Brian Seivert representing ICAP and HP Agency; Sam Chase, Lisa Dieren and Heith Hockenberry representing Frontier Insurance, Jester Insurance Services and EMC Insurance; Jason Hommes of NCP; Scott Van Aartsen of KIWA; and City Administrator Jordan Kordahl.

Moved by Schneidermann, seconded by Wells and passed 4-0, to request bids for excavation on the SW detention basin (dry pond) that includes conversion to retention basin (wet pond) and placement of red rock one foot above and three to four feet below water level.

Moved by Murray, seconded by Wells and passed 4-0, to approve the employment of Kyle Peters and Cole Knudson as Construction Inspectors for the North Union Street Bridge Replacement project on a temporary part-time basis at the rate of \$85.00 per hour.

Member Cody Hoefert left the meeting at 6:27 PM.

Moved by Wells, seconded by Schneidermann and passed 3-0, to approve purchase of one 2020 Ford F750 truck chassis, dump body, hydraulic system and reversible one-way snow plow from Sanitation Products at a price of \$119,804 installed and to approve sale of the 2000 Chev dump truck to Rock Rapids Utilities at a price of \$7,500, which is the trade-in value.

Moved by Wells, seconded by Murray and passed 3-0, to approve a Storefront Incentive grant in the amount of \$1,854.93 to TAPP Industries / Tom Menage d/b/a State Farm Ins, 212 First Ave.

Murray introduced Resolution No. 2019-10, RESOLUTION TO AUTHORIZE APPLICATION FOR THE PURPOSE OF RECEIVING BENEFITS FROM LYON COUNTY RIVERBOAT FOUNDATION, and moved its adoption. Motion seconded by Schneidermann and passed 3-0 on roll call.

Moved by Wells, seconded by Schneidermann and passed 3-0, to approve the consent agenda:

- a) Minutes of the Monday, March 11, 2019 regular meeting.
- b) Claims: General \$43,233.29; Special \$22,680.28; Capital \$9,740.50; Total \$75,654.07.
- c) License renewal for VFW.

Moved by Wells and passed 3-0 to adjourn at 7:07 PM.

Ed Reck, Mayor Pro Tem

ATTEST:

Jordan Kordahl, Clerk

SPECIAL MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, APRIL 1, 2019 at 5:00 PM

The City Council met in special session at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Cody Hoefert, Tami Murray, Ed Reck and Steve Wells. Absent: Scott Schneidermann. Also present: Development Director Micah Freese; Public Works Director Bret Huisman; Teresa Hoogendoorn, Shannon Monson and Brian Seivert representing HP Agency; Jason Hommes of NCP; and City Administrator Jordan Kordahl.

The Council reviewed the following proposals on liability / property insurance coverage:

	Frontier Agency / <u>EMC</u>	HP Agency / <u>ICAP</u>
Total annual premium	\$135,494	\$111,501
Minus estimated dividend (*)	<u>25,730</u>	<u>8,920</u>
Net annual premium	\$109,764	\$102,581

(*) EMC dividend estimate is based on average of 15% for most recent five years; ICAP dividend of 8% is based on estimate of 8-10% after becoming vested.

In discussion it was noted that the Utility Board voted last week to purchase coverage from Frontier Agency / EMC. Teresa Hoogendoorn recommended that the two entities, City and Utilities, obtain combined coverage from only one company rather than two separate policies. She stated that HP Agency prefers not to provide ICAP coverage to one entity if the other is being covered by EMC.

Murray left the meeting at 5:30 PM.

Moved by Reck, seconded by Hoefert and passed 3-0, as follows: (a) to award the contract to Frontier Agency / EMC at a total annual premium of \$135,494; (b) to request proposals again next year based on standard specs prepared jointly by City and Utilities at a minimum of three months prior to renewal date.

Moved by Wells and passed 3-0 to adjourn at 5:35 PM.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, APRIL 8, 2019 at 5:45 PM

The City Council met in regular session at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Cody Hoefert, Tami Murray, Ed Reck, and Steve Wells. Absent: Scott Schneidermann. Also present: Deputy Clerk Linda Trei, Public Works Dir Bret Huisman; Utility GM Jim Hoye; Dave Altman of Denny's Sanitation; John Hulshof of MPCH; Jason Hommes of NCP; Scott Van Aartsen of KIWA; and City Admin Jordan Kordahl.

Reck introduced Resolution No. 2019-11, RESOLUTION SETTING RATES AND CHARGES FOR RESIDENTIAL SOLID WASTE COLLECTION, and moved its adoption. Motion seconded by Murray and passed 4-0 on roll call.

Moved by Hoefert, seconded by Murray and passed 4-0, to approve upgrades to the Forster Community Ctr as recommended by Buildings / Grounds Committee and Development Director.

Moved by Wells, seconded by Hoefert and passed 3-1 (Reck voting No), as follows: (a) to approve a proposal by MPCH to construct a new Marion Street extension, connecting South 10th Avenue with South 12th Avenue, located east of the new Avera Hospital within Hawkins 4th Addition, that would eventually be dedicated to the City; (b) to allow for boulevards between the curbs at both the 10th Avenue and the 12th Avenue entrances, on condition that MPCH / Avera take care of the finish work of snow removal, i.e., the fine cleaning after City crews have completed ordinary snow removal operations; (c) to prepare a Memorandum of Understanding for approval by the City and MPCH / Avera documenting that MPCH / Avera assumes all responsibility for maintenance, repair and finish snow removal needed for said boulevards.

Steve Wells left the meeting at 6:40 PM.

Moved by Murray, seconded by Hoefert and passed 3-0, to authorize advertisement for bids on the South 10th Avenue extension project.

Pursuant to Notice published in the Lyon County Reporter on April 3, 2019, a public hearing was held at this time concerning the Fiscal Years 2020 to 2024 Capital Improvement Program. The Clerk advised the Mayor and the Council that no written comments had been filed. The Mayor then called for oral comments. No objections were presented. There being no objections, oral or written, the Mayor declared the time for receiving oral and written comments be closed.

Hoefert introduced Resolution No. 2019-12, RESOLUTION TO ADOPT FISCAL YEARS 2020 TO 2024 CAPITAL IMPROVEMENT PROGRAM, and moved its adoption. Motion seconded by Reck and passed 3-0 on roll call.

Moved by Reck, seconded by Hoefert and passed 3-0, that the regular meeting schedule in May be changed to Monday, May 6 and Monday, May 20, 2019 at 5:45 PM.

Moved by Murray, seconded by Reck and passed 3-0, to approve the consent agenda:

- a) Minutes of the March 25, 2019 regular meeting and the April 1, 2019 special meeting.
- b) Claims: General \$48,373.62; Special \$17,424.87; Capital \$33.25; Total \$65,831.74.
- c) License renewal for Fair Association / Rapid Speedway.

Receipts for the month of March, 2019 totaled \$131,163.42.

Moved by Reck and passed 3-0 to adjourn at 6:47 PM.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, APRIL 22, 2019 at 5:45 PM

The City Council met in regular session at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Cody Hoefert, Tami Murray, Ed Reck, and Steve Wells. Absent: Scott Schneidermann. Also present: Deputy Clerk Linda Trei; Development Director Micah Freese; County ED Director Steve Simons; Jason Hommes of NCP; Scott Van Aartsen of KIWA; and City Administrator Jordan Kordahl.

Murray introduced Resolution No. 2019-13, RESOLUTION APPROVING AGREEMENT BETWEEN CITY OF ROCK RAPIDS, IOWA AND COUNTY OF LYON, IOWA MICRO SURFACING PROJECT 2019, and moved its adoption. Motion seconded by Reck and passed 4-0 on roll call.

Reck introduced Resolution No. 2019-14, RESOLUTION TO APPROVE CERTAIN DOCUMENTS RELATING TO THE ISSUANCE OF \$2,150,000 GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2019, and moved its adoption. Motion seconded by Wells and passed 4-0 on roll call.

Wells introduced Resolution No. 2019-15, RESOLUTION SETTING DATES OF A CONSULTATION AND A PUBLIC HEARING ON A PROPOSED AMENDMENT NO. 1 TO THE ROCK RAPIDS URBAN RENEWAL PLAN FOR URBAN RENEWAL AREA I, IN THE CITY OF ROCK RAPIDS, STATE OF IOWA, and moved its adoption. Motion seconded by Reck and passed 4-0 on roll call.

Reck introduced Resolution No. 2019-16, RESOLUTION DETERMINING THE NECESSITY AND SETTING DATES OF A CONSULTATION AND A PUBLIC HEARING ON A PROPOSED ROCK RAPIDS URBAN RENEWAL AREA XIV PLAN FOR A PROPOSED ROCK RAPIDS URBAN RENEWAL AREA XIV IN THE CITY OF ROCK RAPIDS, STATE OF IOWA, and moved its adoption. Motion seconded by Wells and passed 4-0 on roll call.

