

# Help Wanted: Rock Rapids Swimming Pool Supervisor

The City of Rock Rapids is seeking a responsible and enthusiastic individual to serve as the Swimming Pool Supervisor for the upcoming season. This is a great opportunity to contribute to the community and ensure a safe and enjoyable experience for all pool patrons. This seasonal position requires approximately 5-10 hours per week.

## Responsibilities:

- Supervise and schedule lifeguards and other pool staff.
- Ensure the safety of all pool users by enforcing rules and regulations.
- Ensure that the pool meets the Department of Health standards.
- Manage pool equipment and supplies, including ordering and inventory.
- Handle customer inquiries and resolve any issues or complaints.
- Implement and enforce emergency procedures.
- Establish and maintain working relationships between pool staff and the City Council.
- Ensure that all payroll is complete for staff.
- Ensure all staff members complete paperwork and training for employment.
- Reports to the City Council and Parks and Recreation Committee.
- Other duties as assigned.

## Qualifications:

- Lifeguard, CPR, First-Aid, and WSI certifications.
- Previous experience in pool management or supervision preferred.
- Strong leadership and communication skills.
- Ability to work independently and as part of a team.
- Knowledge of pool safety regulations and procedures.
- Excellent customer service skills.

## To Apply:

Applications may be picked up at the City Office, 411 First Avenue, Rock Rapids, IA 51246. Position will be open until filled.

## Contact Information:

For any questions regarding this position, please call the City Office at 712-472-2553 or email [deputyclerk@rockrapids.net](mailto:deputyclerk@rockrapids.net).