

**CITY OF ROCK RAPIDS, IOWA  
APPLICATION FOR MOBILE FOOD VENDOR LICENSE**

Name of Owner \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Mailing Address \_\_\_\_\_

Street Address of Food Establishment \_\_\_\_\_

Name of Operator (if different from Owner) \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Mailing Address \_\_\_\_\_

Attachments: Application Fee: \$10.00

\_\_\_\_\_ Proof of general liability insurance including products liability coverage in the amount of \$1,000,000 or more per occurrence and \$1,000,000 for property damage.

\_\_\_\_\_ Copy of Mobile Food Unit License issued by Iowa Dept of Inspections and Appeals.

License Number: \_\_\_\_\_ Expiration: \_\_\_\_\_

\_\_\_\_\_ Copy of Food Establishment License issued by Iowa Dept of Inspections and Appeals:

License Number: \_\_\_\_\_ Expiration: \_\_\_\_\_

Applicant has read and hereby agrees to comply with the regulations attached to this application.

Applicant \_\_\_\_\_ Date \_\_\_\_\_

Printed Name and Title \_\_\_\_\_

**Approval by City Office**

City Office \_\_\_\_\_ Date \_\_\_\_\_

Printed Name and Title \_\_\_\_\_

*“This institution is an equal opportunity provider and employer.”*

4.13 GENERAL PROVISIONS. Regulations applicable to all mobile food vending units or food stands:

1. No mobile food vendor shall:
  - A. Leave a food cart unattended in the public right-of-way.
  - B. Operate, store, leave unattended, or park any mobile vending unit in the public right-of-way between the hours of 2:00 AM and 6:30 AM, without prior written approval from the City.
  - C. Leave any location without first picking up and removing all trash and refuse including all products spilled on the sidewalk as a direct result of the mobile vending operation.
  - D. Dispose of trash and refuse in a dumpster or trash receptacle which is not owned or permissible for use by the mobile food vendor.
  - E. Sell to any person situated in a motor vehicle.
  - F. Conduct any sale from a mobile food vending unit from a parking space which is designated as a handicap parking space.
  - G. Conduct any sales from outside the mobile vending unit, unless a reasonable accommodation is necessary to serve a customer with a disability.
  - H. Sell or attempt to sell alcoholic beverages and anything other than prepared, packaged, and/or whole unprocessed foods that are not potentially hazardous.
  - I. Locate within three (3) feet of a fire hydrant or ten (10) feet of a building ingress/egress door.
  - J. Operate a generator and/or vehicle motor which generates visible smoke, excessive noise, or excessive gasoline/diesel fumes.
  - K. Leave less than six (6) feet of unobstructed passage on a public or private sidewalk.
  - L. Operate a mobile food vending unit or food stand within a public alley.
  - M. Stop, idle, or park in a location in which patrons or the mobile food vending unit, food stand or patrons thereof would be within a bike lane, fire lane, parking space not permitted for use by a mobile food vendor, sight-triangle or loading zone.
  - N. Operate a mobile food vending unit or food stand within state or federal right-of-way.

2. Mobile food vending in the public right-of way.
  - A. No mobile food vendor shall operate a mobile food vending unit or food stand within or upon the public right-of-way without a mobile food vendor license pursuant to this Article.
  - B. No mobile food vending unit or food stand shall operate in public right-of-way within 300 feet from the entrance of a restaurant measured as a 300-foot buffer of a point, located at the center of the primary entrance of a restaurant.
  - C. Parking space or spaces shall be considered in conformance with this Article for the full license term based on the existing restaurant location at the time of application.
  - D. Neither food stands nor food carts shall locate in any on-street parking space in the public right-of-way.
  - E. Neither food stands nor food carts shall locate within five feet of sidewalk ramps.
  - F. No food truck shall locate upon a sidewalk.
  - G. No food truck shall park within 35 feet of a stop sign in the direction of approach.
  - H. All sales activities and the transfer of food and beverages to the customer shall occur only on the sidewalk side of the mobile vending unit.
  - I. No food truck shall operate in angled parking spaces unless approved by the City of Rock Rapids.
  - J. Neither the mobile food vendor, nor any employees or agents thereof shall shout, make any outcry, blow a horn, or use any other sound device including any loud speaking radio or amplifying system for the purpose of attracting attention to the operation.
  - K. No mobile food vendor shall set up or maintain the use of any table, chair, crate, carton, rack or any other device placed within the public right-of-way, to market or provide a seating and/or eating area for the mobile food vending operation. This shall include providing tables, chairs or other furniture within the public right-of-way.
  - L. Any signage located off of the mobile food vendor vehicle shall be in conformance with the City of Rock Rapids Code of Ordinances regarding signage.
  - M. Food trucks operating in parking spaces shall be subject to the following:

- a. A mobile food vendor license shall be required.
  - b. Mobile food vendors shall be legally parked.
- N. Food trucks engaging in intermittent sales in the public right-of-way shall also be subject to the following:
- a. The mobile food vending unit shall not exceed five (5) miles per hour while playing music.
  - b. Sales are restricted to pedestrians and only at such time when the food truck has come to a complete stop and is legally parked.
  - c. Hours of operation shall be no earlier than 10:00 A.M. and no later than 8:00 P.M. or sunset, whichever occurs first.
  - d. No loudspeaker or other sound system which may disturb the peace in the area is permitted. Music from the food truck is permitted to draw attention to the sales operation, but shall not be of a magnitude to create a disturbance in the surrounding area.
  - e. A sign displaying the name of the company and telephone number shall be affixed to the vehicle and be no smaller than one (1) square foot.

4.14 **MOBILE FOOD VENDORS IN CITY PARKS.** Mobile food vendors within the City Parks shall also be subject to the following:

1. No mobile food vendor shall operate within a parking lot directly adjacent to, or with direct access to, a concession stand while said concession stand is in operation.
2. Mobile food vendors shall be limited to graveled or paved areas of the park, but this shall not mean within any roadway or parking lot drive aisle.
3. Mobile food vending shall be limited to the park hours of operation set by the City of Rock Rapids.
4. A mobile food vending unit or food stand shall not be located in public right-of-way within two (2) city blocks of the affected area within a city park holding a special event or other operation as deemed necessary by the City park and recreation department unless specifically licensed as part of said special event by the permit holder of said special event.
  - A. The City Clerk may provide in writing a written statement indicating that they waive the requirement of the two (2) block affected area during the event hours of operation.