Moved by Murray, seconded by Hoefert and passed 4-0, to approve the Emergency Services Agreement with County Fair Assoc regarding firefighting services for the 2019 racing season.

Moved by Murray, seconded by Wells and passed 4-0, to approve the consent agenda:

- a) Minutes of the Monday, April 8, 2019 regular meeting.
- b) Claims: General \$133,260.98; Special \$19,690.61; Capital \$16,138.04; Total \$169,089.63.
- c) License renewal for Firefighters Association.
- d) Appointments to Planning and Zoning Commission, as follows: reappointment of Darsha Tuenge and Roger Winegar for three-year terms ending April 1, 2022; new appointment of Donita Stubbe for remainder of three-year term ending April 1, 2020.

Moved by Hoefert and passed 4-0 to adjourn at 6:07 PM.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, MAY 6, 2019 at 5:45 PM

The City Council met in regular session at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Cody Hoefert, Tami Murray, Ed Reck, Scott Schneidermann and Steve Wells. Absent: None. Also present: Deputy Clerk Linda Trei, Development Director Micah Freese, Utility Manager Jim Hoye, Jason Hommes of NCP, Scott Van Aartsen of KIWA and City Administrator Jordan Kordahl.

Moved by Reck, seconded by Wells and passed 5-0, to approve payment #1 to Christensen Bros, Inc in the amount of \$64,990.00 for the North Union Street Bridge Replacement Project.

At this time the Council received the report of the May 2, 2019 bid letting on the Hawkins 5th Addition Paving & Utility Improvements project, as follows:

<u>Name and Address of Bidder</u>	<u>Base Bid</u>	<u>Alternate</u>	<u>Total</u>
Bainbridge Constr., Kingsley, IA	\$579,631.90	\$4,375.00	\$584,006.90
DeLoss Construction, Spencer, IA	\$505,212.83	\$5,667.50	\$510,880.33
Hulstein Excavating, Edgerton, MN	\$501,388.75	\$6,091.25	\$507,480.00
Rens Concrete, Sioux Center, IA	\$515,777.25	\$4,155.00	\$519,932.25
Vander Pol Exc., Orange City, IA	\$502,517.07	\$6,900.00	\$509,417.07

Moved by Wells, seconded by Murray and passed 5-0, to award the contract in the amount of \$507,480.00 to Hulstein Excavating of Edgerton, MN subject to receipt of all contract documents in proper form.

Murray introduced Resolution No. 2019-17, RESOLUTION TO ACKNOWLEDGE RECEIPT OF CERTAIN DOCUMENTS CONCERNING THE PROPOSED AMENDMENT NO. 1 TO THE URBAN RENEWAL AREA I PLAN AND THE PROPOSED URBAN RENEWAL AREA XIV PLAN, and moved adoption. Motion seconded by Reck and passed 5-0 on roll call.

Reck introduced Resolution No. 2019-18, RESOLUTION APPOINTING BOKF, N.A., OF LINCOLN, NEBRASKA, TO SERVE AS SUBSTITUTE PAYING AGENT, REGISTRAR, AND TRANSFER AGENT, APPROVING THE PAYING AGENT AND REGISTRAR AND TRANSFER AGREEMENT AND AUTHORIZING THE EXECUTION OF THE AGREEMENT, and moved adoption. Motion seconded by Hoefert and passed 5-0 on roll call.

Hoefert introduced Resolution No. 2019-19, RESOLUTION NO. 2019-19, RESOLUTION APPROVING BOND DISCLOSURE POLICY, and moved its adoption. Motion seconded by Wells and passed 5-0 on roll call.

Moved by Reck, seconded by Wells and passed 5-0, to acknowledge that the healthcare services provided by Avera McKennan dba Avera Merrill Pioneer Hospital (“HOSPITAL”) are being provided to low-income individuals who are neither entitled to benefits under Title XVIII of the Social Security Act nor eligible for assistance under the State plan of Title XIX of this Act, and

to authorize HOSPITAL to submit certification from the City in support of HOSPITAL's application to enroll in the drug discount program established under Section 340B of the Public Health Services Act.

Moved by Hoefert, seconded by Schneidermann and passed 5-0, to approve Storefront Incentive applications for Papik Motors at 101 West First Ave (two grants) and Touch of Hope / Rosie's Boutique at 219 West First Ave (one grant).

Moved by Wells, seconded by Reck and passed 5-0, to approve a proposal from Fuller Paving of Pipestone, MN for hot mix asphalt repair of streets in eight areas throughout the city at rate of \$145 per ton for total price of \$34,945.

Moved by Wells, seconded by Hoefert and passed 5-0, to contract with De Noble, Austin & Company, PC for Auditing Services for the fiscal years 2018/2019, 2019/2020 and 2020/2021 at a total price of \$34,300 per year (not including Single Audit), allocated at \$14,800 for City and \$19,500 for Utilities, subject to concurrence from Rock Rapids Municipal Utilities.

Moved by Murray, seconded by Reck and passed 5-0, to approve the consent agenda:

- a) Minutes of the Monday, April 22, 2019 regular meeting.
- b) Claims: General \$49,365.52; Special \$47,054.07; Capital \$65,166.47; Total \$161,586.06.
- c) Re-appointment of Craig Schneidermann to Airport Commission for term of three years ending June 1, 2025.

Moved by Hoefert and passed 5-0 to adjourn at 6:17 PM.

Receipts for the month of May, 2019 totaled \$806,910.08.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, MAY 20, 2019 at 5:45 PM

The City Council met in regular session at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Tami Murray, Ed Reck, and Steve Wells. Absent: Cody Hoefert and Scott Schneidermann. Also present: Deputy Clerk Linda Trei, Development Director Micah Freese, Public Works Director Bret Huisman, Utility Manager Jim Hoye, Jason Hommes of New Century Press, and City Administrator Jordan Kordahl.

Moved by Wells, seconded by Murray and passed 3-0, to approve payment #2 to Christensen Bros, Inc in the amount of \$30,986.65 for the North Union Street Bridge Replacement Project.

Reck introduced Resolution No. 2019-20, RESOLUTION APPROVING THE PRELIMINARY OFFICIAL STATEMENT FOR \$2,150,000 (DOLLAR AMOUNT SUBJECT TO CHANGE) GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2019, and moved its adoption. Motion seconded by Wells and passed 3-0 on roll call.

Moved by Murray, seconded by Wells and passed 3-0, to receive and file the 2018 Bridge Inspection and Rating from Calhoun-Burns for the following Bridges: FHWA No. 009980 located at North Union Street; FHWA No. 009990 located at North Boone Street; FHWA No. 010000 located at East Street; FHWA No. 502520 located at North 2nd Avenue.

Moved by Murray, seconded by Reck and passed 3-0, to authorize a letter to IDOT Office of Local Systems requesting that FHWA No. 010000 (the East Street Bridge over Tom Creek) be added to the priority listing of candidates for Iowa Cities' share of bridge replacement funding.

Moved by Murray, seconded by Reck and passed 3-0, to approve the consent agenda:

- a) Minutes of the Monday, May 6, 2019 regular meeting.
- b) Claims: General \$38,303.25; Special \$98,603.29; Debt \$496,080.00; Capital \$74,896.65; Total \$707,883.19.
- c) License renewals for Casey's, Todd's and Union Jack's.
- d) Appointment of Rachel Eckenrod to Board of Adjustment for the remainder of a five-year term ending December 9, 2023.

Murray introduced Resolution No. 2019-21, RESOLUTION SETTING SALARIES & WAGES, and moved its adoption. Motion seconded by Wells and passed 3-0 on roll call.

Moved by Reck and passed 3-0 to adjourn at 6:20 PM.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, JUNE 10, 2019 at 5:45 PM

The City Council met in regular session at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Cody Hoefert, Tami Murray, Ed Reck, Scott Schneidermann, and Steve Wells. Absent: None. Also present: Deputy Clerk Linda Trei, Development Director Micah Freese, Utility Manager Jim Hoye, Scott Stevenson of D.A. Davidson & Co, Joel Bousma, Judy Gustafson, Arlys Hilbrands, Todd Hilbrands, Deb Mowry, Rob Telford, Mark Wessels, and City Administrator Jordan Kordahl.

Moved by Hoefert, seconded by Reck and passed 5-0, to approve the proposal from Derek Thompson of TorCane Services, Inc for upgrade of the three DC powered sirens to AC/DC operation, as recommended by the Public Safety Committee.

Wells introduced Resolution No. 2019-22, RESOLUTION DIRECTING THE ACCEPTANCE OF A PROPOSAL TO PURCHASE \$2,150,000 GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2019, and moved its adoption. Motion seconded by Murray and passed 5-0 on roll call.

