

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, JAN 13, 2020 at 5:45 PM

The City Council met at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Cody Hoefert, Tami Murray, Ed Reck and Steve Wells. Absent: None. Also present: Development Director Micah Freese, Utility Manager Jim Hoye, Jessica Jensen of NCP, Scott Van Aartsen of KIWA, Matt Oedekoven, Rollie Vander Lee, and City Administrator Jordan Kordahl.

Moved by Reck, seconded by Wells and passed 4-0, to approve revised Change Order #2 for a decrease of \$40,382.50 in the contract for the North Union Street Bridge Replacement Project.

Moved by Wells, seconded by Murray and passed 4-0, to approve Payment #1 in the amount of \$19,306.38 from Capital Projects to Visu-Sewer, Inc for the Sanitary Sewer Relining Project.

Pursuant to notice published in the January 8, 2020 issue of the Lyon County Reporter, the Council at this time announced its intention to fill by appointment the vacancy created by the resignation of Council Member Scott Schneidermann. Matt Oedekoven and Rollie Vander Lee met with the Council to express their interest in said appointment and to answer related questions from Council Members. At the close of discussion, the Council voted on the matter.

Moved by Reck, seconded by Wells, that Rollie Vander Lee be appointed to the City Council. Following discussion, Hoefert made a substitute motion, seconded by Murray and passed 4-0, that each of the two candidates be given an up or down vote, with the appointment going to the candidate with the greatest number of votes subject to also receiving a majority (greater than 50 percent). On a show of hands, Hoefert voted for Oedekoven. Murray, Reck and Wells voted for Vander Lee. Having received the most votes as well as a clear majority, Vander Lee was declared the winner and appointed to the City Council for a term ending January 1, 2022.

Mayoral appointments are as follows: (a) Standing Committees (with Chairman list first): Public Works – Wells and Reck; Public Safety – Reck and Hoefert; Parks & Recreation – Murray and Vander Lee; Buildings & Grounds – Hoefert and Murray; Finance & Administration – Vander Lee and Wells; (b) Other: Mayor Pro Tem – Ed Reck; Poundmasters – Bret Huisman, Brad Baker, Bryan Hoogendoorn, Cal Mans and Jeff Schleusner.

Moved by Wells, seconded by Murray and passed 4-0, to approve: (a) Appointments by the Mayor, as follows: Sewer Inspector – County Board of Health; Zoning Enforcement – Bret Huisman; Building Official – Bret Huisman; NW IA Solid Waste Agency Delegate – (vacant) and Alternate – (vacant); Cemetery Sexton – Dave Fields; Economic Development Consortium – Steve Wells, Delegate; Betterment Council Representative – (vacant); Municipal Housing Agency – Micah Freese, Liaison; Chamber of Commerce – Micah Freese; (b) Appointments by the Council, as follows: Administrator-Clerk-Treasurer – Jordan Kordahl; Deputy Clerk – Linda Trei; City Attorney – Jen Wippert; City Engineer – DGR Engineering.

This being the time and place fixed for a public hearing on the matter of the adoption of the proposed Amendment No. 3 to the Rock Rapids District VIII Urban Renewal Plan, the Mayor first asked for the report of the City Administrator, or his delegate, with respect to the consultation held with the affected taxing entities to discuss the proposed Amendment. The Council was informed that the consultation was duly held as ordered by the Council, and that no written recommendations were received from affected taxing entities. The report of the City Administrator, or his delegate, with respect to the consultation was placed on file for consideration by the Council.

The Mayor then asked the City Clerk whether any written objections had been filed with respect to the proposed Amendment, and the City Clerk reported that no written objections thereto had been filed. The Mayor then called for any oral objections to the adoption of the Amendment No. 3 to the Rock Rapids District VIII Urban Renewal Plan and none were made. The public hearing was then closed.

Wells introduced Resolution No. 2020-01, RESOLUTION DETERMINING AN AREA OF THE CITY TO BE AN ECONOMIC DEVELOPMENT AREA, AND THAT THE REHABILITATION, CONSERVATION, REDEVELOPMENT, DEVELOPMENT, OR A COMBINATION THEREOF, OF SUCH AREA IS NECESSARY IN THE INTEREST OF THE PUBLIC HEALTH, SAFETY OR WELFARE OF THE RESIDENTS OF THE CITY; DESIGNATING SUCH AREA AS APPROPRIATE FOR URBAN RENEWAL PROJECTS; AND ADOPTING AMENDMENT NO. 3 TO THE ROCK RAPIDS DISTRICT VIII URBAN RENEWAL PLAN, and moved its adoption. Motion seconded by Hoefert and passed 4-0 on roll call.

This being the time and place fixed for a public hearing on the matter of the adoption of the proposed Rock Rapids Hawkins Urban Renewal Plan, the Mayor first asked for the report of the City Administrator, or his delegate, with respect to the consultation held with the affected taxing entities to discuss the proposed Plan. The Council was informed that the consultation was duly held as ordered by the Council, and that no written recommendations were received from affected taxing entities. The report of the City Administrator, or his delegate, with respect to the consultation was placed on file for consideration by the Council.

The City also was informed that the proposed Plan had been approved by the Planning and Zoning Commission as being in conformity with the general plan for development of the City as a whole, as set forth in the minutes or report of the Commission. The Commission's report or minutes were placed on file for consideration by the Council.

The Mayor then asked the City Clerk whether any written objections had been filed with respect to the proposed Plan, and the City Clerk reported that no written objections thereto had been filed. The Mayor then called for any oral objections to the adoption of the Rock Rapids Hawkins Urban Renewal Plan and none were made. The public hearing was then closed.

Wells introduced Resolution No. 2020-02, RESOLUTION DETERMINING AN AREA OF THE CITY TO BE AN ECONOMIC DEVELOPMENT AREA, AND THAT THE REHABILITATION, CONSERVATION, REDEVELOPMENT, DEVELOPMENT, OR A COMBINATION THEREOF, OF SUCH AREA IS NECESSARY IN THE INTEREST OF THE

PUBLIC HEALTH, SAFETY OR WELFARE OF THE RESIDENTS OF THE CITY;
DESIGNATING SUCH AREA AS APPROPRIATE FOR URBAN RENEWAL PROJECTS;
AND ADOPTING THE ROCK RAPIDS HAWKINS URBAN RENEWAL PLAN, and moved
its adoption. Motion seconded by Murray and passed 4-0 on roll call.

Wells introduced and moved to pass the 1st reading of Ordinance No. 708, entitled, AN ORDINANCE PROVIDING THAT GENERAL PROPERTY TAXES LEVIED AND COLLECTED EACH YEAR ON **CERTAIN PROPERTY** LOCATED WITHIN THE ROCK RAPIDS HAWKINS URBAN RENEWAL AREA, IN CITY OF ROCK RAPIDS, COUNTY OF LYON STATE OF IOWA, BY AND FOR THE BENEFIT OF THE STATE OF IOWA, CITY OF ROCK RAPIDS, COUNTY OF LYON, CENTRAL LYON COMMUNITY SCHOOL DISTRICT, AND OTHER TAXING DISTRICTS, BE PAID TO A SPECIAL FUND FOR PAYMENT OF PRINCIPAL AND INTEREST ON LOANS, MONIES ADVANCED TO AND INDEBTEDNESS, INCLUDING BONDS ISSUED OR TO BE ISSUED, INCURRED BY THE CITY IN CONNECTION WITH THE ROCK RAPIDS HAWKINS URBAN RENEWAL AREA (**2020 PARCELS**). Motion seconded by Murray and passed 4-0 on roll call.

Moved by Wells, seconded by Murray and passed 4-0 on roll call, to waive the 2nd reading of said Ordinance No. 708.

Moved by Wells, seconded by Murray and passed 4-0 on roll call, that said Ordinance No. 708 be adopted.

Wells introduced Resolution No. 2020-03, RESOLUTION OF THE CITY OF ROCK RAPIDS, IOWA APPROVING DEDICATION AND PLAT OF HAWKINS 5TH ADDITION TO THE CITY OF ROCK RAPIDS, IOWA, and moved its adoption. Motion seconded by Hoefert and passed 4-0 on roll call.

The Council received Notice from RRDC that a Certificate of Purchase for the following described parcel, “The West Twenty-Five Feet (W.25’) of the East Fifty (E.50’) of Lots Twenty-One (21), Twenty-Two (22), Twenty-Three (23) and Twenty-Four (24), in Block Fourteen (14), of the Town (now City) of Rock Rapids, Lyon County, Iowa”, was issued by the Treasurer of Lyon County to RRDC on Dec 10, 2019 and that the right of redemption will expire within 90 days from the completed service of this Notice.

Reck introduced Resolution No. 2020-04, RESOLUTION AUTHORIZING TRANSFER OF NON-COMPETITIVE RIVERBOAT FUNDS, and moved its adoption. Motion seconded by Wells and passed 4-0 on roll call.

Wells introduced Resolution No. 2020-05, RESOLUTION TO APPROVE TAX ABATEMENT APPLICATIONS, and moved its adoption. Motion seconded by Murray and passed 3-0-1 (Hoefert abstaining) on roll call.

Moved by Murray, seconded by Reck and passed 4-0, to schedule the Notice of Public Hearing on the Proposed Property Tax Levy for February 10, 2019 at 5:45 PM.

Moved by Wells, seconded by Reck and passed 4-0, to approve an Engagement Agreement, dated January 10, 2020, for services to be rendered by Ahlers and Cooney, P.C. in connection with the 2020 Paving and Utility Improvement Special Assessment project.

