

PUBLIC NOTICE
REQUEST FOR PROPOSALS – LEGAL SERVICES
City of Rock Rapids, Iowa

The City of Rock Rapids, Iowa, is requesting proposals from qualified attorneys or law firms licensed to practice in the State of Iowa to provide legal services related to residential real estate acquisition under the Federal Emergency Management Agency (FEMA) Hazard Mitigation Grant Program (HMGP).

The project consists of legal services associated with the voluntary acquisition and closing of fourteen (14) residential properties approved for buyout following the 2024 flood event.

Interested firms must demonstrate experience in real estate transactions and the ability to comply with applicable federal requirements, including 2 CFR Part 200. Services will include preparation of purchase agreements, closing documents, coordination with title companies, and the ability to review and submit title certificates or guarantees to the Iowa Finance Authority (IFA).

Proposals must include a fee structure with a per-property cost breakdown and a total not-to-exceed price.

Sealed or electronic proposals will be accepted until:

October 23, 2026 at 1:00 PM

Proposals may be submitted to:

City of Rock Rapids
Attn: Micah Freese, City Operating Officer
411 First Avenue

PO Box 403
Rock Rapids, IA 51246
Email: city@rockrapids.net

The City of Rock Rapids reserves the right to reject any or all proposals and to select the proposal deemed to be in the best interest of the City.

For additional information or to request a full copy of the RFP, contact:

Micah Freese
City Operating Officer
(712) 472-2553
city@rockrapids.net