This being the time and place fixed for a public hearing on the matter of the adoption of the proposed Amendment No. 1 to the Rock Rapids Urban Renewal Plan for the Urban Renewal Area I, the Mayor first asked for the report of the City Administrator, or his delegate, with respect to the consultation held with the affected taxing entities to discuss the proposed Amendment. The Council was informed that the consultation was duly held as ordered by the Council, and that no written recommendations were received from affected taxing entities. The report of the City Administrator, or his delegate, with respect to the consultation was placed on file for consideration by the Council.

The Mayor then asked the City Clerk whether any written objections had been filed with respect to the proposed Amendment, and the City Clerk reported that no written objections thereto had been filed. The Mayor then called for any oral objections to the adoption of the Amendment No. 1 to the Rock Rapids Urban Renewal Plan for the Urban Renewal Area I and none were made. The public hearing was then closed.

Schneidermann introduced Resolution No. 2019-23, RESOLUTION DETERMINING AN AREA OF THE CITY TO BE AN ECONOMIC DEVELOPMENT AREA, AND THAT THE REHABILITATION, CONSERVATION, REDEVELOPMENT, DEVELOPMENT, OR A COMBINATION THEREOF, OF SUCH AREA IS NECESSARY IN THE INTEREST OF THE PUBLIC HEALTH, SAFETY OR WELFARE OF THE RESIDENTS OF THE CITY; DESIGNATING SUCH AREA AS APPROPRIATE FOR URBAN RENEWAL PROJECTS; AND ADOPTING AMENDMENT NO. 1 TO THE ROCK RAPIDS URBAN RENEWAL PLAN FOR URBAN RENEWAL AREA I, and moved its adoption. Motion seconded by Hoefert and passed 5-0 on roll call.

Murray introduced and moved to waive the 1st reading of Ordinance No. 704, entitled, AN ORDINANCE AMENDING ORDINANCE NO. 585, PROVIDING THAT GENERAL PROPERTY TAXES LEVIED AND COLLECTED EACH YEAR ON ALL PROPERTY LOCATED WITHIN THE AMENDED ROCK RAPIDS URBAN RENEWAL AREA I, IN THE CITY OF ROCK RAPIDS, COUNTY OF LYON, STATE OF IOWA, BY AND FOR THE BENEFIT OF THE STATE OF IOWA, CITY OF ROCK RAPIDS, COUNTY OF LYON, CENTRAL LYON COMMUNITY SCHOOL DISTRICT, AND OTHER TAXING DISTRICTS, BE PAID TO A SPECIAL FUND FOR PAYMENT OF PRINCIPAL AND INTEREST ON LOANS, MONIES ADVANCED TO AND INDEBTEDNESS, INCLUDING BONDS ISSUED OR TO BE ISSUED, INCURRED BY THE CITY IN CONNECTION WITH THE AMENDED ROCK RAPIDS URBAN RENEWAL AREA I (**AMENDMENT NO. 1 TO THE ROCK RAPIDS URBAN RENEWAL PLAN FOR THE ROCK RAPIDS URBAN RENEWAL AREA I**). Motion seconded by Wells and passed 5-0 on roll call.

Moved by Murray, seconded by Wells and passed 5-0 on roll call, to waive the 2nd reading of said Ordinance No. 704.

Moved by Murray, seconded by Wells and passed 5-0 on roll call, that said Ordinance No. 704 be adopted.

This being the time and place fixed for a public hearing on the matter of the adoption of the proposed Rock Rapids Urban Renewal Area XIV Plan, the Mayor first asked for the report of the City Administrator, or his delegate, with respect to the consultation held with the affected taxing entities to discuss the proposed Plan. The Council was informed that the consultation was duly held as ordered by the Council, and that no written recommendations were received from affected taxing entities. The report of the City Administrator, or his delegate, with respect to the consultation was placed on file for consideration by the Council.

The City also was informed that the proposed Plan had been approved by the Planning and Zoning Commission as being in conformity with the general plan for development of the City as a whole, as set forth in the minutes or report of the Commission. The report or minutes were placed on file for consideration by the Council.

The Mayor then asked the City Clerk whether any written objections had been filed with respect to the proposed Plan, and the City Clerk reported that no written objections thereto had been filed. The Mayor then called for any oral objections to the adoption of the Rock Rapids Urban Renewal Area XIV Plan and none were made. The public hearing was then closed.

Reck introduced Resolution No. 2019-24, RESOLUTION DETERMINING AN AREA OF THE CITY TO BE AN ECONOMIC DEVELOPMENT AREA, AND THAT THE REHABILITATION, CONSERVATION, REDEVELOPMENT, DEVELOPMENT, OR A COMBINATION THEREOF, OF SUCH AREA IS NECESSARY IN THE INTEREST OF THE PUBLIC HEALTH, SAFETY OR WELFARE OF THE RESIDENTS OF THE CITY; DESIGNATING SUCH AREA AS APPROPRIATE FOR URBAN RENEWAL PROJECTS; AND ADOPTING THE ROCK RAPIDS URBAN RENEWAL AREA XIV PLAN, and moved its adoption. Motion seconded by Wells and passed 5-0 on roll call.

Murray introduced and moved to waive the 1st reading of Ordinance No. 705, entitled, AN ORDINANCE PROVIDING THAT GENERAL PROPERTY TAXES LEVIED AND COLLECTED EACH YEAR ON ALL PROPERTY LOCATED WITHIN THE ROCK RAPIDS URBAN RENEWAL AREA XIV, IN THE CITY OF ROCK RAPIDS, COUNTY OF LYON, STATE OF IOWA, BY AND FOR THE BENEFIT OF THE STATE OF IOWA, CITY OF ROCK RAPIDS, COUNTY OF LYON, CENTRAL LYON COMMUNITY SCHOOL DISTRICT, AND OTHER TAXING DISTRICTS, BE PAID TO A SPECIAL FUND FOR PAYMENT OF PRINCIPAL AND INTEREST ON LOANS, MONIES ADVANCED TO AND INDEBTEDNESS, INCLUDING BONDS ISSUED OR TO BE ISSUED, INCURRED BY THE CITY IN CONNECTION WITH THE ROCK RAPIDS URBAN RENEWAL AREA XIV (**THE ROCK RAPIDS URBAN RENEWAL AREA XIV PLAN**). Motion seconded by Schneidermann and passed 5-0 on roll call.

Moved by Murray, seconded by Schneidermann and passed 5-0 on roll call, to waive the 2nd reading of said Ordinance No. 705.

Moved by Murray, seconded by Schneidermann and passed 5-0 on roll call, that said Ordinance No. 705 be adopted.

Moved by Reck to amend Ordinance No. 697, concerning fireworks, by prohibiting the discharge of any firework that flies, travels upward or onward, or leaves the ground with the possibility of landing on another property, i.e., aerial or vertical fireworks. Motion failed for lack of a second.

Murray introduced Resolution No. 2019-25, RESOLUTION FIXING DATE FOR A PUBLIC HEARING ON THE PROPOSAL TO ENTER INTO A FIRST AMENDMENT TO THE AGREEMENT FOR PRIVATE DEVELOPMENT WITH DEWILD GRANT RECKERT AND ASSOCIATES COMPANY, AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF, and moved its adoption. Motion seconded by Wells and passed 5-0 on roll call.

Murray introduced Resolution No. 2019-26, RESOLUTION FIXING DATE FOR A PUBLIC HEARING ON THE PROPOSAL TO ENTER INTO A DEVELOPMENT AGREEMENT WITH DEWILD GRANT RECKERT AND ASSOCIATES COMPANY, AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF, and moved its adoption. Motion seconded by Wells and passed 5-0 on roll call.

Moved by Wells, seconded by Reck and passed 5-0, to approve payment #3 to Christensen Bros, Inc in the amount of \$79,410.99 for the North Union Street Bridge Replacement Project.

Moved by Murray, seconded by Hoefert and passed 5-0, to approve the Construction Contract Documents, including the Construction Agreement dated May 6, 2019 and the Construction Performance Bond and Payment Bond each in the amount of \$507,480.00, provided by Hulstein Excavating, Inc for the Hawkins 5th Addition Paving and Utility Improvements Project.

Moved by Wells, seconded by Reck and passed 5-0, to approve the consent agenda:

- a) Minutes of the Monday, May 20, 2019 regular meeting.
- b) Claims: General \$86,733.19; Special \$26,932.22; Capital \$99,273.18; Total \$212,938.59.
- c) Outdoor licenses for Sporty's and Fiesta Brava.
- d) Appointment of Peter Baudhuin and Shannen Struckman to Library Board (replacing Dennis Haselfhof and Troy Metzger) for six-year terms ending July 1, 2025.
- e) Cigarette permits for Casey's, Chase, Dollar General, Junction 9-75, and Todd's.