Wells introduced Resolution No. 2020-06, PRELIMINARY RESOLUTION FOR THE CONSTRUCTION OF STREET AND OTHER PUBLIC IMPROVEMENTS IN THE CITY OF ROCK RAPIDS, STATE OF IOWA, and moved its adoption. Motion seconded by Murray and passed 4-0 on roll call.

Wells introduced Resolution No. 2020-07, RESOLUTION FIXING VALUES OF LOTS, and moved its adoption. Motion seconded by Reck and passed 4-0 on roll call.

Wells introduced Resolution No. 2020-08, RESOLUTION ADOPTING PRELIMINARY PLAT AND SCHEDULE, ESTIMATE OF COST AND PROPOSED PLANS AND SPECIFICATIONS FOR THE CONSTRUCTION OF THE 2020 PAVING & UTILITY IMPROVEMENTS, and moved adoption. Motion seconded by Reck and passed 4-0 on roll call.

Wells introduced Resolution No. 2020-09, RESOLUTION OF NECESSITY (PROPOSED) and moved its adoption. Motion seconded by Murray and passed 4-0 on roll call.

Moved by Murray, seconded by Hoefert and passed 4-0, to approve the consent agenda:

- a) Minutes of the Monday, Dec 16, 2019 regular meeting.
- b) Claims: General \$266,197.49; Special \$37,202.54; Capital \$35,441.34; Total \$338,841.37.
- c) License renewal for Dollar General.
- d) Reappointments of Roger Oliver and Linda DeBoer to Cemetery Association and Evan DeBoer to Tree Board for terms of three years ending January 31, 2023.

Moved by Murray and passed 4-0 to adjourn at 7:00 PM.

Receipts for the month of December, 2019 totaled \$320,598.08.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, JAN 27, 2020 at 5:45 PM

The City Council met at the Forster Community Center with Mayor Jason Chase presiding.
Present: Members Cody Hoefert, Tami Murray, Ed Reck, Rollie Vander Lee and Steve Wells.
Absent: None. Also present: Public Works Director Bret Huisman, Utility Manager Jim Hoye,
Jessica Jensen of NCP, Scott Van Aartsen of KIWA and City Administrator Jordan Kordahl.

Moved by Reck, seconded by Wells and passed 5-0, to approve Change Order #1 for a decrease of \$16,155.75 in the contract price for the Sanitary Sewer Relining Project.

Pursuant to notice published in the Jan 8 and Jan 15, 2020 issues of the Lyon County Reporter, the Council at this time received bids on sale of the 1975 Ford Tanker Truck, as follows: Clark Ahders \$877.77; Lyon County Fair Board (by Wes De Groot) \$1,750.00. Moved by Reck, seconded by Wells and passed 5-0, to approval sale of truck to Lyon County Fair Board.

Moved by Murray, seconded by Hoefert and passed 5-0, to receive and file the 2019 Bridge Inspection and Rating from Calhoun-Burns for the following Bridges: FHWA No. 009980 located at North Union Street; FHWA No. 502520 located at North 2nd Avenue.

Moved by Murray, seconded by Wells and passed 5-0, to approve the consent agenda:

- a) Minutes of the Monday, Jan 13, 2020 regular meeting.
- b) Claims: General \$38,330.29; Special \$34,886.70; Capital \$13,650.10; Total \$86,867.09.
- c) License renewal for Details.

Moved by Reck, seconded by Wells and passed 5-0 on roll call vote, to enter into Closed Session at 6:00 PM pursuant to Chapter 21.5(1)(j), Code of Iowa.

Moved by Murray, seconded by Hoefert and passed 5-0, to return to Open Session at 6:14 PM.

Moved by Wells, seconded by Reck and passed 5-0, to approve purchase of real property, described as Lots 13 & 14 in Block 12 of Original Town in Rock Rapids, from First Church of Christ at price of \$80,000 payable from Fire Capital Reserve in the General Fund.

Moved by Murray and passed 5-0 to adjourn at 6:20 PM.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, FEB 10, 2020 at 5:45 PM

The City Council met at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Cody Hoefert, Tami Murray, Rollie Vander Lee and Steve Wells. Absent: Ed Reck. Also present: City Engineer Gary Kurth, Development Director Micah Freese, Jessica Jensen of NCP, Scott Van Aartsen of KIWA and City Administrator Jordan Kordahl.

Moved by Wells, seconded by Murray and passed 4-0, to approve Payment #2 in the amount of \$199,506.88 to Visu-Sewer, Inc from Capital Projects for the Sanitary Sewer Relining Project.

Pursuant to notice published in the Lyon County Reporter on Jan 29, 2020, a public hearing was held at this time concerning the proposed maximum property tax levy. The Clerk advised that no written comments had been filed. The Mayor then called for oral comments and none were presented. The Mayor then declared the time for receiving oral and written comments be closed.

Hoefert introduced Resolution No. 2020-10, RESOLUTION FOR APPROVAL OF FY-2021 MAXIMUM PROPERTY TAX DOLLARS and moved its adoption. Motion seconded by Murray and passed 4-0 on roll call vote.

Pursuant to notice published in the Lyon County Reporter on January 22 and January 29, 2020, and mailed to all owners of property within the proposed assessment district, concerning a Public Hearing on the matter of the proposed construction of the 2020 Paving & Utility Improvements, Mayor Jason Chase called the public hearing to order and announced its purpose, as follows: "Iowa law states, a public hearing must be held whenever a municipality wishes to install improvements by special assessment; therefore, the purpose of this meeting is to hear statements, either for or against the proposed improvements, from the property owners being assessed. Other business relating to the City affairs should not be discussed at this public hearing."

The following visitors were present for the public hearing: Justin Blauwet, Don Berg, Douglas Berg, Todd Dieren, Jim Federico, Tim Hoogendoorn, Dale Jansma, Jill Jansma, Marvin Roemen, Diane Schroeder, Kary Schroeder, Margaret Stettinichs, Vernon Stettinichs, Jim Tobin.

The Mayor then introduced City Engineer Gary Kurth to explain how assessments are computed and to answer questions on individual assessments. Following the presentation, the Engineer turned the meeting back to the Mayor to receive questions or comments.

The Mayor then called for objections to the adoption of the proposed Resolution of Necessity for the construction of the 2020 Paving & Utility Improvements in the City, pursuant to notice of the time and place of hearing duly published and mailed, and pursuant to prior action of the Council, and announced to those present at the Council meeting that both written and oral objections would be received and considered by the Council at this time. The Clerk advised that no written comments had been filed prior to the meeting. Written and oral objections were then received or heard. No written comments were filed with the City during the public hearing. A summary of oral comments received during the public hearing is as follows:

Tim Hoogendoorn: Inquired as to estimated start date. Response by Kurth: Will depend on availability of contractor; hoping for early start date, May or June.

Jim Tobin: Has been informed that the State Highway Dept reimbursed the City for use of South 2nd Ave as detour during Hwy 9 reconstruction project in the 1970s and said that those funds should be used to offset the costs of this project. Also said Utilities should help pay for this project. Response by Kordahl: City staff has investigated the following documents for any reference to reimbursements or contributions from IDOT (then known as the State Highway Commission): City Council minutes, files & financial records from 1974 and 1975; Lyon County Reporter (via Rock Rapids Public Library website) during 1974 and 1975; State Auditor website for Audit Reports from 1974, 1975 and 1976. Document search revealed numerous references to the construction project and the State Highway Commission but no references to any financial receipts from the Commission. Utilities is contributing toward the project by covering cost of water main reconstruction.

Todd Dieren: Inquired as to how many towns in Iowa use special assessments. Stated his preference for eliminating special assessments and spreading the costs of all projects evenly throughout the community. Response by Kurth: Among the cities DGR works with, Hull, Boyden, Paulina, which assesses 90% of accessible costs, and Rock Valley.

James Federico: Inquired as to construction schedule, that is, whether South 2nd Avenue and side streets will be done simultaneously. Response by Kurth: City and contractor will do their best to allow access for homeowners throughout the project.

There being no further comments, moved by Wells, seconded by Murray and passed 4-0, that the time for public hearing and receiving of objections be closed. The visitors then left the meeting.

After reviewing all the objections received, the Council found and determined that no remonstrance, pursuant to the provisions of Section 384.51, Code of Iowa, was filed with the Council, pertaining to the proposed improvement as set out in the Resolution of Necessity as originally proposed.

Murray introduced Resolution No. 2020-11, RESOLUTION WITH RESPECT TO THE ADOPTION OF THE RESOLUTION OF NECESSITY PROPOSED FOR THE 2020 PAVING & UTILITY IMPROVEMENTS, and moved its adoption. Motion seconded by Wells and passed 4-0 on roll call vote.

Wells introduced Resolution No. 2020-12, RESOLUTION DIRECTING PREPARATION OF DETAILED PLANS AND SPECIFICATIONS, FORM OF CONTRACT AND NOTICE TO BIDDERS ON THE 2020 PAVING & UTILITY IMPROVEMENTS, and moved its adoption. Motion seconded by Vander Lee and passed 4-0 on roll call vote.

Wells introduced Resolution No. 2020-13, RESOLUTION ORDERING BIDS, APPROVING PLANS, SPECIFICATIONS AND FORM OF CONTRACT AND NOTICE TO BIDDERS, FIXING AMOUNT OF BID SECURITY, AND ORDERING CLERK TO POST NOTICE AND FIXING A DATE FOR RECEIVING SAME, AND FOR A PUBLIC HEARING ON PLANS,

SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COSTS, and moved its adoption. Motion seconded by Murray and passed 4-0 on roll call vote.