Meeting adjourned at 6:40 PM.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, JUNE 24, 2019 at 5:45 PM

The City Council met at the Forster Community Center with Mayor Pro Tem Ed Reck presiding. Present: Members Cody Hoefert, Tami Murray, and Scott Schneidermann. Absent: Mayor Jason Chase and Council Member Steve Wells. Also present: Deputy Clerk Linda Trei, Public Works Director Bret Huisman, Utility Manager Jim Hoye, Scott Van Aartsen of KIWA, Deb Warner, and City Administrator Jordan Kordahl.

Moved by Hoefert, seconded by Murray and passed 3-0, to approve construction of a pedestrian ramp at the NW corner of the South 12th Ave / Greene St intersection for access to the existing sidewalk along the north side of 12th Ave, as recommended by the Public Safety Committee.

Moved by Murray, seconded by Schneidermann and passed 3-0, to approve payment #4 to Christensen Bros, Inc in the amount of \$94,409.13 for the North Union Street Bridge Replacement Project.

Moved by Schneidermann, seconded by Hoefert and passed 3-0, to approve payment #3 in the amount of \$90,445.51 to Vander Pol Excavating for the Story Street Paving Project.

Schneidermann introduced Resolution No. 2019-27, RESOLUTION APPOINTING BOKF, N.A. OF LINCOLN, NEBRASKA, TO SERVE AS PAYING AGENT, NOTE REGISTRAR, AND TRANSFER AGENT, APPROVING THE PAYING AGENT AND NOTE REGISTRAR AND TRANSFER AGENT AGREEMENT AND AUTHORIZING THE EXECUTION OF THE AGREEMENT, and moved its adoption. Motion seconded by Murray and passed 3-0 on roll call.

Schneidermann introduced Resolution No. 2019-28, RESOLUTION APPROVING AND AUTHORIZING A FORM OF LOAN AGREEMENT AND AUTHORIZING AND PROVIDING FOR THE ISSUANCE OF \$2,150,000 GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2019, AND LEVYING A TAX TO PAY SAID NOTES; APPROVAL OF THE TAX EXEMPTION CERTIFICATE AND CONTINUING DISCLOSURE CERTIFICATE, and moved adoption. Motion seconded by Murray and passed 3-0 on roll call.

The Mayor Pro Tem announced that this was the time and place for the public hearing and meeting on the matter of the proposal to approve and authorize execution of a First Amendment to the Agreement for Private Development by and between the City of Rock Rapids and DeWild Grant Reckert and Associates Company, and that notice of the proposed action by the Council to enter into said First Amendment had been published pursuant to the provisions of Section 362.3, Code of Iowa.

The Mayor Pro Tem then asked the Clerk whether any written objections had been filed by any City resident or property owner to the proposed action. The Clerk advised the Mayor Pro Tem and the Council that no written objections had been filed. The Mayor Pro Tem then called for

oral objections and none were made. Whereupon, the Mayor Pro Tem declared the time for receiving oral and written objections to be closed.

Hoefert introduced Resolution No. 2019-29, RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF A FIRST AMENDMENT TO THE AGREEMENT FOR PRIVATE DEVELOPMENT BY AND BETWEEN THE CITY OF ROCK RAPIDS AND DEWILD GRANT RECKERT AND ASSOCIATES COMPANY, and moved its adoption. Motion seconded by Murray and passed 3-0 on roll call.

The Mayor Pro Tem announced that this was the time and place for the public hearing and meeting on the matter of the proposal to approve and authorize execution of a Development Agreement by and between the City of Rock Rapids and DeWild Grant Reckert and Associates Company, and that notice of the proposed action by the Council to enter into said Agreement had been published pursuant to the provisions of Section 362.3, Code of Iowa.

The Mayor Pro Tem then asked the Clerk whether any written objections had been filed by any City resident or property owner to the proposed action. The Clerk advised the Mayor Pro Tem and the Council that no written objections had been filed. The Mayor Pro Tem then called for oral objections and none were made. Whereupon, the Mayor Pro Tem declared the time for receiving oral and written objections to be closed.

Hoefert introduced Resolution No. 2019-30, RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF A DEVELOPMENT AGREEMENT BY AND BETWEEN THE CITY OF ROCK RAPIDS AND DEWILD GRANT RECKERT AND ASSOCIATES COMPANY, and moved its adoption. Motion seconded by Murray and passed 3-0 on roll call.

Murray introduced Resolution No. 2019-31, RESOLUTION ADOPTING THE LYON COUNTY 2019 MULTI-JURISDICTION HAZARD MITIGATION PLAN, and moved its adoption. Motion seconded by Schneidermann and passed 3-0 on roll call.

Moved by Schneidermann, seconded by Murray and passed 3-0, to approve renewal of the contract with Regional Transit Authority, Inc / Rides for transportation services for the year ending June 30, 2020 at a contract cost of \$1,000 per month less passenger revenue collected.

Moved by Murray, seconded by Hoefert and passed 3-0, to approve a Memorandum of Agreement with Elderbridge Agency on Aging of Mason City, IA for a monthly \$161.50 stipend payment for the fiscal year ending June 30, 2020 for use of the Forster Community Center for the Elderbridge Nutrition Program (Dinner Date).

Moved by Murray, seconded by Hoefert and passed 3-0, to acknowledge receipt of a letter, dated June 18, 2019 and identified as Notification Letter No. 2019-M-184, from Tony Lazarowicz, IDOT District 3 District Engineer, concerning Project No. STP-009-1(51)—2C-60, regarding HMA Resurfacing with Milling on IA9 from WCL Larchwood to Fairlamb St in Rock Rapids, with the understanding, as stated in said letter, that “Project costs will be paid from the Primary Road Fund and no charges will be made against the City”.

Hoefert introduced Resolution No. 2019-32, RESOLUTION NO. 2019-32, RESOLUTION NAMING DEPOSITORIES, and moved its adoption. Motion seconded by Murray and passed 2-0-1 (Schneidermann abstaining) on roll call.

Moved by Murray, seconded by Schneidermann and passed 3-0, to contract with Calhoun-Burns and Associates, Inc for the 2019 Bridge Inspection Program, to consist of routine visual inspection of two bridges, including FHWA #009980 at North Union Street and FHWA #502520 at North 2nd Avenue, for a price of \$850 lump sum.

Murray introduced Resolution No. 2019-33, RESOLUTION AUTHORIZING INTERFUND TRANSFERS, and moved its adoption. Motion seconded by Hoefert and passed 3-0 on roll call.

Murray introduced Resolution No. 2019-34, RESOLUTION AUTHORIZING RESERVE TRANSFERS, and moved its adoption. Motion seconded by Hoefert and passed 3-0 on roll call.

Moved by Murray, seconded by Schneidermann and passed 3-0, to approve Storefront Incentive applications for DJVZ Properties / Rock River Brewing Company, 113 South Story St (two grants) and Touch of Hope / Rosie's Boutique at 107 North Story St (one grant).

Moved by Murray, seconded by Hoefert and passed 3-0, to approve the consent agenda:

- a) Minutes of the Monday, June 10, 2019 regular meeting.
- b) Claims: General \$114,047.28; Special \$46,155.06; Capital \$245,761.45; Total \$405,963.79.
- c) License renewal for Country Boutique.

Moved by Schneidermann and passed 3-0 to adjourn at 6:25 PM.

Receipts for the month of May, 2019 totaled \$153,528.98.

Ed Reck, Mayor Pro Tem

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, JULY 08, 2019 at 5:45 PM

The City Council met at the Forster Community Center with Mayor Jason Chase presiding.
Present: Members Cody Hoefert, Tami Murray, Ed Reck, Scott Schneidermann & Steve Wells.
Absent: None. Also: Deputy Clerk Linda Trei, Development Director Micah Freese, John
Hulshof & Jim Vander Woude of Merrill Pioneer Community Hospital Assoc, Heather Stubbe,
Jessica Jensen of NCP, Scott Van Aartsen of KIWA, & City Administrator Jordan Kordahl.

Moved by Wells, seconded by Reck and passed 5-0, to approve payment #5 to Christensen Bros,
Inc in the amount of \$25,617.21 from Capital Projects for the North Union Street Bridge Project.

Pursuant to Notice published in the Lyon County Reporter on July 3, 2019, a public hearing was
held at this time to consider the Preliminary Plat of Williams Addition to the City of Rock
Rapids, Iowa. The Clerk advised that no written comments had been filed. The Mayor then
called for oral comments and none were presented. The Mayor then declared the time for
receiving oral and written comments to be closed.