Moved by Murray, seconded by Wells and passed 4-0, to approve the consent agenda:

- a) Minutes of the Monday, Jan 27, 2020 regular meeting.
- b) Claims: General \$49,765.00; Special \$15,813.76; Capital \$203,703.83; Total \$269,282.59.
- c) License renewals for Fiesta Brava, Liquor Locker and Sporty's.
- d) Affordable Housing Grant for Devon Henriksen at 510 South Carroll Street.

Moved by Hoefert and passed 4-0 to adjourn at 6:50 PM.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, FEB 24, 2020 at 5:45 PM

The City Council met at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Cody Hoefert, Tami Murray, Rollie Vander Lee and Steve Wells. Absent: Ed Reck. Also present: Development Director Micah Freese, Carmen Austin of De Noble, Austin & Company PC, and City Administrator Jordan Kordahl.

Moved by Hoefert, seconded by Wells and passed 4-0, to approve a Storefront Incentive application for Rapids Chiropractic at 206 South Union Street.

Moved by Hoefert, seconded by Wells and passed 4-0, to authorize installation of water line and hydrant to community garden, to be secured by combination lock, and to request that Utilities furnish the water.

Moved by Murray, seconded by Wells and passed 4-0, to receive and file the Independent Auditor's Reports from De Noble, Austin & Co PC as of and for year ended June 30, 2019.

Moved by Murray, seconded by Wells and passed 4-0, to approve the consent agenda:

- a) Minutes of the Monday, Feb 10, 2020 regular meeting.
- b) Claims: General \$34,502.15; Special \$25,796.05; Capital \$19,551.65; Total \$79,849.85.
- c) License renewal for Sunshine Foods.

Moved by Hoefert and passed 4-0 to adjourn at 6:18 PM.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, MARCH 9, 2020 at 5:45 PM

The City Council met at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Tami Murray, Ed Reck, Rollie Vander Lee and Steve Wells. Absent: Cody Hoefert. Also present: Development Director Micah Freese, Utility Manager Jim Hoye, Jessica Jensen of New Century Press, Taylor Geerdes, and City Administrator Jordan Kordahl.

Moved by Wells, seconded by Murray and passed 4-0, to approve the following items for the Sanitary Relining Project: (a) Change Order #2 for an increase of \$772.50 in the contract price; (b) Payment #3 in the amount of \$104,638.94 from Capital Projects to Visu-Sewer, Inc.

This being the time and place fixed for a public hearing on the matter of the adoption of plans, specifications, form of contract, and estimated cost for the construction of the 2020 Paving & Utility Improvements, the Mayor called for any oral objections to the making of such improvements, or to the adoption of the plans, specifications, form of contract or estimate of cost. No oral objections were offered and the Clerk reported that no written objections thereto had been filed. The City Clerk declared the hearing to be closed.

Murray introduced Resolution No. 2020-14, RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COST FOR THE 2020 PAVING & UTILITY IMPROVEMENTS, and moved its adoption. Motion seconded by Wells and passed 4-0 on roll call vote.

Whereupon, there was received and filed the City Administrator or his designee's report of the bids received on March 4, 2020, at 11:00 A.M., and opened pursuant to resolution of the Council and notice duly posted for construction of the 2020 Paving & Utility Improvements, in accordance with the plans and specifications now adopted, as follows:

Report of Opening of Construction Bids

A public meeting was held at 11:00 o'clock AM on Wednesday, March 4, 2020 at the Council Chambers, 310 South 3rd Avenue, Rock Rapids, Iowa, presided over by the City Administrator of the City of Rock Rapids, State of Iowa. Present were City Engineer Gary Kurth and City Administrator Jordan Kordahl.

The City Administrator thereupon announced that a purpose of this meeting was to receive, open and tabulate bids for the construction of the 2020 Paving & Utility Improvements, in accordance with the plans and specifications heretofore filed with the Clerk of the City. The following bids were thereupon received, opened, inspected and tabulated, to wit:

<u>Name and Address of Bidder</u>	<u>Base Bid</u>	<u>Alt A</u>	<u>Alt B</u>	<u>Totals</u>
Hulstein Excavating, Edgerton, MN	\$825,542.50	\$46,620.00	\$29,487.00	\$901,649.50
Vander Pol Exc., Orange City, IA	\$800,867.35	\$50,711.70	\$52,858.00	\$904,437.05

Whereupon the City Administrator declared that all bids have been received and that the City Council will consider and act on the bids at its meeting as provided in the notice of bids heretofore posted.

Jordan Kordahl, City Administrator

(End of Report)

Reck introduced Resolution No. 2020-15, RESOLUTION MAKING AWARD OF CONTRACT FOR THE 2020 PAVING & UTILITY IMPROVEMENTS, and moved its adoption. Motion seconded by Wells and passed 4-0 on roll call vote.

Pursuant to Notice published in the Lyon County Reporter on March 4, 2020, a public hearing was held at this time concerning the Fiscal Years 2021 to 2025 Capital Improvement Program. The Clerk advised the Mayor and the Council that no written comments had been filed. The Mayor then called for oral comments. No objections were presented. There being no objections, oral or written, the Mayor declared the time for receiving oral and written comments be closed.

Reck introduced Resolution No. 2020-16, RESOLUTION TO ADOPT FISCAL YEARS 2021 TO 2025 CAPITAL IMPROVEMENT PROGRAM, and moved its adoption. Motion seconded by Wells and passed 4-0 on roll call vote.

Moved by Murray, seconded by Vander Lee and passed 4-0, to approve the Emergency Services Agreement with County Fair Assoc regarding firefighting services for the 2020 racing season.

Wells introduced Resolution No. 2020-17, RESOLUTION ADOPTING THE 2019 LYON COUNTY, IOWA MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN, and moved its adoption. Motion seconded by Reck and passed 4-0 on roll call vote.

Moved by Reck, seconded by Vander Lee and passed 4-0, to approve renewal of lease of seven tillable acres, more or less, of ag land to Tyler Pedersen at \$1,050 per year for three years.

Reck introduced Resolution No. 2020-18, RESOLUTION TO AUTHORIZE APPLICATION FOR THE PURPOSE OF RECEIVING BENEFITS FROM LYON COUNTY RIVERBOAT FOUNDATION, and moved its adoption. Motion seconded by Murray and passed 4-0 on roll call vote.

Moved by Murray, seconded by Vander Lee and passed 4-0, that the City of Rock Rapids become an official 2020 Census Partner.

Moved by Wells, seconded by Reck and passed 4-0, to approve request by Archery Club for lease of 1.26 acres in Libbey & Holliday Addition, subject to certain conditions and restrictions.

Moved by Reck, seconded by Murray and passed 4-0, to approve the consent agenda:

- a) Minutes of the Monday, Feb 24, 2020 regular meeting.

- b) Claims: General \$40,524.05; Special \$15,672.05; Capital \$105,070.85; Total \$161,266.95.
- c) Re-appointments of Brian Osterday, Melinda Popkes and Donita Stubbe to Planning and Zoning Commission for terms of three years ending April 1, 2023.

Moved by Wells and passed 4-0 to adjourn at 6:20 PM.

Receipts for the month of January, 2020 totaled \$198,352.11. Receipts for the month of February, 2020 totaled \$131,465.63.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

SPECIAL MEETING, CITY COUNCIL
 ROCK RAPIDS, IOWA
 MONDAY, MARCH 16, 2020 at 5:45 PM

The City Council met at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Cody Hoefert, Tami Murray, Ed Reck, Rollie Vander Lee and Steve Wells. Absent: None. Also present: Development Director Micah Freese; Utility Board Trustees Randy Koll and Rhonda Menning; Jessica Jensen of New Century Press; Sam Chase of Frontier Agency representing EMC Insurance; Teresa Hoogendoorn, Shannon Monson, William Pearson and Brian Sievert of HP Agency representing ICAP; and City Administrator Jordan Kordahl.

The purpose of this meeting was to receive and consider proposals on furnishing liability and property insurance coverage for the period of April 1, 2020 to April 1, 2021. Sealed bids were received at the start of the meeting, as follows:

Type of Coverage	EMC Separate Policies			EMC Combined	ICAP Combined
	City Only	Utility	Total		
Commercial Property	23,098	15,674	38,772	32,871	45,202
Commercial Output		4,810	4,810	4,810	
General Liability (Occurrence)	10,481	4,951	15,432	15,186	19,613
Law Enforcement Liability					144
Linebacker - Claims Made	5,590	5,590	11,180	4,955	2,424
Govt Crime / Fidelity ISO Package	562	562	1,124	562	1,086
Commercial Inland Marine	565	1,310	1,875	1,874	
Business Auto	12,228	7,598	19,826	17,774	17,229
Workers Compensation	20,385	8,815	29,200	31,588	30,569
Commercial Umbrella	11,369	5,733	17,102	15,350	13,239
TOTALS	84,278	55,043	139,321	124,970	129,506

Following discussion, moved by Hoefert, seconded by Murray and passed 3-2 (Reck and Wells voting No), to contract with Frontier Agency for a combined policy with EMC Insurance at a total account premium estimate of \$124,970.

Moved by Wells and passed 5-0 to adjourn at 6:30 PM.