Wells introduced Resolution No. 2019-35, RESOLUTION GIVING CONDITIONAL
APPROVAL OF PRELIMINARY PLAT OF WILLIAMS ADDITION, CITY OF ROCK
RAPIDS, IOWA, and moved adoption. Motion seconded by Hoefert and passed 5-0 on roll call.

Moved by Reck, seconded by Murray and passed 5-0, to approve the consent agenda:

- a) Minutes of the Monday, June 24, 2019 regular meeting.
- b) Claims: General \$75,258.74; Special \$58,958.52; Total \$134,217.26.

Moved by Reck and passed 5-0 to adjourn at 6:08 PM.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
 ROCK RAPIDS, IOWA
 MONDAY, JULY 22, 2019 at 5:45 PM

The City Council met at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Cody Hoefert, Ed Reck and Steve Wells. Absent: Tami Murray and Scott Schneidermann. Also present: Deputy Clerk Linda Trei, Development Director Micah Freese, Public Works Director Bret Huisman, Utility Manager Jim Hoye, John Hulshof and Jim Vander Woude of Merrill Pioneer Community Hospital Association, Jason Hommes of New Century Press, Scott Van Aartsen of KIWA, Heather Stubbe, and City Administrator Jordan Kordahl.

Moved by Hoefert, seconded by Wells and passed 3-0, to approve payment #6 to Christensen Bros, Inc in the amount of \$194,246.37 for the North Union Street Bridge Project.

Pursuant to notice published in the Lyon County Reporter on July 10, 2019, a public hearing was held at this time concerning the proposed plans and specifications, form of contract and estimate of cost for the Hawkins 5th Addition Paving & Utility Improvements project. The Clerk advised that no written comments had been filed. The Mayor then called for oral comments and none were presented. The Mayor then declared the time for receiving oral and written comments to be closed. Moved by Wells, seconded by Reck and passed 3-0, as follows: (1) That the proposed plans and specifications, form of contract and estimate of cost for the Hawkins 5th Addition Paving & Utility Improvements project are hereby approved; (2) To ratify the June 10, 2019 approval of the Construction Contract Documents, including the Construction Agreement dated May 6, 2019 and the Construction Performance Bond and Payment Bond each in the amount of \$507,480.00, provided by Hulstein Excavating, Inc for the Hawkins 5th Addition Paving and Utility Improvements project.

Pursuant to notice published in the Lyon County Reporter on July 10, 2019, a public hearing was held at this time concerning the proposed plans and specifications, form of contract and estimate of cost for the 2019 Sanitary Sewer Lining project. The Clerk advised that no written comments had been filed. The Mayor then called for oral comments and none were presented. The Mayor then declared the time for receiving oral and written comments to be closed. Moved by Wells, seconded by Reck and passed 3-0, that the proposed plans and specifications, form of contract and estimate of cost for the 2019 Sanitary Sewer Lining project are hereby approved.

The Council received the following tab from the July 18, 2019 bid letting for the 2019 Sanitary Sewer Lining project:

<u>Name of Bidder</u>	<u>Base Bid</u>	<u>Alt #1</u>	<u>Alt #2</u>	<u>Alt #3</u>	<u>Alt #4</u>	<u>Total</u>
Granite Inliner, LLC Hugo, MN	\$391,350.00	\$ 29,415.00	\$ 46,095.00	\$ 50,932.00	\$109,057.00	\$626,849.00
Hydro-Klean, LLC Des Moines, IA	\$307,992.71	\$ 18,166.55	\$ 24,847.81	\$ 32,944.92	\$ 61,180.17	\$445,132.16
Insituform Technologies Chesterfield, MO	\$313,430.70	\$ 18,986.50	\$ 29,119.50	\$ 24,947.60	\$ 68,316.50	\$454,800.80
Municipal Pipe Tool						

Hudson, IA	\$273,434.25	\$ 22,338.75	\$ 27,043.50	\$ 30,194.00	\$ 64,544.50	\$417,555.00
Visu-Sewer, Inc Pewaukee, WI	\$269,580.25	\$ 19,750.00	\$ 24,246.00	\$ 26,204.00	\$ 63,898.25	\$403,678.50

Moved by Wells, seconded by Reck and passed 3-0, to award the bid to Visu-Sewer, Inc subject to confirmation from Rock Rapids Utilities to reimburse the City at 50 percent of total costs.

Pursuant to Notice published in the Lyon County Reporter on July 17, 2019, a public hearing was held at this time to consider the Final Plat of Williams Addition to the City of Rock Rapids, Iowa. The Clerk advised that no written comments had been filed. The Mayor then called for oral comments and none were presented. The Mayor then declared the time for receiving oral and written comments to be closed.

Hoefert introduced Resolution No. 2019-36, RESOLUTION OF THE CITY OF ROCK RAPIDS, IOWA APPROVING DEDICATION AND PLAT OF WILLIAMS ADDITION TO THE CITY OF ROCK RAPIDS, IOWA, and moved its adoption. Motion seconded by Wells and passed 3-0 on roll call.

Wells introduced and moved to pass the 1st reading of Ordinance No. 706, entitled, AN ORDINANCE AMENDING THE MUNICIPAL CODE OF ROCK RAPIDS, IOWA BY AMENDING TITLE V, CHAPTER 3, ARTICLE 4, BY REPEALING ARTICLE 4 AND ADDING A NEW ARTICLE 4 RELATING TO MOBILE FOOD VENDORS. Motion seconded by Hoefert and passed 3-0 on roll call.

Moved by Reck, seconded by Wells and passed 3-0, to approve the consent agenda:

- a) Minutes of the Monday, July 08, 2019 regular meeting.
- b) Claims: General \$132,228.06; Special \$76,141.37; Capital \$209,676.41; Total \$418,045.84.

Moved by Hoefert and passed 3-0 to adjourn at 6:01 PM.

Receipts for the month of June, 2019 totaled \$249,304.81.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, AUG 12, 2019 at 5:45 PM

The City Council met at the Forster Community Center with Mayor Jason Chase presiding.
Present: Members Cody Hoefert, Tami Murray, Ed Reck, Scott Schneidermann and Steve Wells.
Absent: None. Also present: Deputy Clerk Linda Trei, Development Director Micah Freese,
Utility Manager Jim Hoye, Jim Vander Woude of MPCHA, Jason Hommes of New Century
Press, Scott Van Aartsen of KIWA, Howard Enriquez, and City Administrator Jordan Kordahl.

Moved by Reck, seconded by Wells and passed 5-0, to approve payment #7 in the amount of \$72,128.99 to Christensen Bros, Inc for the North Union Street Bridge Project.

Moved by Reck, seconded by Wells and passed 5-0, to approve payment #1 in the amount of \$165,092.43 to Hulstein Excavating, Inc for the Hawkins 5th Addition Paving and Utility Improvements Project.

Moved by Hoefert, seconded by Murray and passed 5-0 on roll call, to waive the 2nd reading of Ordinance No. 706, entitled, AN ORDINANCE AMENDING THE MUNICIPAL CODE OF ROCK RAPIDS, IOWA BY AMENDING TITLE V, CHAPTER 3, ARTICLE 4, BY REPEALING ARTICLE 4 AND ADDING A NEW ARTICLE 4 RELATING TO MOBILE FOOD VENDORS.

Moved by Hoefert, seconded by Murray and passed 5-0 on roll call, that said Ordinance No. 706 be adopted.

Murray introduced Resolution No. 2019-37, RESOLUTION TO WAIVE THE REQUIREMENTS FOR CERTIFICATE OF IMPROVEMENTS AND PERFORMANCE BOND FOR WILLIAMS ADDITION, and moved its adoption. Motion seconded by Schneidermann and passed 5-0 on roll call.

Moved by Wells, seconded by Schneidermann and passed 5-0, to approve an Amendment to the Agreement to Serve as Dissemination Agent for Secondary Market Disclosure, dated Dec 22, 2014, for said services to be provided by Piper Jaffray & Company.

Moved by Reck, seconded by Murray and passed 5-0, to authorize preparation of proceedings for adoption of Amendment #3 to Urban Renewal Area VIII and a new Urban Renewal Area XIII.

Moved by Murray, seconded by Wells and passed 5-0, to approve the consent agenda:

- a) Minutes of the Monday, July 22, 2019 regular meeting.
- b) Claims: General \$113,532.40; Special \$28,369.72; Capital \$252,353.00; Total \$394,255.12.
- c) License renewal for Corral Lanes.

Moved by Reck and passed 5-0 to adjourn at 6:15 PM.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, AUG 26, 2019 at 5:45 PM

The City Council met at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Cody Hoefert, Tami Murray, Ed Reck and Scott Schneidermann. Absent: Steve Wells. Also present: Development Dir Micah Freese, Public Works Dir Bret Huisman, Utility Manager Jim Hoye, Scott Van Aartsen of KIWA and City Admin Jordan Kordahl.