 Jason Chase, Mayor

ATTEST:

 Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, MARCH 30, 2020 at 5:45 PM

The City Council met with Mayor Jason Chase presiding. Due to the COVID-19 situation, this meeting was not held on site at the usual meeting location. Instead, it was held online via Zoom. Present were Members Cody Hoefert, Tami Murray, Ed Reck, Rollie Vander Lee and Steve Wells. No one was absent. Also present were Development Director Micah Freese, Jessica Jensen of New Century Press, and City Administrator Jordan Kordahl.

Moved by Murray, seconded by Hoefert and passed 5-0, to approve the recommendations of the Parks and Recreation Committee concerning seasonal pool operations recorded in the minutes of its March 11, 2020 meeting.

Reck introduced Resolution No. 2020-19, Resolution Approving Contract and Bond for the 2020 Paving & Utility Improvements, and moved its adoption. Motion seconded by Vander Lee and passed 5-0 on roll call vote.

Murray introduced and moved to pass the 1st reading of Ordinance No. 709, AN ORDINANCE ESTABLISHING STREET GRADES ON CERTAIN STREETS AND AVENUES IN THE CITY OF ROCK RAPIDS, IOWA. Motion seconded by Reck and passed 5-0 on roll call.

Pursuant to Notice published in the Lyon County Reporter on March 11, 2020, a public hearing was held at this time concerning the Annual City Budget and Property Tax Levy for the fiscal year ending June 30, 2021, as set forth in the Notice of Public Hearing Budget Estimate. The Clerk advised the Mayor and the Council that no written comments had been filed. The Mayor then called for oral comments. No objections were presented. There being no objections, oral or written, the Mayor declared the time for receiving oral and written comments be closed.

Hoefert introduced Resolution No. 2020-20, Resolution Adopting Budget and Tax Levy for the Fiscal Year Ending June 30, 2021, and moved its adoption. Motion seconded by Vander Lee and passed 5-0 on roll call.

Hoefert introduced Resolution No. 2020-21, Resolution to Certify Compliance with 44 CFR Open Space Requirements and FEMA Guidelines, and moved its adoption. Motion seconded by Murray and passed 5-0 on roll call.

Moved by Hoefert, seconded by Wells and passed 5-0, to approve requests for deferral of interest and principal repayment on Revolving Loan Funds for the next six months, to remain effective April 1 through Sept 30, 2020, for the purpose of providing relief from revenue lost as a result of the COVID-19 pandemic, for the following three entities: Allison Porter d/b/a Allison's Dance Academy; Becky Bontje and Carol Henry d/b/a Tangles; Luke Slade d/b/a Sporty's.

Hoefert was disconnected at about 6:10 PM.

Murray introduced Resolution No. 2020-22, Resolution to Transfer \$10,000 to Rock Rapids Area Development Foundation for Business and Job Retention, and moved its adoption. Motion seconded by Reck and passed 4-0 on roll call.

Moved by Reck, seconded by Murray and passed 4-0, to approve the consent agenda:

- a) Minutes of the March 9 and March 16, 2020 regular and special meetings;
- b) Claims: General \$49,837.87; Special \$22,114.22; Capital \$15,663.50; Total \$87,615.59.
- c) License renewals for Rapid Speedway and VFW.

Moved by Murray and passed 4-0 to adjourn at 6:18 PM.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, APRIL 13, 2020 at 5:45 PM

Because of the COVID-19 situation, this meeting of the City Council was held via Zoom, hosted by Council Member Tami Murray. Participating in the meeting via Zoom were Mayor Jason Chase, presiding, and Members Cody Hoefert, Tami Murray, Ed Reck, Rollie Vander Lee and Steve Wells. No one was absent. Also participating via Zoom were Development Director Micah Freese, Jessica Jensen of NCP, Scott Van Aartsen of KIWA, and Administrator Jordan Kordahl.

Moved by Hoefert, seconded by Wells and passed 5-0, to cancel seal coating for current year and apply budgeted funding toward micro-surfacing, as recommended by Public Works Committee.

Moved by Wells, seconded by Reck and passed 5-0, to approve Change Order #3 for an increase of \$10,357.50 in the contract for the North Union Street Bridge Replacement Project.

Murray moved to pass the 2nd reading of Ordinance No. 709, AN ORDINANCE ESTABLISHING STREET GRADES ON CERTAIN STREETS AND AVENUES IN THE CITY OF ROCK RAPIDS, IOWA. Motion seconded by Vander Lee and passed 5-0 on roll call.

Moved by Murray, seconded by Vander Lee and passed 5-0 on roll call, that said Ordinance No. 709 be adopted.

Pursuant to Notice published in the Lyon County Reporter on April 1, 2020, a public hearing was held at this time concerning Amendment #1 to the Annual City Budget for the fiscal year ending June 30, 2020, as set forth in the Notice of Public Hearing. The Clerk advised the Mayor and the Council that no written comments had been filed. The Mayor then called for oral comments. No objections were presented. There being no objections, oral or written, the Mayor declared the time for receiving oral and written comments be closed.

Reck introduced Resolution No. 2020-23, Resolution Amending the Current Budget for the Fiscal Year Ending June 30, 2020, and moved its adoption. Motion seconded by Wells and passed 5-0 on roll call.

Moved by Hoefert, seconded by Murray and passed 5-0, to accept Avera Rock Rapids Hospital's ongoing commitment to provide health care services to low-income individuals who are not entitled to benefits under Title XVIII of the Social Security Act or eligible for assistance under the State plan of Title XIX of the Social Security Act.

Moved by Murray, seconded by Reck and passed 5-0, to approve the consent agenda:

- a) Minutes of the Monday, March 30, 2020 regular meeting;
- b) Claims: General \$56,768.24; Special \$17,365.63; Total \$74,133.87.
- c) Affordable Housing Grant for Nick White, 106 North Greene Street.

Moved by Hoefert, seconded by Wells and passed 5-0 on roll call vote, to enter into Closed Session at 6:14 PM pursuant to Chapter 21.5(1)(j), Code of Iowa.

Moved by Murray, seconded by Wells and passed 5-0, to return to Open Session at 6:38 PM.

Moved by Wells and passed 5-0 to adjourn at 6:42 PM.

Receipts for the month of March, 2020 totaled \$146,363.60.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

SPECIAL MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
TUESDAY, APRIL 21, 2020 at 5:45 PM

Because of the COVID-19 situation, this meeting of the City Council was held via Zoom, hosted by Council Member Tami Murray. Participating in the meeting via Zoom were Mayor Jason Chase, presiding, and Members Cody Hoefert, Tami Murray, Ed Reck, Rollie Vander Lee and Steve Wells. No one was absent. Also participating via Zoom were Development Director Micah Freese, Scott Van Aartsen of KIWA, and Administrator Jordan Kordahl.

Moved by Murray, seconded by Hoefert and passed 5-0, to approve a proposal by Fuller Paving for spot repair, including milling out and paving with 6-inch HMA, of 12 areas of deteriorated street at a price of \$145,987 and to apply the same treatment to the south road of the cemetery except with 4-inch HMA at a price of \$22,040, as recommended by Public Works Committee.

Moved by Wells, seconded by Reck, and passed 5-0 on roll call vote, to enter into Closed Session at 5:58 PM pursuant to Chapter 21.5(1)(i), Code of Iowa.

Moved by Murray, seconded by Wells and passed 5-0, to return to Open Session at 6:17 PM.

Moved by Hoefert, seconded by Murray and passed 5-0, to approve certain additional duties and responsibilities to the job description for Deputy Clerk, effective September 1, 2020.

Moved by Hoefert, seconded by Reck and passed 4-0-1 (Vander Lee voting No), to approve the appointment of Desiree Meyers-Kopp to position of Deputy Clerk, to take effect upon the retirement of the current Deputy Clerk, at the starting wage of \$21.50 per hour with two weeks of paid vacation during the first year and paid training to start May 11, 2020.

Moved by Hoefert, seconded by Vander Lee and passed 5-0, to authorize the preparation of specs and solicitation of bids for PCC construction for the Moon Creek Trail Extension project and to include the north side of North 2nd Avenue from Boone Street Trail to Boone Street.

Moved by Hoefert and passed 5-0 to adjourn at 6:50 PM.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, APRIL 27, 2020 at 5:45 PM

Because of the COVID-19 situation, this meeting of the City Council was held via Zoom, hosted by Council Member Tami Murray. Participating in the meeting via Zoom were Mayor Jason Chase, presiding, and Members Tami Murray, Ed Reck, Rollie Vander Lee and Steve Wells. Absent was Cody Hoefert. Also participating via Zoom were Development Director Micah Freese, Jessica Jensen of NCP, Scott Van Aartsen of KIWA, and Administrator Jordan Kordahl.

Moved by Wells, seconded by Murray and passed 4-0, to approve amended Change Order #3 for a revised increase of \$13,837.50 in the contract for the North Union Bridge Replacement Project.

Moved by Murray, seconded by Wells and passed 3-1 (Reck voting No), to approve a request from the Ball Field Advisory Board to share equally with Central Lyon School in the costs of constructing a new storage bunker with concrete entrance at Borman-Forster Ball Fields.

Member Hoefert joined the meeting at 5:54 PM.

Moved by Wells, seconded by Reck and passed 5-0, to approve acceptance of an offer from IDOT of Federal-aid Swap funding for reconstruction of FHWA Bridge Number 010000, a/k/a, the East Street Bridge over Tom Creek.

Hoefert introduced Resolution No. 2020-24, Resolution Proposing to Dispose of Real Estate at Private Sale, and moved its adoption. Motion seconded by Murray and passed 5-0 on roll call.

Moved by Hoefert, seconded by Murray and passed 5-0, to approve a Storefront Incentive application for Moon Creek Veterinary Clinic, 217 North Union Street, applicable to the actual costs of sidewalk replacement for the entire width of the building.

Moved by Murray, seconded by Reck and passed 5-0, to approve requests from Micah Freese, Linda Trei and Jordan Kordahl for carryover of an additional five days of accrued vacation due to the COVID-19 situation and additional time needed for training of new employee.

Moved by Murray, seconded by Hoefert and passed 5-0, to approve the consent agenda:

- a) Minutes of the April 13, 2020 regular meeting and April 21, 2020 special meeting;
- b) Claims: General \$66,757.14; Special \$55,125.99; Capital \$7,091.88; Total \$128,975.01;
- c) License renewals for Union Jack's, Firefighters Association and Todd's.

Moved by Hoefert, seconded by Reck and passed 5-0 on roll call vote, to enter into Closed Session at 6:26 PM pursuant to Chapter 21.5(1)(j), Code of Iowa.

Moved by Hoefert, seconded by Wells and passed 5-0, to return to Open Session at 6:46 PM.

Moved by Reck, seconded by Vander Lee and passed 5-0, to approve an offer of \$5,000 per acre for five acres of ag land located within the proximity of the fairgrounds subject to obtaining a floodplain development permit from IDNR.

Moved by Hoefert and passed 5-0 to adjourn at 6:50 PM.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, MAY 11, 2020 at 5:45 PM

Because of the COVID-19 situation this meeting of the City Council was held via Zoom, hosted by Council Member Tami Murray, pursuant to Chapter 21.8, Code of Iowa. Participating in the meeting via Zoom were Mayor Jason Chase, presiding, and Members Cody Hoefert, Tami Murray, Ed Reck, Rollie Vander Lee and Steve Wells. No one was absent. Also participating via Zoom were City Attorney Jen Wippert, Jessica Jensen of NCP, Scott Van Aartsen of KIWA, Steve Michael, and City Administrator Jordan Kordahl.

Moved by Reck, seconded by Wells and passed 5-0, to approve Payment #14 in the amount of \$116,313.33 to Christensen Bros Inc from Capital Projects for the North Union Street Bridge Replacement Project.

Moved by Murray, seconded by Reck and passed 5-0, to approve Payment #4 in the amount of \$31,317.22 to Visu-Sewer Inc from Capital Projects for the Sanitary Sewer Relining Project.

Pursuant to Notice published in the Lyon County Reporter on May 6, 2020, a public hearing was held at this time to consider a proposal to dispose of certain real estate at private sale to Central Lyon Community School District of Rock Rapids, Iowa for the cash sum of \$70,000.00. The Clerk advised the Mayor and the Council that no written comments had been filed. The Mayor then called for oral comments to the proposal. No comments were presented. There being no objections, oral or written, the Mayor declared the time for receiving oral and written comments be closed.

Hoefert introduced Resolution No. 2020-25, Resolution to Dispose of Real Estate at Private Sale, and moved its adoption. Motion seconded by Murray and passed 5-0 on roll call.

Wells introduced Resolution No. 2020-26, Resolution to Commit Participating Funds for IDOT Grant for Airport Improvements, and moved its adoption. Motion seconded by Vander Lee and passed 5-0 on roll call.

At this time the Council received proposals on construction of 1,530 lineal feet of 10-foot wide by six-inch recreation trail along the south side of Moon Creek and the north side of North 2nd Avenue, as follows (excluding concrete, which is to be purchased by City):

<u>Name and Address of Bidder</u>	<u>Amount</u>
Bosler Concrete LLC of Alford, Iowa	\$34,425
D&L Masonry Inc of Larchwood, Iowa	\$49,725
Brad Hindt of Rock Rapids, Iowa	\$49,725
Mulder Concrete Inc of George, Iowa	\$31,230

Moved by Vander Lee, seconded by Murray and passed 4-0-1 (Wells voting No), to award the contract to Mulder Concrete Inc in the amount of \$31,230.

Moved by Hoefert, seconded by Vander Lee and passed 5-0, to approve a Storefront Incentive application for Julie Timmerman d/b/a Rustic Retreat at 110 South Story Street.

Murray introduced and moved to pass the 1st reading of Ordinance No. 710, AN ORDINANCE AMENDING THE MUNICIPAL CODE OF ROCK RAPIDS, IOWA BY REPEALING TITLE IV, CHAPTER 2, ARTICLE 18, SECTION 18.01 AND ADOPTING A NEW TITLE IV, CHAPTER 2, ARTICLE 18, SECTION 18.01 IN LIEU THEREOF, CONCERNING SNOW REMOVAL. Motion seconded by Wells and passed 4-0-1 (Hoefert voting No) on roll call.

At this time the Council received price quotes on replacement of 2001 Tenco Snowblower, as follows: (a) Mid-Iowa Solid Waste of Johnston IA, D50 Larue \$162,980 minus \$12,900 trade-in plus \$3,500 freight = \$153,580 net; (b) Sanitation Products of Sioux Falls SD, Tenco TCS202 \$152,000 minus \$12,000 trade-in = \$140,000 net. Moved by Vander Lee, seconded by Reck and passed 5-0, to approve purchase of Tenco from Sanitation Products.

Moved by Wells, seconded by Murray and passed 5-0, to approve the consent agenda:

- a) Minutes of the regular meeting of Monday, April 27, 2020;
- b) Claims: General \$89,106.59; Special \$16,986.00; Debt \$485,490.00; Capital \$295,935.05; Total \$887,517.64;
- c) License for Casey's (upgrade to include liquor);
- d) Certification to County Treasurer of past due bill dated May 30, 2019 in the amount of \$126.35 from Amy Huisman, 507 South 2nd Avenue.

Moved by Hoefert, seconded by Reck and passed 5-0 on roll call vote, to enter into Closed Session at 6:46 PM pursuant to Chapter 21.5(1)(c,h), Code of Iowa.

Moved by Murray, seconded by Reck and passed 5-0, to return to Open Session at 7:15 PM.

Moved by Murray, seconded by Reck and passed 5-0 on roll call vote, to enter into Closed Session at 7:15 PM pursuant to Chapter 21.5(1)(i), Code of Iowa.

Hoefert was disconnected from the Closed Session at 7:25 PM.

Moved by Reck, seconded by Wells and passed 4-0, to return on Open Session at 7:31 PM.

Moved by Murray, seconded by Reck and passed 4-0, to approve the employment of Bill Vande Kop for the position of Maintenance I at the starting wage of \$17.21 per hour.

Moved by Reck and passed 4-0 to adjourn at 7:35 PM.

Receipts for the month of April, 2020 totaled \$732,215.31.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
TUESDAY, MAY 26, 2020 at 5:45 PM

The City Council met at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Cody Hoefert, Tami Murray, Ed Reck, Rollie Vander Lee and Steve Wells. Absent: None. Also present: Deputy Clerk Linda Trei, Deputy Clerk in Training Desiree Meyers-Kopp, Development Director Micah Freese, Scott Van Aartsen of KIWA, and City Administrator Jordan Kordahl.

Moved by Hoefert, seconded by Wells and passed 5-0, to approve a proposal from H&D Underground for installation of sump pump tile along South Greene St from 13th to 12th Ave.

Murray moved to pass the 2nd reading of Ordinance No. 710, AN ORDINANCE AMENDING THE MUNICIPAL CODE OF ROCK RAPIDS, IOWA BY REPEALING TITLE IV, CHAPTER 2, ARTICLE 18, SECTION 18.01 AND ADOPTING A NEW TITLE IV, CHAPTER 2, ARTICLE 18, SECTION 18.01 IN LIEU THEREOF, CONCERNING SNOW REMOVAL. Motion seconded by Reck and passed 4-0-1 (Hoefert voting No) on roll call.

Moved by Hoefert, seconded by Wells and passed 5-0, to contract with Calhoun-Burns and Associates, Inc for the 2020 Bridge Inspection Program, as follows: (a) Routine visual inspection of four bridges, including FHWA #009980 at North Union Street, FHWA #009990 at North Boone Street, FHWA #010000 at North East Street, and FHWA #502520 at North 2nd Avenue, for a price of \$1,320 lump sum; (b) Updated load rating calculations for two bridges, including FHWA #009980 at North Union Street and FHWA #009990 at North Boone Street, for a price at per hourly billing rates.

Moved by Hoefert, seconded by Vander Lee and passed 5-0, to remove quarantine tape from playgrounds.

Moved by Murray, seconded by Reck and passed 5-0, to approve the consent agenda:

- a) Minutes of the regular meeting of Monday, May 11, 2020;
- b) Claims: General \$51,043.55; Special \$92,491.94; Capital \$3,630.73; Total \$147,166.22;
- c) Appointments: (a) Ron Rice to Board of Adjustment for the remainder of a five-year term ending December 9, 2022; (b) Jordan Kordahl as Representative to Northwest Iowa Area Solid Waste Agency for the remainder of a two-year term ending December 31, 2021.

Moved by Hoefert, seconded by Reck and passed 5-0 on roll call vote, to enter into Closed Session at 6:12 PM pursuant to Chapter 21.5(1)(i), Code of Iowa.

Moved by Wells, seconded by Murray and passed 5-0, to return on Open Session at 7:39 PM.

Wells introduced Resolution No. 2020-27, Resolution Setting Salaries and Wages, and moved its adoption. Motion seconded by Reck and passed 5-0 on roll call.