Moved by Hoefert, seconded by Murray and passed 4-0, to approve payment #8 in the amount of \$268,819.01 to Christensen Bros, Inc for the North Union Street Bridge Project.

Schneidermann introduced Resolution No. 2019-38, RESOLUTION APPROVING STREET FINANCE REPORT, and moved adoption. Motion seconded by Reck and passed 4-0 roll call.

Moved by Reck, seconded by Murray and passed 4-0, to approve a request from the County Assessor for permission to merge deed restricted open space lots subject to documentation within the notes portion of the website as to which former parcel numbers / addresses made up the new parcel, to allow for identification and periodic certification of lots as to open space compliance, as recommended by Iowa Department of Homeland Security and Emergency Management.

Moved by Murray, seconded by Hoefert and passed 4-0, to approve the consent agenda:

- a) Minutes of the Monday, August 12, 2019 regular meeting.
- b) Claims: General \$53,988.55; Special \$22,408.53; Capital \$302,830.41; Total \$379,227.49.
- c) Re-appointment of George Schneidermann to the Rock Rapids Municipal Utilities Board of Trustees for a six-year term ending August 31, 2025.

Moved by Reck and passed 4-0 to adjourn at 6:04 PM.

Receipts for the month of July, 2019 totaled \$2,385,448.97.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, SEPT 09, 2019 at 5:45 PM

The City Council met at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Tami Murray, Ed Reck and Steve Wells. Absent: Cody Hoefert and Scott Schneidermann. Also present: Deputy Clerk Linda Trei, Development Director Micah Freese, Utility Manager Jim Hoye, Scott Van Aartsen of KIWA and City Admin Jordan Kordahl.

Moved by Murray, seconded by Wells and passed 3-0, to approve to approve the Construction Contract Documents, including the Construction Agreement dated August 12, 2019, the Construction Performance Bond and Payment Bond each in the amount of \$388,322.25, and the Certificate of Liability Insurance, provided by Visu-Sewer, Inc for the 2019 Sanitary Sewer Lining Project.

Wells introduced Resolution No. 2019-39 RESOLUTION TO AUTHORIZE APPLICATIONS FOR THE PURPOSE OF RECEIVING BENEFITS FROM LYON COUNTY RIVERBOAT FOUNDATION and moved its adoption. Motion seconded by Reck and passed 3-0 on roll call.

Moved by Wells, seconded by Murray and passed 3-0, to approve the consent agenda:

- a) Minutes of the Monday, August 26, 2019 regular meeting.
- b) Claims: General \$72,307.13; Special \$8,939.08; Total \$81,246.21.

Moved by Wells and passed 3-0 to adjourn at 5:52 PM.

Receipts for the month of August, 2019 totaled \$212,094.12.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, OCT 14, 2019 at 5:45 PM

The City Council met at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Cody Hoefert, Tami Murray, Ed Reck, Scott Schneiderman and Steve Wells. Absent: None. Also present: Deputy Clerk Linda Trei, City Attorney Jen Wippert, Development Director Micah Freese, Public Works Director Bret Huisman, Utility Manager Jim Hoye, Jason Hommes of NCP, Scott Van Aartsen of KIWA, Drew Benz, Judy Benz, Lezlee Benz, Sue Boogerd, Barney Drenth, Tricia Drenth, Cyndy Hasche and City Administrator Jordan Kordahl.

At this time a public hearing was held to determine whether a dog owned by Drew Benz and Lezlee Benz of 120 South Tama Street is a vicious dog. Sue Boogerd and Tricia Drenth testified at the hearing that the Benz dog had attacked their dogs on Aug 21, 2015 and July 26, 2019. It was noted that the City Attorney had provided the Benzes with terms and conditions that would allow for keeping of the dog in town, including enrollment with licensed trainer, confinement in secure structure and control with leash and muzzle when not confined. The Benzes voiced objection to the muzzle requirement. Following discussion, Murray moved, seconded by Hoefert and passed 5-0, to take under advisement and table until the next regular meeting the matter of whether to declare that the dog owned by Drew Benz and Lezlee Benz is a vicious dog.

Discussion was held concerning dilapidated properties. It was noted that the multi-residential building located at 410 South 2nd Ave appears to be in a state of disrepair, unkempt, unoccupied, and lacking utility services. City will attempt to communicate with the owner concerning intentions and/or options.

Moved by Murray, seconded by Reck, to approve to approve the following items concerning the North Union Street Bridge Replacement Project: (a) Payments #9 and #10 in the amounts of \$48,425.97 and \$44,507.79 from Capital Projects to Christensen Bros, Inc; (b) Change Order #1 for a decrease of \$49,740.00 in the contract price. Motion withdrawn by Murray and Reck.

Moved by Schneidermann, seconded by Wells and passed 5-0, to approve payments #9 and #10 in the amounts of \$48,425.97 and \$44,507.79 from Capital Projects to Christensen Bros, Inc for the North Union Street Bridge Replacement Project.

Wells introduced Resolution No. 2019-40, RESOLUTION FIXING DATE FOR A MEETING ON THE PROPOSITION TO AUTHORIZE AN ADDITIONAL USE OF THE PROCEEDS OF THE GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2019, AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF, and moved its adoption. Motion seconded by Schneidermann and passed 5-0 on roll call.

Moved by Murray, seconded by Wells and passed 5-0, to approve Residential Demolition Program Applications for Cliff Logan at 301 South Carroll Street and for Lynn and Lynda Grafing at 401 South Tama Street.

Moved by Wells, seconded by Murray and passed 5-0, to approve the consent agenda:

- a) Minutes of the Monday, Sept 09, 2019 regular meeting.
- b) Claims: General \$127,265.42; Special \$31,198.80; Capital \$102,889.61; Total \$261,353.83.
- c) License renewal for PNP.
- d) Appointment of Micah Freese to the Advisory Board of the Community Foundation of Lyon County (replacing Randy Waagmeester).

Moved by Wells and passed 5-0 to adjourn at 7:12 PM.

Receipts for the month of September, 2019 totaled \$320,332.07.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, OCT 28, 2019 at 5:45 PM

The City Council met at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Cody Hoefert, Tami Murray, Ed Reck, Scott Schneiderman and Steve Wells. Absent: None. Also present: City Attorney Jen Wippert, Development Director Micah Freese, City Engineer Gary Kurth, Utility Manager Jim Hoye, Jason Hommes of NCP, Scott Van Aartsen of KIWA, and City Administrator Jordan Kordahl.

Moved by Reck, seconded by Wells and passed 5-0, to approve Payment #11 in the amount of \$12,382.99 from Capital Projects to Christensen Bros, Inc for the North Union Street Bridge Replacement Project.

At this time the Council took up the matter of whether to declare that the dog owned by Drew Benz and Lezlee Benz is a vicious dog, which matter was tabled at the last regular meeting until this meeting. Following discussion, moved by Murray, seconded by Wells and passed 4-1 (Reck voting No), as follows: (a) To table the matter until the next regular meeting; (b) To serve Notice to Defendant that, if the dog is determined to be vicious, Defendant will be required to remove the dog from City limits or allow the dog to be destroyed pursuant to Title III, Article 12, Section 12.3(1) of the City Code of Ordinances; (c) To provide Defendant with an alternative, consisting of timely, signed and notarized Agreement with certain Stipulations, including control with leash and muzzle, construction of secure kennel and enrollment with licensed trainer.

Hoefert and Schneidermann left the meeting at 7:00 PM.

The Mayor announced that this was the time and place for the public hearing and meeting on the matter of authorizing an additional use of the proceeds of the General Obligation Capital Loan Notes, Series 2019, in order to provide funds to pay costs of equipping the fire department, and that notice of the proposed action by the Council to institute proceedings for the additional purpose had been published pursuant to the provisions of Sections 384.24A and 384.25 of the Code of Iowa. The Mayor then asked the Clerk whether any written objections had been filed by any city resident or property owner to the proposal. The Clerk advised the Mayor and the Council that no written objections had been filed. The Mayor then called for oral objections to the proposal and none were made. Whereupon, the Mayor declared the time for receiving oral and written objections to be closed. Whereupon, the Mayor declared the hearing on the authorization of an additional use of the proceeds of the General Obligation Capital Loan Notes, Series 2019 to be closed.

The Council then considered the proposed action. Whereupon, Wells introduced Resolution No. 2019-41, RESOLUTION INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION FOR THE ADDITIONAL USE OF THE GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2019, and moved its adoption. Motion seconded by Reck and passed 3-0 on roll call.

Moved by Reck, seconded by Murray and passed 3-0, to approve the FY 2019 Annual Financial Report.

Moved by Wells, seconded by Murray and passed 3-0, to approve the FY 2019 Annual Urban Renewal Report.