Moved by Reck and passed 5-0 to adjourn at 7:40 PM.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, JUNE 8, 2020 at 5:45 PM

The City Council met at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Cody Hoefert, Tami Murray, Ed Reck, Rollie Vander Lee and Steve Wells. Absent: None. Also present: Deputy Clerk Linda Trei, Deputy Clerk in Training Des Kopp, Development Director Micah Freese, City Attorney Jen Wippert, Public Health Administrator Melissa Stillson, Sheriff Stewart Vander Stoep, Utility Manager Jim Hoye, Pool Supervisor Kristin Rockhill, Pool Co-Manager Emma Chase, Jessica Jensen of NCP, Scott Van Aartsen of KIWA, City Administrator Jordan Kordahl, and numerous other visitors.

Moved by Wells, seconded by Reck and passed 5-0, to approve payment #1 in the amount of \$268,468.81 to Vander Pol Excavating, LLC from Capital Projects for the 2020 Paving and Utility Improvements (South 2nd Avenue) project.

Moved by Wells, seconded by Murray and passed 5-0, to approve the final contract documents for the 2019 Sanitary Sewer Lining project, as follows: (a) Change Order #3-Final for increase of \$502.50 in the contract price; (b) Payment #5-Final in the amount of \$18,672.08 from Capital Projects to Visu-Sewer, Inc; (c) Engineer's Statement of Final Completion; (d) Certificate of Substantial Completion; (e) Contractor's Receipt for Final Payment; (f) Certificate of Contractor and Indemnity Agreement.

Reck moved to pass the 3rd reading and final passage of Ordinance No. 710, AN ORDINANCE AMENDING THE MUNICIPAL CODE OF ROCK RAPIDS, IOWA BY REPEALING TITLE IV, CHAPTER 2, ARTICLE 18, SECTION 18.01 AND ADOPTING A NEW TITLE IV, CHAPTER 2, ARTICLE 18, SECTION 18.01 IN LIEU THEREOF, CONCERNING SNOW REMOVAL. Motion seconded by Vander Lee and passed 4-0-1 (Hoefert voting No) on roll call.

Moved by Hoefert, seconded by Murray and passed 5-0, to approve a Storefront Incentive application for Amber Koll and Carrie Johnson d/b/a Midwest Bliss LLC at 220 First Avenue.

Wells introduced Resolution No. 2020-28, Resolution Naming Depositories, and moved its adoption. Motion seconded by Murray and passed 5-0 on roll call.

Moved by Reck, seconded by Wells and passed 5-0, to approve employment of Jonathan May for the position of Maintenance I at the starting wage of \$17.64 per hour effective 07/06/2020.

Moved by Murray, seconded by Hoefert and passed 5-0, to approve the consent agenda:

- a) Minutes of the regular meeting of Tuesday, May 26, 2020;
- b) Claims: General \$76,431.94; Special \$16,752.96; Capital \$287,791.38; Total \$380,976.28;
- c) New license for Rock River Brewing Company.
- d) Cigarette Permits for Casey's, Chase, Dollar General, Junction 9-75, and Todd's.

Moved by Wells, seconded by Murray and passed 5-0 on roll call vote, to enter into Closed Session at 6:59 PM pursuant to Chapter 21.5(1)(c,h), Code of Iowa.

Moved by Wells, seconded by Murray and passed 5-0, to return to Open Session at 7:17 PM.

Wells left the meeting at 7:17 PM.

Moved by Murray, seconded by Hoefert and passed 4-0, to affirm the City's position, as to the case of the City vs Mark Z Bruns, that the Defendant is not in contempt of the Court's order and to cease litigation on the original citation, as recommended by the City Attorney.

Moved by Murray and passed 4-0 to adjourn at 7:47 PM.

Receipts for the month of May, 2020 totaled \$169,986.45.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, JULY 13, 2020 at 5:45 PM

The City Council met at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Tami Murray, Ed Reck, Rollie Vander Lee and Steve Wells. Absent: Cody Hoefert. Also present: Deputy Clerk Linda Trei, Deputy Clerk in Training Des Kopp, Public Works Director Bret Huisman, Utility Manager Jim Hoye, and Scott Van Aartsen of KIWA.

Moved by Wells, seconded by Reck and passed 4-0, to solicit a contract on curb to curb PCC replacement of one continuous section of street that includes four new trenches on South Greene Street between 7th and 8th Ave subject to reimbursement from Developer of an amount equivalent to the bid price for trench replacement, as recommended by the Public Works Committee.

Wells introduced Resolution No. 2020-29, Resolution Authorizing Interfund Transfers, and moved its adoption. Motion seconded by Murray and passed 4-0 on roll call.

Murray introduced Resolution No. 2020-30, Resolution Authorizing Transfers to Reserve Accounts, and moved its adoption. Motion seconded by Reck and passed 4-0 on roll call.

Moved by Vander Lee, seconded by Wells and passed 4-0, as follows: (1) to acknowledge receipt of letter, dated June 30, 2020, from DGR Engineering advising that DGR is planning to contract for PCC reconstruction of South 13th Avenue from the concrete approach at Union Street to the east lot line of DGR's property and that DGR has already installed storm sewer from its building to the Highway 75 ditch and has added a six-inch PVC underground drain line from its storm water intake to the east side of the east driveway for possible future connection to neighboring sump drain lines; and (2) to confirm that these projects meet the City's expectation for DGR's investment in City infrastructure relative to the TIF rebate agreement associated with DGR's 2020 building expansion project.

Vander Lee introduced Resolution No. 2020-31, Resolution to Re-enact Affordable Housing Program, and moved its adoption. Motion seconded by Wells and passed 4-0 on roll call.

Moved by Wells, seconded by Murray and passed 4-0, to approve the consent agenda:

- a) Minutes of the regular meeting of Monday, June 8, 2020;
- b) Claims: General \$150,259.13; Special \$189,067.35; Capital \$76,314.36; Total \$415,640.84;
- c) License renewal for Liquor Locker.
- d) Affordable Housing Grant for Tim Lyman at 410 South Greene Street.

Moved by Reck, seconded by Wells and passed 4-0, to approve purchase of one new Chev 1500 1WT pickup from Papik Motors of Rock Rapids at net price of \$28,638 as recommended by Public Works Committee.

Moved by Wells and passed 4-0 to adjourn at 6:15 PM.

Receipts for the month of June, 2020 totaled \$1,591,005.48.

Jason Chase, Mayor

ATTEST:

Des Kopp, Deputy Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, JULY 27, 2020 at 5:45 PM

The City Council met at the Forster Community Center with Mayor Pro Tem Ed Reck presiding. Present: Members Cody Hoefert, Rollie Vander Lee and Steve Wells. Absent: Mayor Jason Chase and Member Tami Murray. Also present: Deputy Clerk Des Kopp, Development Director Micah Freese, Utility Manager Jim Hoye, Scott Van Aartsen of KIWA, and City Administrator Jordan Kordahl.

Moved by Hoefert, seconded by Wells and passed 3-0, to acknowledge receipt of notice from FEMA, dated July 8, 2020, of the proposed flood hazard determinations and the statutory 90-day period provided for appeals.

Wells introduced Resolution No. 2020-32, Resolution to Designate Authorized Signers Involving Deposits of City Funds, and moved its adoption. Motion seconded by Vander Lee and passed 3-0 on roll call.

Moved by Hoefert, seconded by Wells and passed 3-0, to approve an application by Rock River Properties for a 75-foot curb cut at 410 South 2nd Avenue subject to relocation of sidewalk to the extent necessary to accommodate depth needed for diagonal parking on terrace.

Moved by Hoefert, seconded by Wells and passed 3-0, to approve the consent agenda:

- a) Minutes of the regular meeting of Monday, July 13, 2020;
- b) Claims: General \$113,203.95; Special \$26,333.35; Capital \$22,228.79; Total \$161,766.09;
- c) License renewal for Corral Lanes.

Moved by Hoefert and passed 3-0 to adjourn at 6:17 PM.

Ed Reck, Mayor Pro Tem

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, AUG 10, 2020 at 5:45 PM

The City Council met at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Tami Murray, Ed Reck, Rollie Vander Lee and Steve Wells. Absent: Cody Hoefert. Also present: Utility Manager Jim Hoye, Scott Van Aartsen of KIWA, and City Administrator Jordan Kordahl.

Moved by Wells, seconded by Murray and passed 4-0, as follows: (a) to acknowledge receipt of notice, dated August 10, 2020, from IDOT Office of Local Systems that the City of Rock Rapids has been selected for Federal-aid Swap funding through the FFY 2021 City Bridge Program funding on FHWA Bridge # 010000 (East Street over Tom Creek); and (b) to request that said project be included in the Transportation Improvement Program (TIP) for the NWIPDC Regional Planning Affiliation (RPA) and the Statewide Transportation Improvement Program (STIP) for the Federal Fiscal Year beginning October 1, 2021.

Reck introduced Resolution No. 2020-33, Resolution to Amend Employee Handbook, and moved its adoption. Motion seconded by Wells and passed 4-0 on roll call.

Moved by Wells, seconded by Murray and passed 4-0, to approve the consent agenda:

- a) Minutes of the regular meeting of Monday, July 27, 2020;
- b) Claims: General \$70,605.29; Special \$16,518.90; Capital \$18,460.00; Total \$105,584.19;
- c) New license for WarKru, LLC.
- d) Seasonal payrates for public works for current season (calendar year 2020) at rates ranging from \$11.25 to \$11.75 per hour, retroactive to May 1, 2020.

Moved by Wells and passed 4-0 to adjourn at 6:08 PM.

Receipts for the month of July, 2020 totaled \$151,424.83.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, AUG 24, 2020 at 5:45 PM

The City Council met at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Cody Hoefert, Tami Murray, Ed Reck, Rollie Vander Lee and Steve Wells. Absent: None. Also present: Deputy Clerk Des Kopp, Development Director Micah Freese, Utility Manager Jim Hoye, Jessica Jensen of NCP, Scott Van Aartsen of KIWA, and City Administrator Jordan Kordahl.

Moved by Wells, seconded by Hoefert and passed 5-0, to approve payment #2 in the amount of \$93,000.49 to Vander Pol Excavating, LLC from Capital Projects for the 2020 Paving and Utility Improvements (South 2nd Avenue) project (subject to receipt of required signatures).

Murray introduced Resolution No. 2020-34, Resolution to Approve Federal Funding Agreement and Agreement for Preliminary Engineering Services for the East Street Bridge Over Tom Creek Project, and moved its adoption. Motion seconded by Reck and passed 5-0 on roll call.

Hoefert introduced Resolution No. 2020-35, Resolution Approving Street Finance Report, and moved its adoption. Motion seconded by Wells and passed 5-0 on roll call.

Moved by Murray, seconded by Hoefert and passed 4-0-1 (Reck voting No), to approve renewal of the contract with Regional Transit Authority, Inc / Rides for transportation services for the year ending June 30, 2021 at a contract cost of \$1,000 / month less passenger revenue collected.

Moved by Murray, seconded by Wells and passed 5-0, to approve the consent agenda:

- a) Minutes of the regular meeting of Monday, August 10, 2020;
- b) Claims: General \$62,928.15; Special \$23,317.96; Capital \$149,385.67; Total \$235,631.78.

Moved by Reck and passed 5-0 to adjourn at 6:22 PM.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, SEPT 14, 2020 at 5:45 PM

The City Council met at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Cody Hoefert, Ed Reck, Rollie Vander Lee and Steve Wells. Absent: Tami Murray. Also present: Deputy Clerk Des Kopp, Development Director Micah Freese, Jessica Jensen of NCP, Scott Van Aartsen of KIWA, and City Administrator Jordan Kordahl.

Moved by Wells, seconded by Reck and passed 4-0, to approve Payment #15 in the amount of \$108,919.83 to Christensen Bros Inc from Capital Projects for the North Union Street Bridge Replacement Project (subject to receipt of required signatures).

Moved by Wells, seconded by Hoefert and passed 3-1 (Reck voting No), to approve a proposal in which MPCH contributes to the City cash in the amount of \$100,000 and transfers to the City ownership of ~4.07 acres east of Marion Street subject to certain conditions including restrictive deed covenants, preserving sight line, and conversion of the detention basin to a retention basin.

Moved by Wells, seconded by Hoefert and passed 4-0, to approve the Legal Services Retainer Agreement with Austin, Haberkorn, Kippley & Wippert, PLC at the rate of \$1,350 per month commencing on July 1, 2021.

Reck introduced Resolution No. 2020-36, Resolution to Authorize Application for the Purpose of Receiving Benefits from Lyon County Riverboat Foundation, and moved its adoption. Motion seconded by Vander Lee and passed 4-0 on roll call.

Moved by Hoefert, seconded by Wells and passed 4-0, to approve the consent agenda:

- a) Minutes of the regular meeting of Monday, August 24, 2020.
- b) Claims: General \$77,305.07; Special \$13,007.74; Capital \$128,855.90; Total \$219,168.71.
- c) Affordable Housing Grant for Jurnea Bos at 407 South Boone Street.

Moved by Wells and passed 4-0 to adjourn at 6:55 PM.

Receipts for the month of August, 2020 totaled \$160,153.49.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, SEPT 28, 2020 at 5:45 PM

The City Council met at the Forster Community Center with Mayor Pro Tem Ed Reck presiding. Present: Members Cody Hoefert, Tami Murray, Rollie Vander Lee and Steve Wells. Absent: Mayor Jason Chase. Also present: Deputy Clerk Des Kopp, Development Director Micah Freese, Jessica Jensen of NCP, Scott Van Aartsen of KIWA, Arlys Hilbrands, Kim Hoogendoorn, Don Berg, Scott Ohlemann, and City Administrator Jordan Kordahl.

Pursuant to Notice published in the Lyon County Reporter on Sept 23, 2020, a public hearing was held at this time to consider the Preliminary Plat of Hairpin First Addition to the City of Rock Rapids. The Clerk advised that no written comments had been filed. The Mayor Pro Tem then called for oral comments.

Micah Freese, representing the current proprietor, Rock Rapids Development Corp, Inc, stated that the primary purpose of this proposal is to allow for future residential development along the east side of Union Street and that certain remaining portions of the property are intended for development of public recreational facilities. He also noted that the City has agreed to respond to the following concerns previously stated by Ross Loomans: (a) Culvert crossing Union Street near Lyon REC pole yard appears to be undersized, sometimes resulting in flooding of the pole yard from stormwater coming from the north and west; (b) Heavy truck traffic to and from pole yard during and after daytime hours may conflict with residential development; (c) Inquired whether speed limit will be reduced; (d) Inquired as to future zoning of the area. Arlys Hilbrands inquired as to types of homes that are being planned and the feasibility of building on property either adjoining or located partially within the floodplain after having recently removed many properties from the floodplain. Kim Hoogendoorn inquired as to provisions for utilities, including sanitary sewer. Freese stated type of construction would be up to the developer, and that compliance with floodplain regulations would be a cost of developing or building on the lots. He said that, as of yet, no provisions have been made for sanitary sewer, whether it be connection to city system, or alternatively, drain fields. The Mayor Pro Tem then declared the time for receiving oral and written comments be closed.

Wells introduced Resolution No. 2020-37, Resolution Giving Conditional Approval of Preliminary Plat of Hairpin First Addition, City of Rock Rapids, Iowa, and moved its adoption. Motion seconded by Murray and passed 4-0 on roll call.

Pursuant to Notice published in the Lyon County Reporter on Sept 23, 2020, a public hearing was held at this time to consider the Preliminary Plat of Van Gelder Addition to the City of Rock Rapids. The Clerk advised that no written comments had been filed. The Mayor Pro Tem then called for oral comments and none were presented. The Mayor Pro Tem then declared the time for receiving oral and written comments be closed.

Hoefert introduced Resolution No. 2020-38, Resolution Giving Conditional Approval of Preliminary Plat of Van Gelder Addition, City of Rock Rapids, Iowa, and moved its adoption. Motion seconded by Wells and passed 4-0 on roll call.

Murray introduced Resolution No. 2020-39, Resolution to Approve IDOT Grant Agreement and DGR Engineering Agreement for Airport Improvements, and moved its adoption. Motion seconded by Vander Lee and passed 4-0 on roll call.

Wells introduced Resolution No. 2020-40, Resolution to Apply to Local Government Relief Fund for Assistance with Costs Incurred due to COVID-19, and moved its adoption. Motion seconded by Murray and passed 4-0 on roll call.

Moved by Murray, seconded by Wells and passed 4-0, to approve the consent agenda:

- a) Minutes of the regular meeting of Monday, Sept 14, 2020.
- b) Claims: General \$44,958.69; Special \$21,277.11; Capital \$2,824.43; Total \$69,060.23.

Moved by Wells and passed 4-0 to adjourn at 6:04 PM.

Ed Reck, Mayor Pro Tem

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, OCT 12, 2020 at 5:45 PM

The City Council met at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Tami Murray, Ed Reck, Rollie Vander Lee, and Steve Wells. Absent: Cody Hoefert. Also present: Deputy Clerk Des Kopp, Development Director Micah Freese, and City Administrator Jordan Kordahl.

Wells introduced Resolution No. 2020-41, Resolution to Apply to Local Government Relief Fund for Assistance with Costs Incurred due to COVID-19, and moved its adoption. Motion seconded by Murray and passed 4-0 on roll call.

Wells introduced Resolution No. 2020-42, Resolution to Approve Five-Year Extension for Sunset Court TIF District in the City of Rock Rapids, Iowa, and moved its adoption. Motion seconded by Vander Lee and passed 4-0 on roll call.

Moved by Murray, seconded by Reck and passed 4-0, to approve the consent agenda:

- a) Minutes of the regular meeting of Monday, Sept 28, 2020.
- b) Claims: General \$59,023.05; Special \$13,756.70; Capital \$48.00; Total \$72,827.75.
- c) Affordable Housing grant for Bailey DeBoer at 604 South Boone Street.

Moved by Reck and passed 4-0 to adjourn at 5:54 PM.

Receipts for the month of September, 2020 totaled \$293,855.63.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, OCT 26, 2020 at 5:45 PM

The City Council met at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Cody Hoefert, Tami Murray, Ed Reck, and Rollie Vander Lee. Absent: Steve Wells. Also present: Deputy Clerk Des Kopp, Development Director Micah Freese, Scott Van Aartsen of KIWA, and City Administrator Jordan Kordahl.

Moved by Reck, seconded by Vander Lee and passed 4-0, to approve payment #3 in the amount of \$341,782.93 to Vander Pol Excavating, LLC from Capital Projects for the 2020 Paving and Utility Improvements (South 2nd Avenue) project.