Moved by Wells, seconded by Murray and passed 3-0, to approve the consent agenda:

- a) Minutes of the Monday, Oct 14, 2019 regular meeting.
- b) Claims: General \$37,784.80; Special \$131,702.76; Capital \$20,051.72; Total \$189,539.28.

Moved by Murray, seconded by Wells and passed 3-0 on roll call vote, to enter into Closed Session at 7:14 PM pursuant to Chapter 21.5(1)(j), Code of Iowa.

Moved by Murray, seconded by Wells and passed 3-0, to return to Open Session at 7:27 PM.

Wells introduced Resolution No. 2019-42, RESOLUTION APPROVING CONTRIBUTION OF PUBLIC FUNDS TO AID ECONOMIC DEVELOPMENT, and moved its adoption. Motion seconded by Reck and passed 3-0 on roll call.

Moved by Wells and passed 3-0 to adjourn at 7:30 PM.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, NOV 11, 2019 at 5:45 PM

The City Council met at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Cody Hoefert, Tami Murray and Ed Reck. Absent: Scott Schneiderman and Steve Wells. Also present: Development Director Micah Freese, Teresa Hoogendoorn and Brian Seivert representing ICAP and HP Agency, Jason Hommes of NCP, Scott Van Aartsen of KIWA, and City Administrator Jordan Kordahl.

Moved by Reck, seconded by Murray and passed 3-0, to approve Payment #12 in the amount of \$134,848.72 from Capital Projects to Christensen Bros, Inc for the North Union Street Bridge Replacement Project.

Moved by Hoefert, seconded by Murray and passed 3-0, to acknowledge receipt, from Drew Benz and Lezlee Benz (Defendant), of a Stipulation Agreement, dated Nov 7, 2019, in which Defendant agrees to certain terms and conditions for their dog, who is a variant of a "Bull Terrier", including enrollment of said dog with licensed trainer, confinement in secure structure, and secured by short leash and muzzle when not confined, pursuant to Title III, Chapter 3, Article 12, Section 12.02(1) and Section 12.02(2) of the City Code of Ordinances.

Pursuant to Notice published in the Lyon County Reporter on Oct 23, 2019, a public hearing was held at this time to consider the Preliminary Plat of Hawkins 5th Addition to the City of Rock Rapids. The Clerk advised that no written comments had been filed. The Mayor then called for oral comments and none were presented. It was noted, however, as recorded in the Oct 30, 2019 minutes of Planning and Zoning Commission, that the Developer (RRADF) has agreed to make any modifications necessary to comply with the Avera Hospital heliport airspace requirements. The Mayor then declared the time for receiving oral and written comments be closed.

Murray introduced Resolution No. 2019-43, RESOLUTION GIVING CONDITIONAL APPROVAL OF PRELIMINARY PLAT OF HAWKINS 5TH ADDITION, CITY OF ROCK RAPIDS, IOWA, and moved its adoption. Motion seconded by Reck and passed 3-0 on roll call.

Pursuant to Notice published in the Lyon County Reporter on Oct 23, 2019, a public hearing was held at this time to consider a request that the following described real estate be re-zoned from "A-1" Agriculture to "R-2" Multiple Family Residential:

That part of the Lot 3 in Parcel D in the Southeast Quarter (XE1/4) of Section Five (5), Township 99 North, Range 45 West of the 5th P.M., Lyon County, Iowa, described as follows:

Commencing at the Center of said Section 5; thence South 03°07'08" West on the west line of said SE1/4 for a distance of 1,126.79 feet to the Northwest Corner of Hawkins Third Addition to the City of Rock Rapids (said Addition is recorded in Plat Book 17, Page 96); thence South 87°29'58" East on the north line of said Addition for a distance of 469.80 feet to an angle point on said north line and to the perimeter of said Lot 3 in

Parcel D and to the Point of Beginning; thence South 31°05'50" East on said perimeter of Lot 3 in Parcel D for a distance of 421.15 feet to an angle point on said perimeter of Lot 3 in Parcel D; thence South 61°52'03" East on said perimeter of Lot 3 in Parcel D for a distance of 66.00 feet to the beginning of a non-tangent curve, concave Southeast having a radius of 367.00 feet; thence Northeasterly on said perimeter of Lot 3 in Parcel D and on the arc of said curve to the right for an arc distance of 56.22 feet (said curve subtended by a chord which bears North 32°31'16" East with a chord distance of 56.17 feet) to the beginning of a non-tangent curve, concave Northeast having a radius of 207.00 feet; thence Southeasterly on said perimeter of Lot 3 in Parcel D and on the arc of said curve to the left for an arc distance of 102.53 feet (said curve subtended by a chord which bears South 65°48'12" East with a chord distance of 101.48 feet); thence South 02°30'02" West on said perimeter of Lot 3 in Parcel D for a distance of 151.77 feet to the Southeast Corner of Lot 2, Block 4 of said Hawkins Third Addition; thence South 87°29'58" East for a distance of 357.69 feet to the perimeter of Lot 3 in Parcel D; thence North 03°07'08" East on said perimeter of Lot 3 in Parcel D for a distance of 229.55 feet to the beginning of a non-tangent curve, concave North having a radius of 745.00 feet; thence Easterly on said perimeter of Lot 3 in Parcel D and on the arc of said curve to the left for an arc distance of 42.41 feet (said curve subtended by a chord which bears North 81°41'34" East with a chord distance of 42.40 feet); thence North 80°03'43" East on said perimeter of Lot 3 in Parcel D for a distance of 69.69 feet to the beginning of a tangent curve, concave South, having a radius of 635.00 feet; thence Easterly on said perimeter of Lot 3 in Parcel D and on the arc of said curve to the right for an arc distance of 249.40 feet (said curve subtended by a chord which bears South 88°41'11" East with a chord distance of 247.80 feet); thence North 15°34'20" East for a distance of 37.00 feet to the beginning of a tangent curve, concave East, having a radius of 533.00 feet; thence Northerly on the arc of said curve to the right for an arc distance of 90.04 feet (said curve subtended by a chord which bears North 20°24'43" East with a chord distance of 89.94 feet); thence North 48°37'54" West for a distance of 185.73 feet; thence South 60°46'48" West for a distance of 134.64 feet; thence South 77°35'45" West for a distance of 213.87 feet; thence North 87°29'58" West for a distance of 151.36 feet; thence North 02°30'02" East for a distance of 216.00 feet; thence South 87°29'58" East for a distance of 10.00 feet; thence North 02°30'02" East for a distance of 150.00 feet to said perimeter of Lot 3 in Parcel D; thence North 87°29'58" West on said perimeter of Lot 3 in Parcel D for a distance of 561.42 feet; thence South 02°30'02" West on said perimeter of Lot 3 in Parcel D for a distance of 216.00 feet to the Point of Beginning, containing 10.29 acres.

SUBJECT TO EASEMENTS, IF ANY, OF RECORD OR APPARENT.

The Clerk advised that no written comments had been filed. The Mayor then called for oral comments to the proposal. No objections were presented. There being no objections, oral or written, the Mayor declared the time for receiving oral and written comments be closed.

Murray introduced and moved to pass the 1st reading of Ordinance No. 707, AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP UNDER ARTICLE III, SECTION 3.2 OF THE CITY OF ROCK RAPIDS 2014 ZONING ORDINANCE BY RE-ZONING CERTAIN REAL ESTATE, LOCATED IN PROPOSED HAWKINS 5TH ADDITION TO THE CITY OF ROCK

RAPIDS, LYON COUNTY, IOWA, AS MORE PARTICULARLY DESCRIBED ON THE ATTACHED EXHIBIT "A", FROM AN "A-1" AGRICULTURE DISTRICT TO AN "R-2" MULTIPLE FAMILY RESIDENTIAL DISTRICT. Motion seconded by Hoefert and passed 3-0 on roll call.

Reck introduced Resolution No. 2019-44, RESOLUTION TO ACKNOWLEDGE GRANT FUNDING FROM LYON COUNTY RIVERBOAT FOUNDATION, and moved its adoption. Motion seconded by Murray and passed 3-0 on roll call.

Moved by Murray, seconded by Hoefert and passed 3-0, to approve the consent agenda:

- a) Minutes of the Monday, Oct 28, 2019 regular meeting.
- b) Claims: General \$69,810.06; Special \$17,294.75; Debt \$67,502.50; Capital \$6,769.40; Total \$161,376.71.
- c) Appointment of Angie Jager as Census Liaison.

Moved by Reck and passed 3-0 to adjourn at 6:06 PM.