Murray introduced Resolution No. 2020-43, Resolution of the City of Rock Rapids, Iowa Approving Dedication and Plat of Hairpin First Addition to the City of Rock Rapids, Iowa, and moved its adoption. Motion seconded by Hoefert and passed 4-0 on roll call.

Pursuant to Notice published in the Lyon County Reporter on October 7, 2020, a public hearing was to be held at this time to consider a petition that Hairpin First Addition be re-zoned from "A-1" Agriculture District to "R-2" Multiple Family Residential District. Prior to receiving of comments or entering into discussion of the matter, the Clerk reported that the current proprietor, Rock Rapids Development Corp, Inc, has withdrawn the zoning petition at this time to allow for flexibility in the future, and that the Planning and Zoning Commission has acknowledged said withdrawal. Moved by Murray, seconded by Reck and passed 4-0, to acknowledge withdrawal of the petition for rezoning of Hairpin First Addition.

Reck introduced Resolution No. 2020-44, Resolution of the City of Rock Rapids, Iowa Approving Dedication and Plat of Van Gelder Addition to the City of Rock Rapids, Iowa, and moved its adoption. Motion seconded by Murray and passed 4-0 on roll call.

Pursuant to Notice published in the Lyon County Reporter on October 7, 2020, a public hearing was held at this time to consider a petition that Van Gelder Addition be re-zoned from "A-1" Agriculture District to "I-2" Heavy Industrial District. The Clerk advised the Commission that no written comments had been filed. The Chairman then called for oral comments to the proposal. No objections were presented. There being no comments, oral or written, the Chairman declared the time for receiving oral and written comments be closed.

Vander Lee introduced and moved to pass the 1st reading of Ordinance No. 711, entitled, AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP UNDER ARTICLE III, SECTION 3.2 OF THE CITY OF ROCK RAPIDS 2014 ZONING ORDINANCE BY RE-ZONING CERTAIN REAL ESTATE, LOCATED IN VAN GELDER ADDITION TO THE CITY OF ROCK RAPIDS, LYON COUNTY, IOWA, AS MORE PARTICULARLY DESCRIBED ON THE ATTACHED EXHIBIT "A", FROM AN "A-1" AGRICULTURE DISTRICT TO AN "I-2" HEAVY INDUSTRIAL DISTRICT. Motion seconded by Reck and passed 4-0 on roll call.

Moved by Vander Lee, seconded by Reck and passed 4-0 on roll call, to waive the 2nd reading of said Ordinance No. 711.

Moved by Vander Lee, seconded by Reck and passed 4-0 on roll call, that said Ordinance No. 711 be adopted.

Moved by Murray, seconded by Reck and passed 4-0, to approve the FY 2020 Annual Urban Renewal Report.

Moved by Murray, seconded by Hoefert and passed 4-0, to approve the consent agenda:

- a) Minutes of the regular meeting of Monday, Oct 12, 2020.
- b) Claims: General \$42,087.81; Special \$48,753.53; Debt \$70,375.00; Capital \$351,122.84; Total \$512,339.18.

Moved by Reck and passed 4-0 to adjourn at 6:04 PM.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, NOV 09, 2020 at 5:45 PM

The City Council met at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Cody Hoefert, Tami Murray, Ed Reck, Rollie Vander Lee, and Steve Wells. Absent: None. Also present: Deputy Clerk Des Kopp, Development Director Micah Freese, Jessica Jensen of NCP, Scott Van Aartsen of KIWA, and City Administrator Jordan Kordahl.

Moved by Hoefert, seconded by Murray and passed 4-1 (Reck voting No), to approve an Agreement between the City of Rock Rapids, Iowa and Merrill Pioneer Community Hospital on Hawkins Fourth Addition.

Wells introduced Resolution No. 2020-45, Resolution to Apply to Local Government Relief Fund for Assistance with Costs Incurred due to COVID-19, and moved its adoption. Motion seconded by Reck and passed 5-0 on roll call.

Hoefert left the meeting at 5:52 PM.

Moved by Murray, seconded by Vander Lee and passed 4-0, to approve the FY 2020 Annual Financial Report.

Wells introduced Resolution No. 2020-46, Resolution to Acknowledge Mini Grant Funding from Lyon County Riverboat Foundation, and moved its adoption. Motion seconded by Reck and passed 4-0 on roll call.

Moved by Wells, seconded by Murray and passed 4-0, to approve the consent agenda:

- a) Minutes of the regular meeting of Monday, Oct 26, 2020.
- b) Claims: General \$50,395.76; Special \$15,021.98; Capital \$2,466.00; Total \$67,883.74.
- c) Re-appointments as follows: Yvette Waagmeester to Board of Adjustment for five-year term ending 12/09/2025; Katie Ranney and Karen Stroeh to Municipal Housing Agency for two-year term ending 09/24/2022; Julie De Ruyter as representative to Northwest Iowa Regional Housing Authority for three-year term ending 12/31/2023.

Moved by Reck and passed 4-0 to adjourn at 6:00 PM.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, NOV 23, 2020 at 5:45 PM

The City Council met at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Tami Murray, Ed Reck and Steve Wells. Absent: Cody Hoefert and Rollie Vander Lee. Also present: Deputy Clerk Des Kopp, Development Director Micah Freese, Scott Van Aartsen of KIWA, and City Administrator Jordan Kordahl.

The Council acknowledged receipt of a contribution from Merrill Pioneer Community Hospital in the amount of \$100,000 to be used for Phases #1 and #2 of the Retention Basin Project.

Moved by Murray, seconded by Wells and passed 3-0, to approve purchase of new tanker truck from Heiman Fire Equipment, described as follows: Heiman 2000-gallon Waterking I Body, at price of \$113,508; 2022 Freightliner Chassis, at price of \$86,438; Upcharge to change the pump engine from gas to diesel, with fuel supply connected directly to chassis fuel supply, at price of \$14,545; for total price of \$214,491.

Moved by Wells, seconded by Reck and passed 3-0, to approve proposal from McDonald Roofing Co of Sanborn, Iowa on repair / replacement of fire station roof at price of \$35,400.

Wells introduced Resolution No. 2020-47, Resolution to Approve TIF Certifications, and moved its adoption. Motion seconded by Murray and passed 3-0 on roll call.

Moved by Reck, seconded by Wells and passed 3-0, to approve purchase of two new office phones from Premier Communications at total price of \$304.00.

Moved by Murray, seconded by Wells and passed 3-0, to approve the Certificate of Completion with respect to the Minimum Improvements described in Exhibit B of the Agreement for Private Development by and between the City of Rock Rapids and DGR Engineering, dated June 25, 2019, pursuant to Section 3.4 of said Agreement.

Moved by Wells, seconded by Reck and passed 3-0, to cancel the 2nd regular December meeting and schedule the next regular meeting for Monday, January 11, 2021 at 5:45 PM.

Murray introduced Resolution No. 2020-48, Resolution Concerning Annual Gift to Employees, and moved its adoption. Motion seconded by Reck and passed 3-0 on roll call.

Moved by Wells, seconded by Reck and passed 3-0, to approve the consent agenda:

- a) Minutes of the regular meeting of Monday, Nov 9, 2020.
- b) Claims: General \$30,274.69; Special \$131,459.38; Capital \$1,872.50; Total \$163,606.57.
- c) License renewal for Junction 9-75.
- d) Application by Lyon County Sno-Lyons for Lineal Snowmobile Trail.

Moved by Wells and passed 3-0 to adjourn at 6:05 PM.

Receipts for the month of October, 2020 totaled \$833,475.09.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk

REGULAR MEETING, CITY COUNCIL
ROCK RAPIDS, IOWA
MONDAY, DEC 14, 2020 at 5:45 PM

The City Council met at the Forster Community Center with Mayor Jason Chase presiding. Present: Members Tami Murray, Ed Reck and Steve Wells. Absent: Cody Hoefert and Rollie Vander Lee. Also present: Deputy Clerk Des Kopp, Development Director Micah Freese, Scott Van Aartsen of KIWA, and City Administrator Jordan Kordahl.

Moved by Wells, seconded by Murray and passed 3-0, to approve payment #4 in the amount of \$21,731.11 to Vander Pol Excavating, LLC from Capital Projects for the 2020 Paving and Utility Improvements (South 2nd Avenue) project (subject to receipt of signed pay request).

The Council received the following proposals on repair of the maintenance shop roof:

H&S Roofing Co Inc of Spencer, IA	\$57,690 (a)
McDonald Roofing Co of Sanborn, IA	\$38,220 (b)

- (a) Carlisle 60 mil adhered EPDM roof system, new 24 gauge colored metal edgings
- (b) Genflex 60 mil ballasted EPDM roof system, new 24 gauge metal edging on roof edges with EPDM flashings

NOTE: Both proposals include removing and hauling away of existing ballasted EPDM roof system.

Moved by Murray, seconded by Reck and passed 3-0, to approve proposal from McDonald Roofing Co at price of \$38,220.

Murray introduced Resolution No. 2020-49, Resolution Adjusting Employee Salaries, and moved its adoption. Motion seconded by Wells and passed 3-0 on roll call.

Moved by Reck, seconded by Murray and passed 3-0, to approve the consent agenda:

- a) Minutes of the regular meeting of Monday, Nov 23, 2020.
- b) Claims: General \$86,643.33; Special \$37,523.13; Capital \$21,369.51; Total \$145,535.97.

Moved by Reck and passed 3-0 to adjourn at 6:03 PM.

Receipts for the month of November, 2020 totaled \$401,167.29.

Jason Chase, Mayor

ATTEST:

Jordan Kordahl, Clerk