Receipts for the month of October, 2019 totaled \$ \$770,772.98.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, NOV 25, 2019 at 5:45 PM

The City Council met at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Cody Hoefert, Tami Murray, Ed Reck and Steve Wells. Absent: Scott Schneiderman. Also present: Development Director Micah Freese, City Engineer Gary Kurth, Jessica Jensen of NCP, Scott Van Aartsen of KIWA, and City Administrator Jordan Kordahl.

Moved by Wells, seconded by Hoefert and passed 4-0, to approve Payment #13 in the amount of \$34,736.00 from Capital Projects to Christensen Bros, Inc for the North Union Street Bridge Replacement Project.

Member Scott Schneiderman arrived at 5:50 PM.

Moved by Hoefert, seconded by Murray and passed 5-0, to approve the following items concerning the South Story Street Paving and Utility Improvements project: (a) Change Order No. 1 for an increase of \$6,929.63 in the contract price; (b) Payment No 4-Final in the amount of \$54,862.10 from Capital Projects to Vander Pol Excavating, LLC.

Hoefert introduced Resolution No. 2019-45, RESOLUTION ACCEPTING THE SOUTH STORY STREET PAVING & UTILITY IMPROVEMENTS, and moved its adoption. Motion seconded by Murray and passed 5-0 on roll call.

Wells introduced Resolution No. 2019-46, RESOLUTION ORDERING PREPARATION OF FINAL PLAT AND SCHEDULE OF ASSESSMENTS FOR THE SOUTH STORY STREET PAVING & UTILITY IMPROVEMENTS, and moved its adoption. Motion seconded by Murray and passed 5-0 on roll call.

Schneidermann introduced Resolution No. 2019-47, RESOLUTION ADOPTING AND LEVYING FINAL SCHEDULE OF ASSESSMENTS, AND PROVIDING FOR THE PAYMENT THEREOF FOR THE SOUTH STORY STREET PAVING & UTILITY IMPROVEMENTS, and moved adoption. Motion seconded by Wells and passed 5-0 on roll call.

Moved by Hoefert, seconded by Wells and passed 5-0, to approve Payment #2 in the amount of \$244,756.10 from Capital Projects to Hulstein Excavating, Inc for the South 10th Ave project.

Moved by Reck, seconded by Wells and passed 5-0 on roll call, to pass the 2nd reading of Ordinance No. 707, AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP UNDER ARTICLE III, SECTION 3.2 OF THE CITY OF ROCK RAPIDS 2014 ZONING ORDINANCE BY RE-ZONING CERTAIN REAL ESTATE, LOCATED IN PROPOSED HAWKINS 5TH ADDITION TO THE CITY OF ROCK RAPIDS, LYON COUNTY, IOWA, AS MORE PARTICULARLY DESCRIBED ON THE ATTACHED EXHIBIT "A", FROM AN "A-1" AGRICULTURE DISTRICT TO AN "R-2" MULTIPLE FAMILY RESIDENTIAL DISTRICT.

Moved by Reck, seconded by Wells and passed 5-0 on roll call, that said Ordinance No. 707 be adopted.

Murray introduced Resolution No. 2019-48, RESOLUTION SETTING DATES OF A CONSULTATION AND A PUBLIC HEARING ON A PROPOSED AMENDMENT NO. 3 TO THE ROCK RAPIDS DISTRICT VIII URBAN RENEWAL PLAN IN THE CITY OF ROCK RAPIDS, STATE OF IOWA, and moved its adoption. Motion seconded by Wells and passed 5-0 on roll call.

Schneidermann introduced Resolution No. 2019-49, RESOLUTION DETERMINING THE NECESSITY AND SETTING DATES OF A CONSULTATION AND A PUBLIC HEARING ON A PROPOSED ROCK RAPIDS HAWKINS URBAN RENEWAL PLAN FOR A PROPOSED URBAN RENEWAL AREA IN THE CITY OF ROCK RAPIDS, STATE OF IOWA, and moved its adoption. Motion seconded by Murray and passed 5-0 on roll call.

Moved by Hoefert, seconded by Wells and passed 5-0, to acknowledge receipt of election certifications as follows: Mayor for 2-year term – Jason Chase; City Council for 4-year term – Tami Murray, Scott Schneidermann and Steve Wells.

Moved by Hoefert, seconded by Wells and passed 5-0, to approve a Residential Demolition Program Application for Lynn and Lynda Graefing at 403 South Tama Street.

Wells introduced Resolution No. 2019-50, RESOLUTION TO APPROVE TIF CERTIFICATIONS, and moved its adoption. Motion seconded by Murray and passed 3-0-2 on roll call (Hoefert and Schneidermann abstaining).

Moved by Murray, seconded by Hoefert and passed 5-0, to approve one Storefront Incentive application for James Montag d/b/a JJ's Tasty Drive-In at 701 South Union Street.

Murray introduced Resolution No. 2019-51, RESOLUTION CONCERNING ANNUAL GIFT TO EMPLOYEES, and moved adoption. Motion seconded by Wells and passed 5-0 on roll call.

Moved by Wells, seconded by Murray and passed 5-0, to approve the consent agenda:

- a) Minutes of the Monday, Nov 11, 2019 regular meeting.
- b) Claims: General \$34,033.79; Special \$98,603.62; Capital \$297,894.66; Total \$430,532.07.
- c) Re-appointment of Dave Sieperda to Board of Adjustment for term of five-years ending 12/09/2024; New appointments of Randy Bosch and Matt Schar to Municipal Housing for term of two-years ending 09/24/2021.

Moved by Reck and passed 5-0 to adjourn at 6:20 PM.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, DEC 16, 2019 at 5:45 PM

The City Council met at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Cody Hoefert, Ed Reck and Scott Schneiderman. Absent: Tami Murray and Steve Wells. Also present: Development Director Micah Freese, Utility Manager Jim Hoye, Jessica Jensen of NCP, Scott Van Aartsen of KIWA, Central Lyon School Superintendent Brent Jorth, Dan and Teri Christensen, Katie Kelderman, and City Administrator Jordan Kordahl.

Moved by Schneidermann, seconded by Hoefert and passed 2-0-1 (Reck voting No), to cancel all of the parking tickets issued during the period of 12:00 AM to 6:00 AM on December 11 due to omission of standard notification procedures, subject to legal review.

Moved by Hoefert, seconded by Reck and passed 3-0, to approve the following items for the North Union Street Bridge Replacement Project: Change Order #1 for a decrease of \$49,740 in the contract price; Change Order #2 for an increase of \$3,315 in the contract price.

Moved by Hoefert, seconded by Reck and passed 3-0 on roll call, that Ordinance No. 707, AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP UNDER ARTICLE III, SECTION 3.2 OF THE CITY OF ROCK RAPIDS 2014 ZONING ORDINANCE BY RE-ZONING CERTAIN REAL ESTATE, LOCATED IN PROPOSED HAWKINS 5TH ADDITION TO THE CITY OF ROCK RAPIDS, LYON COUNTY, IOWA, AS MORE PARTICULARLY DESCRIBED ON THE ATTACHED EXHIBIT "A", FROM AN "A-1" AGRICULTURE DISTRICT TO AN "R-2" MULTIPLE FAMILY RESIDENTIAL DISTRICT, does hereby pass on its 3rd (final) reading and adoption.

Reck introduced Resolution No. 2019-52, RESOLUTION TO ACKNOWLEDGE RECEIPT OF CERTAIN DOCUMENTS CONCERNING PROPOSED AMENDMENT NO. 3 TO URBAN RENEWAL AREA VIII PLAN AND PROPOSED HAWKINS URBAN RENEWAL AREA PLAN, and moved its adoption. Motion seconded by Schneidermann and passed 3-0 on roll call.

Moved by Hoefert, seconded by Schneidermann and passed 3-0, to approve and acknowledge receipt of a Quit Claim Deed from DGR Engineering for the area known as South 13th Avenue.

Moved by Hoefert, seconded by Reck and passed 3-0, to approve the consent agenda:

- a) Minutes of the Monday, Nov 25, 2019 regular meeting.
- b) Claims: General \$75,997.43; Special \$34,854.11; Capital \$211,141.77; Total \$321,993.31.
- c) Application by Sno-Lyons for Lineal Snowmobile Trail.

Moved by Hoefert, seconded by Reck and passed 3-0 on roll call vote, to enter into Closed Session at 6:20 PM pursuant to Chapter 21.5(1)(j), Code of Iowa.

Moved by Hoefert, seconded by Reck and passed 3-0, to return to Open Session at 6:25 PM.

Moved by Hoefert, seconded by Schneidermann and passed 3-0, to approve submission of an offer for purchase of certain real estate.

Member Scott Schneidermann submitted his resignation from the Council, effective Dec 16, 2019 at the close of this meeting, due to changes in job duties with current employer.

Moved by Reck and passed 3-0 to adjourn at 6:33 PM.

Receipts for the month of November, 2019 totaled \$138,119.95.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk